

**MINUTES  
COUNCIL WORKSHOP  
NOVEMBER 11, 2014 6:30 P.M.  
COUNCIL CHAMBERS**

A Council Workshop was held in the Council Chambers and called to order by Mayor Mark Mace at 6:30 p.m. on November 11, 2014.

**COUNCIL MEMBERS PRESENT:**

<input checked="" type="checkbox"/> Emelie Eaton	<input type="checkbox"/> Doug Poehls
<input checked="" type="checkbox"/> Bruce McGee	<input checked="" type="checkbox"/> Richard Herr
<input type="checkbox"/> Chuck Dickerson	<input checked="" type="checkbox"/> Scot Stokes
<input checked="" type="checkbox"/> Tom Nelson	<input checked="" type="checkbox"/> Bill Mountsier

**OTHERS PRESENT:**

Heidi Jensen, CAO

**Public Input (three-minute limit):**

There was no public input.

**General items**

There were none.

**Executive Review:**

- Resolution - Task Order No. 34 – 2015 “Small Caps” Project

Heidi Jensen stated that the most recent “small caps” project was done on Fifth and Cottonwood Avenues in 2013. The project on Cottonwood took longer than anticipated and was completed this last year. Staff wants to continue the odd year schedule of doing some sort of street maintenance and water/sewer project in the odd years, which gives time to replenish the Street Maintenance Fund. Great West Engineering completed the PER earlier this spring. Staff asked Great West to use the PER and the Pavement Condition Index to determine the best location for the next project, which will be on Eighth Street in front of the high school. Curb, gutter, and sidewalk will be replaced with the CTEP funds that were approved earlier this year. In addition to the street project, there will be other improvements on the roadway. This project will go around the bend at the stadium and construct the final third of the street that is currently only two-thirds completed. The project will also culvert the ditch and then turn and go up Pennsylvania. Staff has talked to the school regarding the SID in front of their building and the city’s plans to culvert the ditch, in case the school wants to culvert the portion of the ditch that runs along its property at the same time. Hopefully, the project would continue in 2017 on Wyoming and Sixth or on Eighth and Washington. Heidi explained the need to provide a viable truck route for the contractors to get in and out of the project.

There was discussion regarding the possible SID, the need for sidewalk replacement in front of the school, the possibility of installing another fire hydrant near the stadium, including storm water issues in the project, completing the sidewalks to ADA standards, and the culvert to cover the ditch.

Heidi explained that Great West Engineering will proceed with design and plans after the task order is approved by the council. The plans will be presented to the council at a future meeting.

- Resolution - Change Order No. 3 to the contract with Williams Brothers Construction for the Wastewater Treatment Plant

Heidi explained that the total change order is \$28,438.35, which is considerably lower than the contingency. Chad Hanson was happy with the amount of credits received, as the credits lowered the total from \$41,000 to \$28,438.35. The items included in the change order are listed in the Change Order No. 3 Summary attached to the resolution.

Rick asked regarding the proposed dump station at the wastewater treatment plant.

Heidi explained that Michele Marsh, the DEQ permitting person that would approve the septic dump station, has been backlogged but hopes to get to it in the next few weeks. As soon as she approves the permit from DEQ, staff will move forward and present it to the council. Last night's Public Works Committee meeting was rescheduled to Monday, November 17<sup>th</sup>, at 3:30 p.m. and the committee will tour the treatment plant.

- Council Issues:
  - Update on 2011 Yellowstone River flooding event

Heidi stated that the city has applied for a 124 Permit, which is an encompassing permit that allows the city to do some boring into the river. Great West was scheduled to start surveying the bottom of the river this week, but the extreme cold weather delayed that until next week. The city purchased a watercraft that will be leased to Great West, who will pay rent to the city. Great West will use the watercraft to survey at the new location and the scour hole next to the current intake in order to provide an estimate of what there is to work with down there and to start final design on the new intake so the permitting process can start. The city received the boring permits and the permits required for investigation and can move forward with that. The city is still waiting on the full PW from FEMA

Rick asked regarding the riprap and vegetation at Riverside Park,

Heidi explained that all of the vegetation has been replanted higher on the bank, the sprinkler system was installed and has been blown out for the winter, and the water has been turned off. She is waiting for the final closeout paperwork from Great West so it can be submitted to FEMA.

There was a question regarding the buildings in Riverside Park. Heidi stated concerns with people going into the moldy buildings and said she is still working to get an estimate for the building repairs.

Tom asked regarding the completion date for the intake project. Heidi anticipates that it will be done in October or November 2015, as the work will be done in the river next fall when the water is low.

Tom asked regarding the second intake.

Heidi stated that FEMA's recent letter stated that FEMA would not pay to do anything to the intake unless it was required by a permitting agency to modify it in some way. The city will not know anything until application is made for those permits.

Other items

Bruce asked what is needed to form a lighting district on Foundation Avenue in Ward 2, as some constituents approached him about it.

Heidi will talk to the clerk/treasurer about it.

Tom asked about the long list of Laurel Airport Authority minutes on the draft council agenda. The city received the minutes regularly until 2012, and the council secretary has inquired about it several times. The minutes from 2012 through the present were recently submitted to the secretary and should continue to be available going forward.

Emelie mentioned that the Public Works Committee meeting was scheduled for last night, but there was confusion over the time for the tour of the sewer plant. The tour was changed to Monday, November 17<sup>th</sup>, at 3:30 p.m., followed by a meeting in the council chambers to discuss recycling.

Review of draft council agenda for November 18, 2014

There was no discussion.

Attendance at the November 18, 2014 council meeting

Bill and Tom will not attend.

Announcements

Emelie asked if any pens were received at the League of Cities and Towns.

Rick spoke regarding some new businesses that are coming to Laurel, including Canyon Creek Station, Taco Bell and possibly Burger King.

Scot wished everyone a happy Veterans' Day.

Bill mentioned that he recently spoke with a lady that works for the Corps of Engineers regarding the city's issues with the river. Bill complimented Heidi for being a diplomat, as the lady had nothing bad to say about her.

Recognition of Employees

- Susan Canape – Police Dispatch 19 years of service on November 10<sup>th</sup>
- Mark Guy – Police Sergeant 20 years of service on November 12<sup>th</sup>
- Neva Hall – Clerk's Office 20 years of service on November 14<sup>th</sup>
- Jay Hatton – City Shop 16 years of service on November 4<sup>th</sup>
- Travis Pitts – Police Officer 15 years of service on November 13<sup>th</sup>
- Monica Salo – City Court 13 years of service on November 2<sup>nd</sup>
- John Volmer – Water Treatment Plant 29 years of service on November 29<sup>th</sup>
- Jessica McCartney – Police Dispatch 7 years of service on November 1<sup>st</sup>
- Roy Voss – City Shop 5 years of service on November 9<sup>th</sup>
- Jason Shovar – City Shop 2 years of service on November 13<sup>th</sup>
- Geralyn Stevens – Library 24 years of service on November 19<sup>th</sup>
- Mike Mudd – City Shop 1 year of service on November 18<sup>th</sup>
- Dylan Ceaser – Water Treatment Plant 1 year of service on November 18<sup>th</sup>

Mayor Mace stated appreciation for the employees on the list.

The council workshop adjourned at 6:55 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Cindy Allen".

Cindy Allen  
Council Secretary

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**