

# MINUTES OF THE CITY COUNCIL OF LAUREL

June 1, 2004

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Ken Olson at 6:30 p.m. on June 1, 2004.

COUNCIL MEMBERS PRESENT:            Dick Fritzler            Doug Poehls  
   Kate Stevenson        Mark Mace  
   Gay Easton            Daniel Dart  
   Jennifer Johnson      John Oakes

COUNCIL MEMBERS ABSENT:            None

Mayor Olson led the Pledge of Allegiance to the American flag.

Mayor Olson asked the council to observe a moment of silence.

## MINUTES:

Motion by Alderwoman Johnson to approve the minutes of the regular meeting of May 18, 2004, as presented, seconded by Alderman Poehls. Motion carried 8-0.

Motion by Alderman Easton to approve the minutes of special meeting of May 19, 2004, as presented, seconded by Alderman Mace. Motion carried 8-0.

## CORRESPONDENCE:

Stewart R. Kirkpatrick: Letter of May 14, 2004, regarding Yellowstone City-County Health Department/Air Pollution Control Program Ordinance.

Druann Kerns: E-mail of May 17, 2004, regarding the successful Aviation and Technology Week.

Montana League of Cities and Towns: Memorandum of May 13, 2004, regarding the 2004 District Meetings.

Norm Klein, Department of Administration: Letter of May 19, 2004, regarding the addition of Terry J. Burke to the staff.

Montana Department of Commerce: Letter of May 20, 2004 – Policy regarding CRDC management of CDBG-ED revolving loan funds.

Montana League of Cities and Towns: District Meeting Report – May 2004.

**PUBLIC HEARING:** Regulations and General Program Authority known as the Yellowstone County Air Pollution Control Program.

Mayor Olson opened the public hearing.

Mayor Olson asked three times if there were any proponents. There were none.

Mayor Olson asked three times if there were any opponents. There were none.

Mayor Olson closed the public hearing.

## CONSENT ITEMS:

- **Claims for the month of May 2004 in the amount of \$147,816.76.**  
A complete listing of the claims and their amounts is on file in the Clerk-Treasurer's Office.
- **Approval of Payroll Register for PPE 05/23/04 totaling \$121,147.09.**

- **Receiving the Committee Reports into the Record.**

--Budget/Finance Committee minutes of May 3, 2004 were presented.

--Council Workshop minutes of May 25, 2004 were presented.

- **Resolutions.**

Resolution No. R04-46: Resolution approving the Regulations and General Program Authority known as the Yellowstone County Air Pollution Control Program.

Resolution No. R04-47: A resolution approving an agreement between the City of Laurel and the City of Billings, said agreement relating to solid waste disposal.

Resolution No. R04-48: Resolution authorizing the Mayor to execute a grant agreement with the Department of Natural Resources and Conservation for reimbursement of the April 30, 2004 Arbor Day celebration.

The mayor asked if there was any separation of consent items. There was none.

Motion by Alderman Mace to approve the consent items as presented, seconded by Alderman Oakes. Motion carried 8-0.

**CEREMONIAL CALENDAR:** None.

**REPORTS OF BOARDS AND COMMISSIONS:** None.

**COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT):**

J. Williamson, 1203 Beartooth Drive, is the Chairman of the Montana State Firefighters' Memorial. He read the following letter to the council:

You are cordially invited to the Montana State Firefighters' Memorial groundbreaking ceremony in Laurel, Montana, on June 11<sup>th</sup>, 2004, at 6:00 p.m. It would be an honor if you would join the firefighters from across the state to witness the groundbreaking for the memorial.

Mayor Olson stated that J. Williamson and the Laurel Volunteer Fire Department have put a lot of work into the event, and is looking forward to the groundbreaking ceremony.

**SCHEDULED MATTERS:**

- **Confirmation of Appointments.**

Current Board/Committee vacancies

Board of Appeals: three positions – two-year terms to begin immediately

Board of Adjustments – two positions to fill terms expiring 06/30/04 and 06/30/05

**Swimming Pool Committee:**

Mayor Olson appointed Gerry Ready, Marvin Carter, Robin Herman, Donna Hirt, Kate Stevenson as chairman, Steve Klotz, and Cal Cumin to the Swimming Pool Committee. The Laurel School District will also appoint a representative to the committee.

Motion by Alderman Dart to approve the appointments of Gerry Ready, Marvin Carter, Robin Herman, Donna Hirt, Kate Stevenson as chairman, Steve Klotz, and Cal Cumin to the Swimming Pool Committee, seconded by Alderman Poehls. Motion carried 8-0.

Mayor Olson stated that the formation of the committee is the start of a process that would bring back important discussion to the council. He thinks that a lot of community members are waiting to see what will happen with the pool issue. Mayor Olson thanked Alderwoman Stevenson, who has agreed to chair the committee.

**Big Sky Economic Development Authority:**

Mayor Olson appointed Jennifer Johnson as the City of Laurel's representative to the Big Sky Economic Development Authority.

Motion by Alderman Fritzler to approve the appointment of Jennifer Johnson as the City of Laurel's representative to the Big Sky Economic Development Authority, seconded by Alderwoman Stevenson. Motion carried 8-0.

- **Ordinance No. 004-03:** An ordinance of the City of Laurel, Montana, to amend and supercede Laurel City Ordinance No. 001-05, and to approve an Interlocal Agreement: (1) between the City of Laurel, Montana, the City of Billings, Montana, and Yellowstone County, Montana, creating a multi-jurisdictional service district named Yellowstone City-County Health Department; and (2) between the City of Laurel, Montana, the City of Billings, Montana, the Town of Broadview, Montana, and Yellowstone County, Montana, creating an Air Pollution Control Program to be administered under the auspices of the Yellowstone City-County Health Department. Second reading.

Motion by Alderwoman Stevenson to adopt Ordinance No. 004-03, seconded by Alderman Oakes. A roll call vote was taken on the motion. All eight aldermen/women voted aye. Motion carried 8-0.

- **Requests from the Laurel Volunteer Fire Department to set off fireworks at Riverside Park on June 11, 2004 and at the Laurel football field on July 4, 2004.**

Motion by Alderman Poehls to approve the requests from the Laurel Volunteer Fire Department to set off fireworks at Riverside Park on June 11, 2004 and at the Laurel football field on July 4, 2004, seconded by Alderman Dart. Motion carried 8-0.

**ITEMS REMOVED FROM THE CONSENT AGENDA:** None.

**AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT):** None.

**COUNCIL DISCUSSION:**

- Review of Committee Minutes: None.
- Review of Monthly Reports: Police, Fire, Ambulance, and Code Enforcement: None.
- City-County Planning Board appointment

Alderman Poehls talked with Renee Studiner and Dan Koch regarding the vacancy, as of June 4<sup>th</sup>, on the Laurel City-County Planning Board. Alderman Poehls will make a nomination to appoint Dan Koch to fill the vacancy at the next council meeting. Renee Studiner is interested in filling a possible future vacancy on the planning board.

- Alcohol and Drug Task Force

Alderwoman Johnson and Mayor Olson attended the recent meeting of the joint city/school Drug and Alcohol Task Force. The At Risk Youth Program will be maintained as a separate subcommittee of the task force. Josh Middleton has ideas for funding and wants to hire a paid coordinator for the position.

- Ethanol plant in Hardin

Alderman Easton attended a meeting in Hardin regarding the development of the ethanol plant. Paul Green is the economic developer who was instrumental in getting the business in Hardin. Alderman Easton gave a brief explanation of the tour of the \$200 million plant and the economic factors involved. Alderman Easton suggested that the council should tour the plant after its completion in December 2005.

- Change in Alder Avenue sewer project

Mayor Olson briefly explained the possibility of a change in the Alder Avenue sewer project regarding the amount of the city's funds. Mayor Olson gave an authorization to the contractor, the

engineer, and the City of Laurel to enter into a workable agreement so that we could determine if additional work could be included in the project. Mayor Olson will contact the council members when more information is available.

**UNSCHEDULED MATTERS:**

- Job Description for the Riverside Park Manager.

Mayor Olson stated that he does not usually allow items to be forced on the council agenda. The job description for the Riverside Park Manager needs to be approved in order to provide direction for the caretaker at the park for the current season.

Motion by Alderman Poehls to place the job description for the Riverside Park Manager on the council agenda, seconded by Alderman Dart. Motion carried 8-0.

Sam Painter explained that the job description clearly defines the Riverside Park Manager as a seasonal position. The City of Laurel is currently revising all job descriptions, and further review of the job description for Riverside Park Manager could be done prior to the approval of all job descriptions.

There was a brief discussion regarding the caretaker living in the house in the park during the off season months. Sam explained that the job description only defines the position, and the issues regarding housing, utilities, and the leases at the park still need to be addressed.

Motion by Alderman Poehls to approve the job description for the Riverside Park Manager, seconded by Alderwoman Stevenson. Motion carried 8-0.

**ADJOURNMENT:**

Motion by Alderman Oakes to adjourn the council meeting, seconded by Alderman Dart. Motion carried 8-0.

There being no further business to come before the council at this time, the meeting was adjourned at 6:57 p.m.

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Cindy Allen, Secretary

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 15<sup>th</sup> day of June, 2004.

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Kenneth E. Olson, Jr., Mayor

Attest:

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Mary K. Embleton, Clerk-Treasurer