

# MINUTES OF THE CITY COUNCIL OF LAUREL

November 6, 2007

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Ken Olson at 6:30 p.m. on November 6, 2007.

COUNCIL MEMBERS PRESENT:           Emelie Eaton           Doug Poehls  
                                                  Kate Hart               Mark Mace  
                                                  Gay Easton             Chuck Dickerson  
                                                  Alex Wilkins           Norm Stamper

COUNCIL MEMBERS ABSENT:           None

OTHER STAFF PRESENT:             Mary Embleton         James Caniglia  
                                                  Sam Painter             Jan Faught

Mayor Olson led the Pledge of Allegiance to the American flag.

Mayor Olson asked the council to observe a moment of silence.

## MINUTES:

Motion by Council Member Poehls to approve the minutes of the regular meeting of October 16, 2007, as presented, seconded by Council Member Mace. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

## CORRESPONDENCE:

Montana Hydro Electric, Inc.: Letter of October 11, 2007, regarding Hydro testing unit.

Laurel Chamber of Commerce: Centennial Birthday Celebration information.

Montana State University, Local Government Center: Letter of October 22, 2007 regarding pending changes for the Certification Program for Montana's Municipal Clerks, Treasurers and Finance Officers.

**PUBLIC HEARING:** None.

## CONSENT ITEMS:

- **Claims for the month of October 2007 in the amount of \$152,839.65.**  
A complete listing of the claims and their amounts is on file in the Clerk-Treasurer's Office.
- **Approval of Payroll Register for PPE 10/21/2007 totaling \$143,391.80 and 10/31/2007 payroll adjustments totaling (\$2,486.20).**
- **Receiving the Committee Reports into the Record.**
  - City-County Planning Board minutes of October 4, 2007 were presented.
  - Budget/Finance Committee minutes of October 16, 2007 were presented.
  - Council Workshop minutes of October 30, 2007 were presented.
  - Laurel Airport Authority minutes of September 25, 2007 were presented.

The mayor asked if there was any separation of consent items. There was none.

Motion by Council Member Mace to approve the consent items as presented, seconded by Council Member Dickerson. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

**CEREMONIAL CALENDAR:** None.

**REPORTS OF BOARDS AND COMMISSIONS:** None.

**AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT):** None.

**SCHEDULED MATTERS:**

- **Confirmation of Appointments.**

Building Official:

Mayor Olson appointed Gary Colley as the Building Official for the City of Laurel.

Motion by Council Member Dickerson to approve the Mayor's appointment of Gary Colley as the Building Official for the City of Laurel, seconded by Council Member Stamper. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

Laurel Ambulance Service:

Mayor Olson appointed Kelly Reinemer as a Laurel Ambulance Attendant.

Motion by Council Member Stamper to approve the Mayor's appointment of Kelly Reinemer as a Laurel Ambulance Attendant, seconded by Council Member Dickerson.

Ambulance Director Jan Faught stated Kelly's apologies for not attending tonight's meeting. Since Kelly started volunteering for the Laurel Ambulance Service, she was hired as a full-time EMT-Basic with AMR and is currently working. Jan stated that Kelly will be with the ambulance until she is accepted by a medical school. She also stated that Kelly is a terrific person and will be an asset to the ambulance crew.

There was no further public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Ordinance No. O07-10: Ordinance amending certain sections of the "Laurel Zoning Ordinance" located at Chapter 17 of the Laurel Municipal Code.** Second reading.

Motion by Council Member Wilkins to adopt Ordinance No. O07-10, seconded by Council Member Poehls. There was no public comment or council discussion. A roll call vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Ordinance No. O07-11: An ordinance concerning the creation of an urban renewal area within the municipal limits of the City of Laurel and adopting an Urban Renewal Plan including a tax increment provision.** First reading.

Motion by Council Member Easton to adopt Ordinance No. O07-11, seconded by Council Member Mace. There was no public comment or council discussion. A roll call vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Ordinance No. O07-12: An ordinance of the City of Laurel, Montana, establishing load limits on city streets; providing for truck routes and for loading and unloading; establishing exceptions; providing enforcement procedures and definitions; and providing for a penalty.** First reading.

Motion by Council Member Hart to adopt Ordinance No. O07-12, seconded by Council Member Dickerson. There was no public comment or council discussion. A roll call vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

The public hearing of Ordinance No. O07-12 will be on the council agenda on December 4, 2007.

- **Resolution No. R07-94: A resolution of the City Council establishing and declaring streets and portions of streets as truck routes through the City of Laurel in accordance with Ordinance No. O07-12.**

Motion by Council Member Eaton to approve Resolution No. R07-94, seconded by Council Member Hart. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R07-95: Resolution of the City Council approving the Amended Plat for Lots 4, 5, and 6, Block 1 of Sheets Subdivision, accepting the Certificates of Dedication for creation of public alleys and to approve the attached agreement for waterline installation in the newly dedicated alley.**

Motion by Council Member Poehls to approve Resolution No. R07-95, seconded by Council Member Dickerson. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R07-96: A resolution authorizing the Mayor to sign an agreement between the City of Laurel and the Drug Enforcement Administration “DEA” assigning a Laurel Police Officer to the Billings Resident Office Task Force.**

Motion by Council Member Mace to approve Resolution No. R07-96, seconded by Council Member Dickerson. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R07-97: Resolution of the City Council to create a new position called the Director of Public Works and to adopt a job description for the Director of Public Works position.**

Motion by Council Member Dickerson to approve Resolution No. R07-97, seconded by Council Member Stamper. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R07-98: A resolution recognizing AFSCME Council 9 Montana as the exclusive representative bargaining unit for the City of Laurel’s police officers, animal control officer and emergency dispatchers.**

Motion by Council Member Stamper to approve Resolution No. R07-98, seconded by Council Member Dickerson. There was no public comment.

Council Member Dickerson asked whether, in reference to the letter received from the Montana State Council No. 9, the resolution should be amended to indicate that the number of the bargaining unit will be Local No. 303.

Mayor Olson stated that Local No. 303 is referenced in the resolution.

A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R07-99: A resolution authorizing the Mayor to sign a construction agreement with the Montana Department of Transportation for the Federal Aid Project No. UPP 6905(3).**

Motion by Council Member Wilkins to approve Resolution No. R07-99, seconded by Council Member Stamper. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R07-100: A resolution authorizing the Mayor to sign a construction agreement with the Montana Department of Transportation for the Federal Aid Project No. UPP 6906(4).**

Motion by Council Member Easton to approve Resolution No. R07-100, seconded by Council Member Hart. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R07-101: A resolution authorizing the Mayor to sign a construction agreement with the Montana Department of Transportation for the Federal Aid Project No. UPP 6907(2).**

Motion by Council Member Hart to approve Resolution No. R07-101, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

**ITEMS REMOVED FROM THE CONSENT AGENDA:** None.

**COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT):** None.

**COUNCIL DISCUSSION:**

Council Member Poehls stated that he contacted the two applicants for the vacant position on the Laurel Airport Authority.

Mayor Olson stated that he interviewed one applicant on Monday and will interview the other one tomorrow. The appointment will be on the council workshop agenda next week.

Council Member Stamper requested that the black cloth be removed from the American flag, as the flag is not at half mast now.

Council Member Easton attended a meeting yesterday with Yellowstone County, the City of Billings Solid Waste Division, and Bright 'n Beautiful. The entities are all participating again in the annual tree chipping program, along with the City of Laurel. The parking lot by the big elevator will be the drop off point for trees starting the day after Christmas. Zoo Montana might receive one load of chips, and Laurel will use the remaining chips on the trail at Lions Park.

Mayor Olson stated that the public hearing of Ordinance No. O07-11 will be on the council agenda on November 20, 2007.

Mayor Olson encouraged the council to view the city's website to see some changes that have been made. Other updates will be done soon. The city's website address is: [www.laurel.mt.gov](http://www.laurel.mt.gov).

Council Member Dickerson asked if the possibility of having the city pick up Christmas trees in Laurel could be placed on the next council workshop agenda. Mayor Olson stated that staff could review it to determine the cost.

Mayor Olson stated that three interviews are scheduled on Friday, November 9<sup>th</sup>, for the Director of Public Works position. Another interview is scheduled for Thursday, November 15<sup>th</sup>.

**UNSCHEDULED MATTERS:** None.

**ADJOURNMENT:**

Motion by Council Member Eaton to adjourn the council meeting, seconded by Council Member Hart. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

There being no further business to come before the council at this time, the meeting was adjourned at 6:54 p.m.

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Cindy Allen, Secretary

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 20<sup>th</sup> day of November, 2007.

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Kenneth E. Olson, Jr., Mayor

Attest:

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Mary K. Embleton, Clerk-Treasurer