



**Resolution No. R04-06: A resolution approving an agreement between the City of Laurel and Yellowstone County, Montana, said agreement relating to fire protection.**

The mayor asked if there was any separation of consent items.

Alderman Poehls separated Resolution No. R04-03 from the consent agenda.

Motion by Alderman Mace to approve the consent items as presented, seconded by Alderman Oakes. Motion carried 7-0.

**CEREMONIAL CALENDAR:** None.

**REPORTS OF BOARDS AND COMMISSIONS:** None.

**COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT):** None.

**SCHEDULED MATTERS:**

- **Confirmation of Appointments.**

Current Board/Committee vacancies

Board of Appeals: three positions – two-year terms to begin immediately

Board of Adjustments – two positions to fill terms expiring 06/30/04 and 06/30/05

Laurel Police Reserve Officer:

Mayor Olson appointed Andrew Schreiner as a Laurel Police Reserve Officer.

Motion by Alderman Dart to approve the appointment of Andrew Schreiner as a Laurel Police Reserve Officer, seconded by Alderman Mears. Motion carried 7-0.

- **Mary Embleton, Clerk-Treasurer: Year End Report for fiscal year ending June 30, 2003**

Mary Embleton had distributed the Year End Budget Review 2002-2003 booklets to the council the previous week. A complete copy of the report is available for review in the clerk-treasurer's office.

The report compared budget to actual revenues and expenditures for the current fiscal year and also compared actual revenues and expenditures for the current fiscal year to last year for the same twelve-month period. All revenues and expenditures do not occur evenly throughout the year. Revenues in the mill-levied funds are received on a monthly basis, but the two major payments are received in December and June. The HB 124 Entitlement payments are received on a quarterly basis. Some expenses occur on a "seasonal" basis; however, expenditures are well within amended appropriations at year-end.

Mary gave a Power Point presentation to show color charts and graphs that had been included in the Year End Budget Review to clearly show the revenues, expenditures, and cash flows for each fund for the 2002-2003 fiscal year. The presentation included the revenues and expenditures for the following funds: General Fund; Light District #2 Fund; Light District #3 Fund; Street Maintenance District Fund; Sweeping District; State Gas Tax Fund; Water Fund; Sewer Fund; and Solid Waste Fund.

Revenues are generally within expected projections. Expenditures, as well, are generally within expected projections. The city's overall cash position improved with a total increase of \$335,319 on June 30, 2003, as compared with June 30, 2002.

Mary mentioned that the Mid Year Budget Review, as of December 31, 2003, would be presented to the council in February.

Mayor Olson thanked Mary for her presentation. He stated that it was very interesting and lends to the fact that the city has done well with its money for the last couple years. Even though people have varying views about that, he stated that facts and figures do not lie.

- **Elect council president and vice-president.**

Mayor Olson opened nominations for council president.

Alderman Poehls nominated Gay Easton for council president.

Mayor Olson asked three times if there were other nominations. There were none.

Motion by Alderman Poehls to elect Alderman Easton as council president and that a unanimous ballot be cast, seconded by Alderman Mears. Motion carried 7-0.

Mayor Olson thanked Alderman Easton for extending two more years of service to the City of Laurel.

Mayor Olson opened nominations for council vice-president.

Alderman Mace nominated Doug Poehls for council vice-president.

Mayor Olson asked three times if there were other nominations. There were none.

Motion by Alderman Mace to elect Alderman Poehls as council vice-president and that a unanimous ballot be cast, seconded by Alderman Dart. Motion carried 7-0.

- **Ward 2 council vacancy.**

Mayor Olson informed the council that there were two candidates for the position. However, because of a conflict of interest as per an Attorney General opinion, one candidate has withdrawn.

Mayor Olson opened nominations for the Ward 2 council vacancy.

Motion by Alderman Dart to nominate Kate Stevenson for the Ward 2 city council vacancy, seconded by Alderman Poehls. Motion carried 7-0.

Mayor Olson congratulated Kate Stevenson, and he stated that Judge Kerr would perform the swearing in ceremony tomorrow.

Mayor Olson stated that he is in the process of assigning committees, and he asked the council to inform him if they wanted to serve on a specific committee. The selection of the committees will be finalized by February.

Mayor Olson mentioned that the council retreat on Saturday, January 24<sup>th</sup>, would be at the Laurel Library. Department heads will be invited, and Dr. Ken Weaver, of the Local Government Center in Bozeman, will be the facilitator. Subjects covered will be the CIP process and budgeting.

**ITEMS REMOVED FROM THE CONSENT AGENDA:**

- **Resolution No. R04-03: A resolution authorizing the transfer of excess monies from the SID Revolving Fund to the General Fund.**

Motion by Alderman Poehls to approve Resolution No. R04-03, seconded by Alderman Mears. Motion carried 7-0.

**AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT):** None.

**COUNCIL DISCUSSION:**

- Review of Committee Minutes: None.

Alderman Mace welcomed Kate Stevenson as the Ward 2 council member. He looks forward to working with her and thinks she will help the council a great deal.

Alderman Dart mentioned that the council retreat is a productive way to review the CIP in order to show a definite direction for the city. He looks forward to the dedication to overcoming some of the challenges needed to better this community.

Mayor Olson stated that the county commissioners have a conflict with the February 12<sup>th</sup> date for the joint meeting with Yellowstone County, City of Billings, City of Laurel, and the school districts. He asked the council to review their calendars to see if there is another available date for the meeting. The council will discuss possible dates at the council workshop next week.

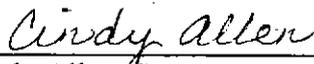
Mayor Olson appointed Mark Mace as the temporary chairman for the Budget/Finance Committee. The appointment will be official when the council approves the committee list on February 3<sup>rd</sup>.

Alderman Easton will be out of the state from January 31<sup>st</sup> to February 7<sup>th</sup>.

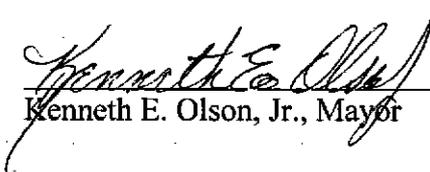
Alderman Mears will be out of the state from February 22<sup>nd</sup> to the 28<sup>th</sup>.

**UNSCHEDULED MATTERS:** None.

There being no further business to come before the council at this time, the meeting was adjourned at 7:18 p.m.

  
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Cindy Allen, Secretary

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 3<sup>rd</sup> day of February, 2004.

  
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Kenneth E. Olson, Jr., Mayor

Attest:

  
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Mary K. Embleton, Clerk-Treasurer