

MINUTES OF THE CITY COUNCIL OF LAUREL

October 4, 2011

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Ken Olson at 6:30 p.m. on October 4, 2011.

COUNCIL MEMBERS PRESENT: Emelie Eaton Doug Poehls
 Bruce McGee Mark Mace
 Chuck Dickerson
 Tom Nelson Norm Stamper

COUNCIL MEMBERS ABSENT: Chuck Rodgers

OTHER STAFF PRESENT: None

Mayor Olson led the Pledge of Allegiance to the American flag.

Mayor Olson asked the council to observe a moment of silence.

MINUTES:

- **Council Minutes of September 20, 2011:**

Motion by Council Member Nelson to approve the minutes of the regular meeting of September 20, 2011, as presented, seconded by Council Member Mace. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Special Council Minutes of September 27, 2011:**

Motion by Council Member McGee to approve the minutes of the special meeting of September 27, 2011, as presented, seconded by Council Member Poehls. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

CORRESPONDENCE:

Montana Department of Transportation: Letter of September 19, 2011, regarding MDT Design Coordination Meeting on September 28, 2011.

Logan Weidler: Thank you note for help with his Eagle project.

Montana Department of Transportation: September 2011 Newslines.

PUBLIC HEARING: None.

CONSENT ITEMS:

- **Claims for the month of September 2011 in the amount of \$313,585.10.**
A complete listing of the claims and their amounts is on file in the Clerk-Treasurer's Office.
- **Approval of Payroll Register for PPE 09/18/2011 totaling \$163,213.59.**
- **Receiving the Committee Reports into the Record.**
 - Budget/Finance Committee minutes of September 20, 2011 were presented.
 - Council Workshop minutes of September 27, 2011 were presented.
 - Cemetery Commission minutes of September 12, 2011 were presented.



--Laurel Urban Renewal Agency minutes of August 15, 2011 were presented.

The mayor asked if there was any separation of consent items. There was none.

Motion by Council Member Mace to approve the consent items as presented, seconded by Council Member Poehls. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

CEREMONIAL CALENDAR: None.

REPORTS OF BOARDS AND COMMISSIONS: None.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT): None.

SCHEDULED MATTERS:

- **Confirmation of Appointments.**

Laurel Ambulance Service:

Mayor Olson appointed John Kuper to the Laurel Ambulance Service.

Motion by Council Member Poehls to approve the Mayor's appointment of John Kuper to the Laurel Ambulance Service, seconded by Council Member Mace. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Ordinance No. O11-08: An ordinance amending Chapter 12.36 of the Laurel Municipal Code relating to Special Improvement Districts to comply with changes made to Montana Law by the 2009 Montana Legislature. Second reading.**

Motion by Council Member Eaton to adopt Ordinance No. O11-08, seconded by Council Member Poehls. There was no public comment or council discussion. A roll call vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R11-102: A resolution of the City Council to adopt a right-of-way charge for fiscal years 2011 and 2012 and to approve a fixed rental charge for subsequent fiscal years.**

Motion by Council Member Dickerson to approve Resolution No. R11-102, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R11-103: A resolution of the City Council adopting a Substance Abuse Policy for safety-sensitive Laurel Transit employees.**

Motion by Council Member Stamper to approve Resolution No. R11-103, seconded by Council Member Dickerson. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R11-104: A resolution approving the attached Task Order No. 23 authorizing Great West Engineering to prepare plans and specifications for construction of a new transmission line from the irrigation pumps to the cemetery and an irrigation system in the Laurel Cemetery.**

Motion by Council Member Nelson to approve Resolution No. R11-104, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R11-105: A resolution authorizing the Mayor to execute a contract with Subsurface 3D Imaging for imaging of unmarked burial sites at the Laurel Cemetery.**

Motion by Council Member McGee to approve Resolution No. R11-105, seconded by Council Member Mace. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R11-106: A resolution to modify the previously approved compensation levels for the Volunteer Ambulance Service.**

Motion by Council Member Mace to approve Resolution No. R11-106, seconded by Council Member Poehls. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R11-107: A resolution authorizing the Mayor to execute a contract for the Chief Administrative Officer position between the City of Laurel and Heidi Jensen.**

Motion by Council Member Poehls to approve Resolution No. R11-107, seconded by Council Member Nelson. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

Mayor Olson thanked the council members for their consideration of the CAO contract.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT): None.

COUNCIL DISCUSSION:

- Review of Monthly Reports: Police, Fire, Ambulance, and Code Enforcement: None.

Council Member Mace asked regarding what seems to be a 24-hour garage sale on the sidewalks downtown Laurel. He asked if the code enforcement officers are working on this or if it has been permitted.

Mayor Olson asked if his concerns were in the 200 block of West Main Street, and Council Member Mace agreed. Mayor Olson will check into the issue.

Mayor Olson stated that the city, the contractor and the architect on the FAP building met today, and a couple things were discussed. One was the roof that the ambulance addition will be tied into. If you look at the existing roof from the north looking south, there are two large laminated beams that carry the load and the pitch is above that. Once the roof reaches past the area of the two large beams to the pitch, it comes down and there has been a shift in the building. The contractor went up with a manlift to look inside and discovered that the nailings from the rafters to the ridge have started to separate caused the ridge line to sag. Gary Colley, the building inspector, knows a professional structural engineer and will ask him to look at the building to ensure that there is stability. High Tech did not think it would bother with tying in the building to continue with the ambulance project. The council and mayor might need to consider appropriating funds to repair the center ridge, but that cannot be determined until the cost is determined. An application was sent to NorthWestern Energy to have the proper amount of electrical brought forward. A hole has been dug to isolate the gas on the north end of the church on West First Street, and work can start on the gas lines. The excavator will begin working on the project next Monday, October 10th.

Mayor Olson stated that the contractor had to special order the adhesive fabric that will be laid over the cracks on Southeast Fourth Street. The project is scheduled to begin on October 17th and is expected to take approximately five days. The project includes the leveling course, the milling, fabric over the cracks, and the two-inch lift. The project will be finalized next spring with the chip seal.

Mayor Olson explained that Williston-Basin has determined that they need to pull out a pipe in the Riverside Park area. They also want to rebores an existing pipe. Williston-Basin asked the city if they could use the area around the backflush filter pond on the north side of the river to set up for the core drilling. The pipe will pop up in approximately the area where Williston-Basin has an existing easement. The process should start at the beginning of December. The project will require closing the park and is expected to take about two weeks.

Mayor Olson stated that the council retreat is scheduled on October 15th at 8:30 a.m. Dan Clark will be the facilitator of the discussion to determine the council's direction regarding a park maintenance levy or a fire safety levy for the ballot next spring.

Council Member Mace asked for copies of the information, as he will be unable to attend the council retreat.

Mayor Olson mentioned that the council had previously agreed to help unload the rock and materials for the Gay Easton bridge after the council retreat.

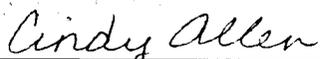
Mayor Olson spoke regarding the special council meeting on Tuesday, October 11th. The public hearing for SID No. 112 and SID No. 113 will give property owners an opportunity to protest the SID assessment they received. The public hearing for the city's intention to raise water and sewer rates is scheduled on October 18th.

UNSCHEDULED MATTERS: None.

ADJOURNMENT:

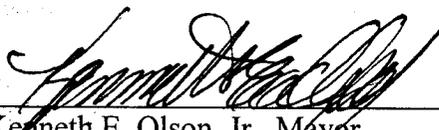
Motion by Council Member Eaton to adjourn the council meeting, seconded by Council Member Mace. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

There being no further business to come before the council at this time, the meeting was adjourned at 6:55 p.m.



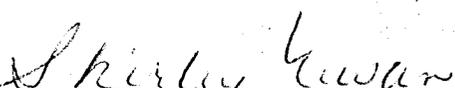
Cindy Allen, Council Secretary

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 18th day of October, 2011.



Kenneth E. Olson, Jr., Mayor

Attest:



Shirley Ewan, Clerk/Treasurer

