

MINUTES OF THE CITY COUNCIL OF LAUREL

January 3, 2012

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Ken Olson at 6:30 p.m. on January 3, 2012.

COUNCIL MEMBERS PRESENT: Emelie Eaton Doug Poehls
 Bruce McGee Mark Mace
 Chuck Dickerson
 Tom Nelson

COUNCIL MEMBERS ABSENT: Scot Stokes Norm Stamper

OTHER STAFF PRESENT:

Mayor Olson led the Pledge of Allegiance to the American flag.

Mayor Olson asked the council to observe a moment of silence.

Judge Jean Kerr performed the swearing in ceremony for the newly-elected council members, including Emelie Eaton, Bruce McGee, Tom Nelson and Mark Mace. Norm Stamper and Scot Stokes will be sworn in at the council workshop on January 10, 2012.

MINUTES:

Motion by Council Member Dickerson to approve the minutes of the regular meeting of December 20, 2011, as presented, seconded by Council Member Mace. There was no public comment or council discussion. A vote was taken on the motion. All six council members present voted aye. Motion carried 6-0.

CORRESPONDENCE:

Williston Basin Interstate Pipeline Company: Letter of December 1, 2011.

PUBLIC HEARING: None.

CONSENT ITEMS:

- **Claims for the month of December 2011 in the amount of \$769,752.44.**
A complete listing of the claims and their amounts is on file in the Clerk-Treasurer's Office.
- **Approval of Payroll Register for PPE 12/25/2011 totaling \$131,846.24.**
- **Receiving the Committee Reports into the Record.**

--Budget/Finance Committee minutes of December 20, 2011 were presented.

The mayor asked if there was any separation of consent items.

Council Member Mace removed the Budget/Finance Committee minutes of December 20, 2011 from the consent agenda. He stated that a correction is needed in the last paragraph of the second page. The sentence should read "An additional report will be provided after ~~decisions~~ *recommendations* are made by staff and the engineers." The Budget/Finance Committee minutes were separated to be considered under Scheduled Matters, 11. Items Removed From the Consent Agenda.

Motion by Council Member Poehls to approve the remaining consent items as presented, seconded by Council Member Dickerson. There was no public comment or council discussion. A vote was taken on the motion. All six council members present voted aye. Motion carried 6-0.

CEREMONIAL CALENDAR: None.

REPORTS OF BOARDS AND COMMISSIONS: None.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT): None.

SCHEDULED MATTERS:

- **Confirmation of Appointments:** None.
- **Resolution No. R12-01: A resolution of the City Council adopting a revised Substance Abuse Policy for Safety-Sensitive Laurel Transit Employees.**

Motion by Council Member Poehls to approve Resolution No. R12-01, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All six council members present voted aye. Motion carried 6-0.

- **Resolution No. R12-02: Resolution authorizing the collection of the annual service fee for all water users pursuant to the Public Water Supply Program.**

Motion by Council Member Eaton to approve Resolution No. R12-02, seconded by Council Member Nelson. There was no public comment or council discussion. A vote was taken on the motion. All six council members present voted aye. Motion carried 6-0.

- **Resolution No. R12-03: A resolution of the City Council authorizing the Mayor to sign a grant agreement with Montana Department of Natural Resources and Conservation (DNRC) for tree pruning, planting and an inventory web project.**

Mayor Olson stated that the draft resolution was presented to the council at the workshop with a heading for the funding for the Arbor Day Celebration, which was incorrect. The resolution has been corrected and was distributed to the council at the meeting. The correct grant document was reviewed and discussed at the council workshop.

Motion by Council Member Eaton to approve Resolution No. R12-03, seconded by Council Member Poehls. There was no public comment or council discussion. A vote was taken on the motion. All six council members present voted aye. Motion carried 6-0.

ITEMS REMOVED FROM THE CONSENT AGENDA:

- Budget/Finance Committee minutes of December 20, 2011.

Motion by Council Member Poehls to approve the Budget/Finance Committee minutes of December 20, 2011, with the change from "decision" to "recommendation", as discussed under the consent items, seconded by Council Member Dickerson. There was no public comment or council discussion. A vote was taken on the motion. All six council members present voted aye. Motion carried 6-0.

COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT): None.

COUNCIL DISCUSSION:

- Review of Monthly Reports: Police, Fire, Ambulance, and Code Enforcement: None.

Council Member Poehls wished everyone a Happy New Year.

Council Member Mace stated that he is honored to be in the council seat for another term.

Council Member Dickerson asked regarding tonight's roll call of the council, as past Council Member Rodgers' name was inadvertently called. Scot Stokes, the newly-elected council member, and Norm Stamper will be sworn in at the January 10th council workshop.

The council retreat is scheduled on Saturday, January 14th. City hall will be closed on Monday, January 16th, for Martin Luther King Day. The Laurel Urban Renewal Agency meeting is scheduled on Monday, January 9th, instead of January 16th.

Council Member Nelson will submit a couple items for the next council workshop.

Mayor Olson asked the council to submit agenda items for the council retreat on January 14th. Discussion items include roles and responsibilities, the council's goals for the next year, and risk assessment. Council members should bring their Montana Local Government Board Handbook to the council retreat.

Council Member Mace mentioned that the clerk/treasurer showed a draft informational brochure to the Budget/Finance Committee. The brochure will replace the *Voice* and be mailed quarterly with the water bills. Staff has provided information regarding many issues and any requests for additional information should be submitted soon.

Mayor Olson stated that the brochure is currently a rough draft and will be modified with the pertinent information.

Council Member Dickerson suggested that the *Laurel Outlook* mention that the water bills will be included in the envelope with the brochure.

Council Member Nelson asked if the new council member would attend the retreat on January 14th and if he would be sworn in at the next council workshop.

Mayor Olson stated that Scot Stokes and Norm Stamper would be sworn in at the January 10th council workshop.

UNSCHEDULED MATTERS: None.

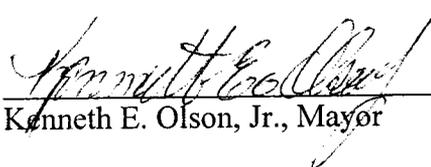
ADJOURNMENT:

Motion by Council Member Nelson to adjourn the council meeting, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All six council members present voted aye. Motion carried 6-0.

There being no further business to come before the council at this time, the meeting was adjourned at 6:56 p.m.


Cindy Allen, Council Secretary

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 17th day of January, 2011.


Kenneth E. Olson, Jr., Mayor

Attest:


Shirley Ewan, Clerk/Treasurer