

**CITY OF LAUREL, MONTANA**  
**REQUEST FOR ANNEXATION**  
**AND PLAN OF ANNEXATION**

Applicant is required to meet with the City Planner prior to filling out this application. All blanks of this application are to be filled in with explanation by the applicant. Incomplete applications will not be accepted.

1. Only parcels of land adjacent to the City of Laurel municipal limits will be considered for annexation. "Adjacent to" also includes being across a public right of way. If the parcel to be annexed is smaller than one city block in size (2.06 acres), the city council must approve consideration of the request; the applicant must make a separate written request to the city council stating their wish to annex a parcel of land less than one city block in. Once the council approves the request, the applicant can apply for annexation.
  
2. Applicant landowner's name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_
  
3. Parcel to be annexed: (If it is not surveyed or of public record, it must be of public record PRIOR to applying for annexation.)  
Legal description: \_\_\_\_\_  
Lot size: \_\_\_\_\_  
Present use: \_\_\_\_\_  
Planned use: \_\_\_\_\_  
Present zoning: \_\_\_\_\_  
(Land which is being annexed automatically becomes zoned R-7500 when it is officially annexed [City ordinance 17.12.220])
  
4. City services: The extension of needed city services shall be at the cost of the applicant after annexation by the city has been approved. As part of the application process, each of the following city services must be addressed with an explanation:

Water Service:

Location of existing main: \_\_\_\_\_  
Cost of extension of approved service: \_\_\_\_\_  
How cost determined: \_\_\_\_\_  
Timeframe for installation: \_\_\_\_\_

Sewer Service:

Location of existing main: \_\_\_\_\_  
Cost of extension of approved service: \_\_\_\_\_  
How cost determined: \_\_\_\_\_

Timeframe for installation: \_\_\_\_\_  
How financed: \_\_\_\_\_

Streets:

Is there any adjoining County ROW to the proposed annexation: \_\_\_\_\_

Location of existing paved access: \_\_\_\_\_

Cost of paving: \_\_\_\_\_

How cost determined: \_\_\_\_\_

Timeframe for construction: \_\_\_\_\_

Other required improvements: Provide above information on attached pages.

5. A map suitable for review of this application of the proposed area to be annexed must be submitted with this application.
6. A written Waive of Protest must accompany this application, suitable for recording and containing a covenant to run with the land to be annexed, waiving all right of protest to the creation by the city of any needed improvement district for construction or maintenance of municipal services. This Waiver of Protest must be signed by the applicant prior to annexation by the city.
7. Requests for annexations are referred to the City-County Planning Board for recommendation to the City Council. Within 30 days after receiving the properly filled out application with all required accompaniments and after conducting a duly advertised public hearing, the City-County Planning Board shall make recommendation to the City Council as to this Request for Annexation. If more information is needed from the applicant during the review of the application, such application shall be deemed incomplete and the timeframe for reporting to the City Council extended accordingly, in needed.
8. A **non-refundable** application fee of \$300 + \$25.00 per acre (80 acres or less); \$300 + \$35.00 per acres (81 acres or more) must accompany the submission of this application.

The City Council of the City of Laurel, Montana, after review and consideration of this Application for Annexation, found such to be in the best interest of the City, that it complied with state code, and approved this request at its City Council meeting of \_\_\_\_\_

**AFFIDAVIT OF WAIVER OF PROTEST  
BEFORE THE CITY COUNCIL  
OF THE CITY OF LAUREL, MONTANA**

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**FOR THE ANNEXATION OF THE HEREIN DESCRIBED PROPERTY AND CREATION OF  
ANY FUTURE SPECIAL IMPROVEMENT DISTRICT**

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The undersigned hereby waives protest to the annexation of the property described below by the City of Laurel. Undersigned also waives their right to seek judicial review under M.C.A. § 7-2-4741 (2007), subsequent to the City's annexation of the below described property.

The undersigned hereby additionally waives protest to the creation of future Special Improvement District(s) created and/or formed for future street improvements including, but not limited to, paving, curb, gutter, sidewalk and storm drainage or any other lawful purpose.

This Affidavit is submitted pursuant to and as a part of the Annexation Agreement and future contemplated Subdivision Improvement Agreement (SIA) with the City of Laurel.

This Affidavit of Waiver shall run with the land and shall forever be binding upon the Grantee, their transferees, successors and assigns.

**LEGAL DESCRIPTION OF THE PROPERTY:**

“ \_\_\_\_\_ ”

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

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Grantee Name  
(Company..)

STATE OF \_\_\_\_\_ )  
                    ) ss.  
County of \_\_\_\_\_ )

On this day of \_\_\_\_\_, 20\_\_\_\_\_, personally appeared before me, \_\_\_\_\_ proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) are subscribed to this instrument, and acknowledged the he/she/they executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Official Seal on the day and year in this certificate first above written.

(SEAL)

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Notary Public for the State of \_\_\_\_\_  
Residing at: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_