

MINUTES  
CITY OF LAUREL  
Budget/Finance Committee  
10/16/2018                      17:30 PM  
City Council Conference Room

A Budget/Finance Committee was held in the City Council Conference Room and called to order by Emelie Eaton at 05:36 PM on 10/16/2018.

**COMMITTEE MEMBERS PRESENT:**

<input checked="" type="checkbox"/> Emelie Eaton, Chairman	<input type="checkbox"/> Richard Klose
<input checked="" type="checkbox"/> Bruce McGee, Vice-Chairman	<input type="checkbox"/> Scot Stokes
<input checked="" type="checkbox"/> Bethany Langve, Secretary	<input type="checkbox"/> Mayor Nelson
<input checked="" type="checkbox"/> Heidi Sparks	<input checked="" type="checkbox"/> Matthew Lurker

**OTHERS PRESENT:**

_____	_____
_____	_____
_____	_____
_____	_____

**1. Public Input**

*Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

a.

**2. General Items**

- a. Review and approve the minutes of the October 02, 2018 meeting. Bruce McGee made a motion to approve the minutes of the October 02, 2018 meeting, seconded by Heidi Sparks, all in favor, motion passed.

- b. Review and approve the September 2018 journal vouchers. The Mayor had previously reviewed and signed all September journal vouchers. The September 2018 journal vouchers were passed around and reviewed by the Committee. Bruce McGee made a motion to approve the September 2018 journal vouchers, seconded by Heidi Sparks, all in favor, motion passed.
- c. Review and approve the September 2018 Utility Billing Adjustments. The Clerk/Treasurer noted there was nothing unusual about these adjustments. The adjustments were passed around for review by the Committee. Bruce McGee made a motion to approve the September 2018 Utility Billing Adjustments, seconded by Heidi Sparks, all in favor, motion passed.
- d. Review and approve the September financial statements. Heidi Sparks made a motion to approve the July financial statements, seconded by Bruce McGee, all in favor, motion passed.
- e. Review claims entered through 10/12/2018 and recommend approval to Council. Emelie Eaton had previously gone through the claims and check registers to review them for accuracy. Emelie Eaton made a motion to recommend approval of the 10/12/2018 claims to Council, seconded by Bruce McGee, all in favor, motion passed.
- f. Review Comp/Overtime hours for PPE 10/07/2018. There were no questions regarding the 10/07/2018 Comp/Overtime hours.
- g. Review and approve payroll register for PPE 10/07/2018, totaling \$186,232.78. Emelie Eaton made a motion to approve the 10/07/2018 payroll register, totaling \$186,232.78, seconded by Heidi Sparks, all in favor, motion passed.

### 3. New Business

- a.

### 4. Old Business

- a. Update by the CAO on the City Court accounts receivable : the CAO has met with Judge Kerr. Both the CAO and the Judge need to gather additional information and meet again before anything can be presented.
- b. The Clerk/Treasurer stated that Riley Hutchens had been contacted and asked to attend the meeting to explain the relationship between Pintler and Centron. Riley could not make the meeting and the Clerk/Treasurer had not received anything via email explaining the relationship. The Committee asked if Pintler had begun doing the ambulance billing. The Clerk/Treasurer stated that to her knowledge Solestone was still doing the billing. The Committee asked why Pintler had not begun doing the billing as a resolution approving the change had

already passed through Council. The Clerk/Treasurer stated that she thought the contract between the City and Pintler was still being negotiated. The Committee asked why did they approve a contract that wasn't finalized. One of the Committee members stated that the contract wasn't approved via resolution. The resolution gave the Mayor approval to enter into the contract and negotiate the terms. The Committee asked if Pintler was less expensive than Solestone. The Clerk/Treasurer stated that by her calculations they were not, but the expectation was that Pintler was going to bill for all services rendered and bring in additional revenues. The Committee asked what Solestone was not billing for. The Clerk/Treasurer stated that she did not know because she had never been given any examples and was not a part of the process to choose a new biller.

5. Other Items

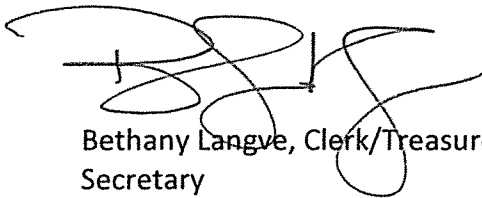
- a. The Clerk/Treasurer stated that the Department of Justice would be in City Hall on October 24<sup>th</sup> and 25<sup>th</sup> to perform an audit on the Federal Equitable Sharing program.

6. Announcements

- a. The next scheduled Budget and Finance meeting will be held November 06, 2018 at 5:30 pm.

The Budget/Finance Committee adjourned at 06:21 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Bethany Langve', written over a horizontal line.

Bethany Langve, Clerk/Treasurer  
Secretary

**NOTE:** This meeting is open to the public. This meeting is for information and discussion of listed agenda items.

