

MINUTES
CITY OF LAUREL
Budget/Finance Committee
09/04/2018 17:30 PM
City Council Conference Room

A Budget/Finance Committee was held in the City Council Conference Room and called to order by Emelie Eaton at 05:30 PM on 09/04/2018.

COMMITTEE MEMBERS PRESENT:

<input checked="" type="checkbox"/> Emelie Eaton, Chairman	<input checked="" type="checkbox"/> Richard Klose
<input type="checkbox"/> Bruce McGee, Vice-Chairman	<input type="checkbox"/> Scot Stokes
<input checked="" type="checkbox"/> Bethany Langve, Secretary	<input checked="" type="checkbox"/> Mayor Nelson
<input checked="" type="checkbox"/> Heidi Sparks	<input type="checkbox"/> Matthew Lurker

OTHERS PRESENT:

_____	_____
_____	_____
_____	_____
_____	_____

1. Public Input

Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.

a.

2. General Items

- a. Review and approve the minutes of the August 21, 2018 meeting. Heidi Sparks made a motion to approve the minutes of the August 21, 2018 meeting, seconded by Richard Klose, all in favor, motion passed.

- b. Review and approve the July financial statements. Emelie Eaton gave a brief overview of the financial statements as this was the first time Heidi Sparks had received them. Heidi Sparks made a motion to approve the July financial statements, seconded by Richard Klose, all in favor, motion passed.
- c. Review claims entered through 08/31/2018 and recommend approval to Council. Heidi Sparks had previously gone through the claims and check registers to review them for accuracy. Heidi Sparks made a motion to recommend approval of the 08/31/2018 claims to Council, seconded by Richard Klose, all in favor, motion passed.
- d. Review Comp/Overtime hours for PPE 08/26/2018. There were no questions regarding the 08/26/2018 Comp/Overtime hours.
- e. Review and approve payroll register for PPE 08/26/2018, totalling \$154,179.60. Richard Klose made a motion to approve the 08/26/2018 payroll register, totalling \$154,179.60, seconded by Heidi Sparks, all in favor, motion passed.

3. New Business

- a.

4. Old Business

- a. Update by the CAO on the City Court accounts receivable :the CAO has not met with Judge Kerr prior to this meeting.
- b. The Clerk/Treasurer was finally able to speak with someone at the State level regarding Victim Witness Funds. Amanda Eastlick is the restitution office at the State level. Amanda is going to get the City information regarding the County and or City of Billings victim witness program so that the City of Laurel can contact the County and/or City of Billings to possibly participate with one of those agencies. The City of Laurel would like to keep the funds and put them to use locally versus return them to the State. Once the Clerk/Treasurer gets the information she will pass it along to the Mayor. Emelie Eaton gave a brief history of the Victim Witness Funds. The Committee asked if the funds go back to the State will the funds be used for local victims.

5. Other Items

- a. The Committee asked a few questions regarding the 2018-2019 Fiscal Budget. The Mayor explained how funds are received for street maintenance and what projects are budgeted this fiscal year.

6. Announcements

a.

The Budget/Finance Committee adjourned at 06:25 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'B. Langve', written in a cursive style.

Bethany Langve, Clerk/Treasurer
Secretary

NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.