

MINUTES OF THE CITY COUNCIL OF LAUREL

JUNE 5, 2018

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Tom Nelson at 6:32 p.m. on June 5, 2018.

COUNCIL MEMBERS PRESENT: Emelie Eaton
 Bruce McGee Richard Herr
 Scot Stokes Irv Wilke
 Richard Klose Bill Mountsier

COUNCIL MEMBERS ABSENT: Heidi Sparks

OTHER STAFF PRESENT: Kurt Markegard, Public Works Director
 Tim Reiter, Utility Plant Superintendent
 Forrest Sanderson, Interim Planner

Mayor Nelson led the Pledge of Allegiance to the American flag.

Mayor Nelson asked the council to observe a moment of silence.

MINUTES:

Motion by Council Member McGee to approve the minutes of the regular meeting of May 15, 2018, as presented, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

CORRESPONDENCE:

- Executive Order No. E0-01-18
- CHS Letter – June 19th and 20th Road Closure
- Governor Bullock & Attorney General Fox in Billings for Yellowstone River Recreation Project Priority Plan

COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS: None

PUBLIC HEARING:

- Intent to adopt an official Schedule of Fees and Charges (Resolution No. R18-19 approved on May 15, 2018)

Mayor Nelson stated this is the time and place set for the public hearing on the City of Laurel's Intent to adopt an official Schedule of Fees and Charges (Resolution No. R18-19 approved on May 15, 2018).

Mayor Nelson opened the public hearing and asked Staff to present the item prior to hearing the public comments.

Kurt Markegard, Public Works Director, present the Schedule of Fees and Charges.

He explained what the Schedule of Fees and Charges is and how it is used. Some examples he gave were for water repairs, fire suppression, ambulance fees, and charges, etc. These are fees the public would need to pay. He spoke to the various changes made to the document. There were changes to the cemetery charges for Saturdays. The Ambulance Department updated a significant portion of their fees.

Mayor Nelson opened the floor for public comment and stated that copies of the rules governing the public hearing were posted in the council chambers.

Mayor Nelson asked three times if there were any proponents. There were none.

Mayor Nelson asked three times if there were any opponents. There were none.

Mayor Nelson closed the public hearing.

CONSENT ITEMS:

- **Claims for the month of May 2018 in the amount of \$708,838.21.**
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Approval of Payroll Register for PPE 5/20/2018 totaling \$174,051.80.**
- **Receiving the Committee/Board/Commission Reports into the Record.**
 - Budget/Finance Committee minutes of May 15, 2018, were presented.
 - Council Workshop minutes of May 8, 2018, were presented.
 - Council Workshop minutes of May 29, 2018, were presented.
 - LURA minutes of April 16, 2018, were presented.
 - Tree Board minutes of May 10, 2018, were presented.
 - Laurel Airport Authority minutes of April 24, 2018, were presented.
 - Transit Authority Committee minutes of March 28, 2018, were presented.
 - Cemetery Commission minutes of May 22, 2018, were presented.

The mayor asked if there was any separation of consent items. There was none.

Motion by Council Member Eaton to approve the consent items as presented, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

CEREMONIAL CALENDAR: None.

REPORTS OF BOARDS AND COMMISSIONS: None.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT): None.

Karl Dan Koch, 320 Colorado Avenue, spoke regarding the handicap parking located at Thompson Park. He did note that the Public Works Director had placed a large sign, but that people were still parking in the designated area. He requested that this issue be resolved.

SCHEDULED MATTERS:

- **Confirmation of Appointments.**
 - Re-appointment of Wallace Hall to Cemetery Commission for a two-year term ending June 30, 2020.

Motion by Council Member Herr to approve the re-appointment of Wallace Hall to Cemetery Commission for a two-year term ending June 30, 2020, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R18-22: A resolution to adopt an official Schedule of Fees and Charges for the City of Laurel, repealing all previous resolutions that set fees or charges that conflict with the schedule attached hereto upon its effective date.**

Motion by Council Member Stokes to approve Resolution No. R18-22, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R18-23: A resolution approving an agreement between the City of Laurel and Yellowstone Boys and Girls Ranch, relating to fire protection. (Fiscal Year 2018-2019)**

Motion by Council Member Wilke to approve Resolution No. R18-23, seconded by Council Member Mountsier. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R18-24: A resolution approving an agreement between the City of Laurel and Fire District No. 8, relating to fire protection. (Fiscal Years 2018-2019; 2019-2020; 2020-2021)**

Motion by Council Member Klose to approve Resolution No. R18-24, seconded by Council Member Mountsier. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R18-25: A resolution accepting the Bid from COP Construction, LLC and authorizing the Mayor to sign all related contract documents for the project know as Phase 3 WTP SED Basin Removal and Replacement Project.**

Motion by Council Member Mountsier to approve Resolution No. R18-25, seconded by Council Member Klose. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R18-26: A resolution of the City Council amending the Purchase and Procurement Policy for the City of Laurel**

Motion by Council Member Eaton to approve Resolution No. R18-26, seconded by Council Member McGee. There was no public comment.

The Mayor was thanked for expediting updating this policy. It was requested that discussion continue to clearly define Budget/Finance Committee's roles and responsibilities.

A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R18-27: A resolution authorizing and approving additional services by KLJ under the task order for planning services approved via Resolution No. R18-12 constituting the preparation of and assistance with the adoption of new floodplain regulations for the City of Laurel, Montana.**

Mayor Nelson reminded Council that this item was discussed at the previous Council Workshop. It was discussed that the City was in the rears on this policy and with the record flows in the river Council's desire to move expeditiously was made known to the Mayor and placed on this week's Council agenda.

Forrest Sanderson, the Interim Planner, recapped the discussion from the previous Council Workshop. The City of Laurel had received a letter from DNRC dated May of 2016. There were identified deficiencies; the most notable is the floodplain regulations. The City of Laurel's floodplain regulations did not meet the minimum requirements imposed by the State of Montana and required by FEMA for the City to participate in the National Floodplain Insurance Program. The City had been given six months to become compliant with the floodplain regulations. At Workshop, it was stated the benefits of participating in this program, including allowing its residents to be able to purchase flood insurance that is not part of their homeowner's insurance. This insurance is available regardless of the resident's risk zone and is the only insurance that will protect their investment in the event of a flood. He had stated that KLJ could complete all work required to bring the City current for approximately \$5,000. This would include the preparation of compliant regulations, navigate the adoption process, and submit them to the State and FEMA for final approval. If Council approves this resolution, this item will be scheduled for a public hearing at the City/County Planning Board on July 19, 2018. City/County Planning Board will then give a recommendation to City Council for a public hearing and adoption according to the standard City ordinance adoption procedure.

It was questioned what timeline the City is looking at to be able to fully adopt this ordinance and be compliant.

It was responded that the City Council could see a recommendation the end of July or beginning of August. The Interim Planner did contact DNRC and informed them that the City is taking corrective action in this matter as quickly as the City is able. At this time the citizens NFIP coverage is not in jeopardy as the City is working towards compliance and is a protected status.

Motion by Council Member McGee to approve Resolution No. R18-27, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT): None.

COUNCIL DISCUSSION:

Council Member Mountsier and Wilke offered to discuss the handicap parking issue with Mr. Koch after tonight's meeting to see what needs to be done to resolve this issue.

Cemetery Commission will not be meeting in the month of June. Their next meeting will be held July 10, 2018.

Park Board will meet June 7, 2018, at 5:30 p.m. in Council Chambers.

It was requested for discussion on Budget/Fiances roles and responsibilities. This item will be placed on the June 26, 2018, Council Workshop Agenda.

It was clarified that when Council voted to approve the SED Basin Project that Council approved the base bid and all additive alternative.

It was requested that Council receive an update on where in the process the City is on improving West Railroad.

City/County Planning Board has been canceled for the month of June as there is no new business.

MAYOR UPDATES:


The state of emergency declared in May is still in effect. The Mayor is grateful the City did not receive the predicted flooding. The wall donated by CHS will be built during the SED Basin construction.

UNSCHEDULED MATTERS: None.

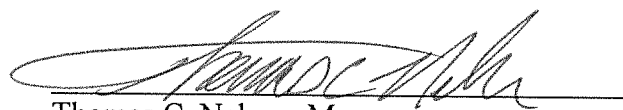
ADJOURNMENT:

Motion by Council Member Herr to adjourn the council meeting, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

There being no further business to come before the council at this time, the meeting was adjourned at 7:06 p.m.


Brittney Moorman, Administrative Assistant

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 19th day of June 2018.


Thomas C. Nelson, Mayor

Attest:

Bethany Langve, Clerk/Treasurer