

MINUTES OF THE CITY COUNCIL OF LAUREL

FEBRUARY 6, 2018

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Tom Nelson at 6:30 p.m. on February 6, 2018.

COUNCIL MEMBERS PRESENT: Emelie Eaton Heidi Sparks
 Bruce McGee Richard Herr
 Scot Stokes Irv Wilke
 Richard Klose Bill Mountsier

COUNCIL MEMBERS ABSENT: None

OTHER STAFF PRESENT: Noel Eaton, City Planner
 Kurt Markegard, Public Works Director

Mayor Nelson led the Pledge of Allegiance to the American flag.

Mayor Nelson asked the council to observe a moment of silence.

MINUTES:

Motion by Council Member McGee to approve the minutes of the regular meeting of January 16, 2018, as presented, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

CORRESPONDENCE: None.

COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS: None.

PUBLIC HEARING: None.

CONSENT ITEMS:

- **Claims for the month of January 2018 in the amount of \$234,327.69.**
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Approval of Payroll Register for PPE 1/14/2018 totaling \$176,453.26.**
- **Approval of Payroll Register for PPE 1/28/2018 totaling \$185,805.52.**
- **Receiving the Committee/Board/Commission Reports into the Record.**
 - Budget/Finance Committee minutes of January 16, 2018, were presented.
 - Council Workshop minutes of January 30, 2018, were presented.
 - Public Works Committee minutes of December 11, 2017, were presented.
 - Laurel Urban Renewal Agency minutes of December 18, 2017, were presented.
 - City-County Planning Board minutes of December 7, 2017, were presented.
 - Library Board minutes of December 12, 2017, were presented.
 - Laurel Airport Authority minutes of December 19, 2017, were presented.

The mayor asked if there was any separation of consent items. There was one separation of the Consent Agenda. Claim number A17118 in the amount of \$607.50 has been removed from tonight's agenda and moved to the February 20, 2018, Consent Agenda.



Motion by Council Member Eaton to approve the consent items as presented, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

CEREMONIAL CALENDAR: None.

REPORTS OF BOARDS AND COMMISSIONS: None.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT): None.

SCHEDULED MATTERS:

- **Confirmation of Appointments.**
 - **Tree Board**

Motion by Council Member Herr to approve Phyllis Bromgard to fill a term ending June 30, 2019, seconded by Council Member Mountsier. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Park Board**

Mayor Nelson asked Council to first nominate either or both Ken Gomer and Curtis Lord for the one vacant spot on Park Board. In the event of more than one nomination, he requested Council place a ballot vote.

Council Member Mountsier nominated Curtis Lord, seconded by Council Member Wilke.

Council Member Eaton nominated Ken Gomer, seconded by Council Member Herr.

Motion by Council Member Mountsier to approve Ken Gomer or Curtis Lord for the remainder of a term ending December 31, 2018, seconded by Council Member Eaton.

All eight Council Members present voted via ballot, which is attached to these minutes. Their votes were tallied and read to Council. Ken Gomer received five votes and will be appointed to Park Board. Curtis Lord received the remaining three votes. There was no public comment or council discussion. Motion carried 5-3.

- **Public Works Committee**

Motion by Council Member Stokes to approve Brian Roat to the Public Works Committee, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R18-02: A resolution approving the City of Laurel's Riverside Park Master Plan.**

Motion by Council Member Sparks to approve Resolution No. R18-02, seconded by Council Member Mountsier. There was no public comment.

Council Member Herr questioned if by approving this plan it was set in stone.

Mayor Nelson stated that it is a plan. The Council should try to follow, but it is up to Council's discretion to follow the plan or not.

Council Member McGee stated that this plan is a working document for the Park Board.

Mayor Nelson clarified that this is a guide for this specific park.

A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R18-03: A resolution approving Amendment No. 8 to the previously adopted Task Order No. 26, authorizing Great West Engineering to provide additional service relating to the New Water Treatment Plant Intake for the City of Laurel.**

Motion by Council Member Wilke to approve Resolution No. R18-03, seconded by Council Member Mountsier. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R18-04: A resolution authorizing the Mayor to execute a contract with CIP Construction Technologies, Inc. for manhole rehabilitation services within the City of Laurel.**

Motion by Council Member Klose to approve Resolution No. R18-04, seconded by Council Member Mountsier. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

- **Resolution No. R18-05: A resolution of the City Council authorizing the Mayor to accept and execute a modified Water Supply Agreement with CHS Inc.**

Motion by Council Member McGee to approve Resolution No. R18-05, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

ITEMS REMOVED FROM THE CONSENT AGENDA:

Claim Number A17118 has been removed for tonight Consent Agenda and will be placed on the February 20, 2018, Consent Agenda.

COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT): None.

COUNCIL DISCUSSION:

Mayor Nelson stated that there are still vacancies that need to be filled. Public Works Committee still has one vacancy, City/County Planner Board has two vacancies, and Yellowstone Historic Preservation Board has one vacancy.

Mayor Nelson stated that LURA might be moved due to the Federal Holiday, but the City has not been notified of moving the meeting. He asked Noel to clarify.

Noel Eaton, City Planner, stated that LURA had not identified a permanent meeting location. They have ceased meeting at the Library. She stated that tonight is her last Council meeting as she is leaving the City as of February 14, 2018. With the transition in City Planner, LURA will most likely take February off. Kurt Markegard will be attending that meeting in Noel's absence.

Council Member Mountsier asked where Noel was going. She stated that she is moving to Austin Texas, she will be working in the City of Manor as the building inspector.

Mayor Nelson stated that the City would be advertising for the City Planner soon.

Mayor Nelson stated that Tree Board had moved their meeting to February 22, 2018.

Council Member Wilke questioned if the Public Works Committee was on the third Monday of each month. He stated that he was interested in the position.

Council Member Eaton stated that all Council positions have been filled and this vacancy is for a City citizen.

Council Member Sparks questioned where the City was on hiring a new City Administrator.

Mayor Nelson stated that the City is not going to hire a Chief Administrative Officer at this time. He has talked with staff and felt that he can meet all the needs of the City.

Council Member Sparks asked if this position will be filled down the road or if the City is scraping the position altogether.

Mayor Nelson stated that the City might fill this position in the future. This position is not required to be filled.

Council Member Herr stated he received an email from Alighshia Stickney regarding the Exxon settlement money. The meetings will be held on the 12th and 15th at 5: 00 p.m.

Council Member Wilke had a question from a constituent if the City of Laurel has seen any money from the Gas Tax.

Mayor Nelson stated that yes the City gets money from the Gas Tax, however, that amount is small.

Council Member Wilke asked the amount the City receives.

Mayor Nelson stated that he would add this to the next Workshop Agenda for further discussion.

Council Member Mountsier asked if that money goes into the General Fund.

Kurt Makegard, Public Works Director, stated those funds are used for street maintenance. There are changes in the Gas Tax, and the City will need to apply for the funds.

Council Member Klose reminded Council there is a Cemetery Commission meeting next Tuesday, February 13th at 5:00 p.m. in the Council Conference Room.

Council Member McGee called for Emergency Services Agenda items by February 19, 2018.

Council Member Eaton stated that Public Works Committee would have been held on February 19, 2018. The Public Works Director has not made up his mind yet if the meeting will be moved to February 26th or cancel the meeting.

Council Member Eaton reminded Council to turn off their microphones after each meeting.

Mayor Nelson added to Council Member Eaton's comment by saying that in the past once a microphone is turned off it was placed in the down position to indicate that it has been turned off.

Council Member Eaton stated that Public Works Director had been trained on how to process the City ID's if you are still in need of getting your photo taken he is willing to take those tonight.

Mayor Nelson stated that he is working on creating business cards for each of the Council Members.


Mayor Nelson stated that there would be a discussion at next weeks meeting regarding email and Council Member's abilities to get their email.

UNSCHEDULED MATTERS: None.

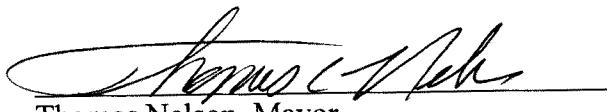
ADJOURNMENT:

Motion by Council Member Eaton to adjourn the council meeting, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All eight council members present voted aye. Motion carried 8-0.

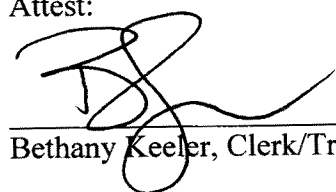
There being no further business to come before the council at this time, the meeting was adjourned at 7:20 p.m.


Brittney Moorman, Administrative Assistant

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 20th day of February 2018.


Thomas Nelson, Mayor

Attest:


Bethany Keeler, Clerk/Treasurer

Ken
Gomer

Curtis
Lord

Ken
Gomer

Ken Gomer

Curtis Lord

Curt
Lord

Ken
Gomer

KEN GOMER