

MINUTES
CITY OF LAUREL
Library Board
08/14/2018 06:00 PM
Laurel Library

A Library Board was held in the Laurel Library and called to order by Arthur Vogeles at 06:05 PM on 08/14/2018.

COMMITTEE MEMBERS PRESENT:

<input checked="" type="checkbox"/> Arthur Vogeles, Chairman	<input checked="" type="checkbox"/> Dixie Feller
<input checked="" type="checkbox"/> Bill Hanson, Vice-Chairman	<input type="checkbox"/> Clair Killebrew
<input checked="" type="checkbox"/> Nancy Schmidt, Secretary	<input type="checkbox"/> Samantha Barnhart
<input type="checkbox"/>	<input type="checkbox"/>

OTHERS PRESENT:

_____	_____
_____	_____
_____	_____
_____	_____

1. Public Input

Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.

a. None

2. General Items

- a. Minutes for July 2018 were presented. Bill motioned the minutes be approved as read, Dixie seconded the motion. Motion was approved.
- b. Library Director, Nancy Schmidt, received a letter from the Montana State Library stating that Board Trustee Arthur Vogeles had completed all the

requirements for Montana Certification Program for Library Directors, Staff, and Trustees. Arthur had been awarded the Library Trustee Track certificate.

- c. The monthly circulation report was presented: Traffic: up 23.9%; circulation: all items circulated totaled 4,577 (including 457 eBooks), book circulation was up 26.4%, media circulation was up 15.4%, eBook checkouts for this month was 11.47% of total book circulation, we circulated 861 items to partners and 66 items from other libraries; computers: internet use was up 15.3%, children's use was down 54%, wi-fi use was up 24.5%; patron cards: city registrations made up 64.5% of library users, county patrons 31.4% and non-resident registered patrons 4.0 %. There were 107 tech assists in July.

3. New Business

- a. There are some scheduled trainings being presented by the State Library in September and October. Fall Workshop is scheduled for September 17th & 18th in Billings. All trustees and staff are encouraged to attend if their schedules will allow them to do so.
- b. Newspapers.com is being added to the Heritage Quest and Ancestry Library Edition memberships starting in October. Access will be through the library without cost to patrons. The additional cost to the library is \$1,100.
- c. Even though the budget has just been finalized library Trustees are talking about the FY 19/20. Some items of note are the databases that the library currently uses for circulation, computer management system and staff wages.

4. Old Business

- a. The Summer Reading Program has ended for this year as far as activities are concerned. Nancy will present the final numbers and prize winners at the Board meeting in August.
- b. Feeding lunches to the children of Laurel seems to have been a success for the first year. Final numbers will be available at the September meeting since the program doesn't officially end until Friday, August 24th. Tara Sather, Laurel Public Schools, stated that average attendance for each day was over 20.
- c. Nancy has talked to Kurt about painting the stripes in the parking lot. He will put in a work order so City crews will know this needs to be done.

5. Other Items

- a. Fall Federation meeting is scheduled for Saturday, September 29th in Stanford.

- b. Federation Coordinator's meeting is scheduled for October 8th and the MSL Commissioner's meeting is October 9th in Helena. Nancy is planning on attending both meetings.

6. Announcements

- a. None

The Library Board adjourned at 06:52 PM.

Respectfully submitted,

Nancy L Schmidt
Secretary

NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.