

Minutes of the  
Laurel Public Library Board of Trustees

January 9, 2018

**Attending**

Bill Hanson  
Dixie Feller

Clair Killebrew  
Nancy Schmidt

Arthur Vogeles

**Minutes**

Bill motioned that the minutes for December 2017 be accepted as read. Dixie seconded the motion. Motion passed.

**Correspondence**

None

**Circulation Report – compared to same time period last year...**

Traffic: up 8.1%; circulation: all items circulated totaled 3,434 (including 355 eBooks), book circulation was up 26.7%, media circulation was up 18%, eBook checkouts for this month was 11.7% of total book circulation, we circulated 514 items to partners and 91 items from other libraries; computers: internet use was up 8.4%, children's use was way up at 63.64%, wi-fi use up 47.5%; patron cards: city registrations made up 66.5% of library users, county patrons 30.2% and non-resident registered patrons 3.3%. There were 50 tech assists in December.

**Old Business**

The yoga classes continue to be very busy. Jessica reported that her spots sell out and she runs a list for those wanting to participate in the next class. Her students are asking for more classes if we want to give her more times/days.

Mike has taken over Patti's position at 30 hours per week. He is scheduled to work Monday, Tuesday, and Wednesday 10:30 – 7:30 with a one-hour lunch break. He is also scheduled for Saturday 8:30 – 3:00 with a half hour break.

An email from Tracy Cook at the Montana State Library has stated that there haven't been any updates for the Federation monies. As soon as she hears anything about our funding she will let us know.

**New Business**

The new hire to take Mike's old position should be decided by Thursday. Instead of the 19 hours per week he was working there will now only be 10 hours per week. We will spend the first few weeks training before adding them to the schedule permanently.

The list of December expenditures as reviewed by Board members. No questions about these expenses. All library expenditures are available for review at any time.

There are upcoming meetings in March and April. The Federation meeting is scheduled for March 24, 2018 in Hardin. The MLA annual conference is scheduled for April 11-14, 2018.

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Dixie, Arthur, and Bill expressed an interest in attending since it is being held in Bozeman. Nancy will register everyone for the conference and make the motel & travel arrangements.

**Other**

Coming up – Staff vacations:

Nancy will be taking some vacation time at the end of January/beginning of February.


**Addressing the Board**

**Next regular meeting**

February 13, 2018

**Dixie motioned the Board meeting be adjourned, Arthur seconded the motion. Motion passed, meeting adjourned at 6:46 pm.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Nancy L. Schmidt". The signature is fluid and cursive, with the first name "Nancy" being more prominent than the last name "Schmidt".

Nancy L. Schmidt