

RESOLUTION NO. R17-23

**A RESOLUTION AUTHORIZING A CONTRACT WITH EVERBRIDGE NIXLE
FOR THE PROVISION OF THE CITY'S REVERSE 911
AND RELATED SERVICES.**

BE IT RESOLVED by the City Council of the City of Laurel, Montana:

Section 1: Approval. The City Council hereby approves the proposed contract with Everbridge Nixle who will provide the City's Reverse 911 and related services pursuant to the terms and conditions contained in the Contract that is attached hereto and incorporated herein.

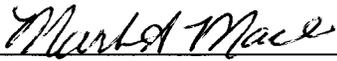
Section 2: Execution. The Mayor and City Clerk/Treasurer of the City of Laurel are hereby given authority to accept and execute the attached Contract on behalf of the City.

Introduced at a regular meeting of the City Council on June 6, 2017, by Council Member Mountsier.

PASSED and APPROVED by the City Council of the City of Laurel this 6th day of June, 2017.

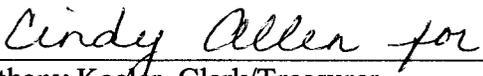
APPROVED by the Mayor this 6th day of June, 2017.

CITY OF LAUREL



Mark A. Mace, Mayor

ATTEST:



Bethany Keeler, Clerk/Treasurer

Approved as to form:



Sam Painter, Civil City Attorney



nixle

Everbridge acquired Nixle in 2014

Quotation

Prepared for:

Rick Musson
 City of Laurel MT
 215 W 1st St
 Laurel MT 59044-3003
 United States
 Ph: (406) 628-8737
 Fax:
 rmusson@laurel.mt.gov

Quote #: Q-03247-1
Date: 4/19/2017
Expires On: 5/19/2017
Confidential

Salesperson: Nathan Russell
Phone:
EMail: nathan.russell@everbridge.com

Contract Summary Information:

Contract Period: 36 Months

Note: **Quantity on this quote represents the population count

Contact Summary:

Household Count:	1,931
Employee Count:	

Year 1

QTY	DESCRIPTION	PRICE
5,000	Nixle 360	USD 4,500.00
Year 1 TOTAL:		USD 4,500.00

Year 2

QTY	DESCRIPTION	PRICE
5,000	Nixle 360	USD 4,500.00
Year 2 TOTAL:		USD 4,500.00

Year 3

QTY	DESCRIPTION	PRICE
5,000	Nixle 360	USD 4,500.00
Year 3 TOTAL:		USD 4,500.00

Pricing Summary:

Price:	USD 4,500.00
Year One Fees:	USD 4,500.00
One-time Implementation and Setup Fees:	USD 500.00
Professional Services:	USD 0.00
Total Year One Fees Due:	USD 5,000.00

Ongoing Fees:

Year Two Fees:	USD 4,500.00
Year Three Fees:	USD 4,500.00

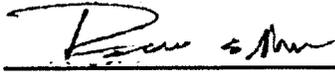
1. Additional rates apply for all international calls.
2. This Quote and the Service(s) provided are subject to the Everbridge, Inc. –Nixle Solutions Core Platform Service Agreement (“Service Agreement”), current as of the date of Client’s signature below. Please visit <http://www.nixle.com/wp-content/uploads/2017/02/Nixle-Master-Services-Agreement-v6-lkd-01.29.17-FINAL.pdf> to review the Service Agreement in its entirety. By signing this Quote you represent that you read, understand and agree to the terms of the Service Agreement, and are authorized on behalf of the Client to execute the Quote and bind Client to the Service Agreement.
3. Subject to sales taxes where applicable.
4. Except for currency designation, the supplemental notes below, if any, supplied in this Quote are for informational purposes and not intended to be legally binding or override the language of the Service Agreement.

Supplemental Notes:

Everbridge is providing a promotional period of service free of charge (through June 30th, 2017) in addition to the quote contract period (July 1st, 2017 through June 30th 2020) and the Contract Start is effective upon signature. Everbridge shall invoice at the close of the promotional period, not before July 1st, 2017, for fees on page 1 of the quote. All subsequent periods will be billed annually in advance.

Authorized by Everbridge:

Signature:



Date:

06 / 07 / 2017

Name (Print):

Phillip E. Huff

Title:

Vice President & Controller

To accept this quote, sign, date and return:

Signature:



Date:

06 / 06 / 2017

Name (Print):

Mark A. Mace

Title:

Mayor, City of Laurel

155 North Lake Avenue, Suite 900
Pasadena, CA 91101 USA
Tel: +1-818-230-9700
Fax: +1-818-230-9505

THANK YOU FOR YOUR BUSINESS!



Nixle 360

Nixle 360 is a complete communication solution delivering maximum community impact. Agencies can engage their communities through all channels including voice for ultimate engagement.

Usage

- ✓ Unlimited SMS, Email and Voice messages
- ✓ Unlimited Web messages
- ✓ Unlimited Facebook & Twitter notifications
- ✓ Unlimited contact uploads
- ✓ Includes 5 keywords. Additional keywords may be purchased

Agency Platform Access

- ✓ One (1) account
- ✓ Unlimited administrators to initiate messages, manage groups and manage users
- ✓ Unlimited users with either private or public group permissions
- ✓ Unlimited administrator and user access to smart phone publishing application, Engage Bridge
- ✓ Ability to access multiple accounts (alternative to Group Level Permissions)

Message Types

- ✓ Alerts Messages
- ✓ Advisories Messages
- ✓ Community Messages
- ✓ National Weather Service (NWS) automatic rebroadcast via email and SMS

Publishing Groups

- ✓ Access to Nixle Wire Group
- ✓ Unlimited Public Group Creation
- ✓ Unlimited Private Group Creation
- ✓ Unlimited usage of CSV Import tool

Location Targeting / Geo Targeting

- ✓ Point & Radius
- ✓ City/Town Name or Zip Code
- ✓ Custom Polygon

Message Formatting

- ✓ Multiple email attachments of PDF, DOC and image file formats (10 MB maximum)
- ✓ Scheduled Messaging
- ✓ HTML email editor
- ✓ Messaging and Email templates
- ✓ Spanish translation



Standard Publishing Channels

- ✓ Email
- ✓ SMS (with hyper link to Message Widget and Agency RSS feed)
- ✓ Reverse 911
- ✓ RSS Feed

Website Publishing Channels

- ✓ Agency website via Nixle Message Widget
- ✓ Registration widget for website integration
- ✓ RSS feed

Integration Publishing Channels

- ✓ IPAWS Publishing - EAS
- ✓ IPAWS Publishing - WEA
- ✓ Google Public Alerts
- ✓ Social Media (Facebook & Twitter)

Reporting

- ✓ Registration reporting
- ✓ Social media reporting
- ✓ SMS, Email, Dial Delivery Stats

Voice Message Configuration Options

- ✓ Upload a voice message
- ✓ Record a voice message
- ✓ Text-to-speech

Tipping

- ✓ Anonymous tip communication tool
- ✓ Export tip data
- ✓ Tipping embed buttons

Set-up, Implementation, and Support

- ✓ Provision customer account including system & user set-up
- ✓ Up to 3 hours of a dedicated implementation specialist during a standard implementation
- ✓ 24x7x365 access to the online Nixle Support Portal
- ✓ 24x7x365 technical support via Email
- ✓ 9am to 5pm access to live phone support Monday to Friday
- ✓ Dedicated Account Manager



CLIENT REGISTRATION FORM

*Required information

***CONTRACTING PARTY / COMPANY NAME:**

City of Laurel, Montana

***REQUESTOR / APPROVER OF SERVICE PURCHASE**

Contact Name:

Rick Musson

Phone Number:

406-628-8737

Email Address:

rmusson@laurel.mt.gov

Alternate Phone:

406-628-7431

***INVOICE DELIVERY / REMITTANCE EMAIL(S):**

cityclerk@laurel.mt.gov

***IS PURCHASE ORDER REQUIRED FOR PAYMENT?**

Yes No

If Yes, P.O. must be submitted at time of purchase. Failure to do so may result in processing delays. Forward to Final.Documents@everbridge.com

(U.S. Clients only)

***IS YOUR ORGANIZATION EXEMPT FROM PAYING SALES AND USE TAX?**

Yes No

If YES, please submit Tax Exemption Certificate to Final.Documents@Everbridge.com

If your organization utilizes Direct Pay, please submit Direct Pay Permit to Final.Documents@Everbridge.com

*FAILURE TO PROVIDE PROOF OF EXEMPTION OR DIRECT PAY PERMIT WILL BE SUBJECT TO SALES TAX, WHERE APPLICABLE

***BILL-TO ADDRESS:**

Contact Name:

Rick Musson

Address:

P.O. Box 10

City:

Laurel, MT

State/Province/Region:

Montana

Postal/Zip Code:

59044

Country:

USA

***ACCOUNTS PAYABLE CONTACT:**

Contact Name:

Heidi Kelsey

Email Address:

hkelsey@laurel.mt.gov

Phone Number:

406-628-7431

Fax Number:

406-628-2289

Department:

Clerk/Treasurer

PURCHASER CONTACT INFORMATION:

Contact Name:

Rick Musson

Email Address:

rmusson@laurel.mt.gov

Phone Number:

406-628-8737

Fax Number:

406-628-4641

Department:

Police Department

NOTES / SUBMIT INSTRUCTIONS:

VENDOR REGISTRATION FORMS / REQUIREMENTS (EX: W9, ACH/WIRE INSTRUCTIONS)

Forms requiring completion must be emailed to VendorRequests@Everbridge.com

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See specific instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Everbridge, Inc.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) 155 North Lake Ave., Floor 9	
	6 City, state, and ZIP code Pasadena, CA 91101	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number	
[] [] [] - [] [] - [] [] [] []	
or	
Employer identification number	
2 6 - 2 9 1 9 3 1 2	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Phillip E. Huff Vice President Controller	Date ▶ 5.13.16
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
 Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.
- By signing the filled-out form, you:
- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
 - Certify that you are not subject to backup withholding, or
 - Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
 - Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Rick Musson

From: Nathan Russell <Nathan.Russell@everbridge.com>
Sent: Wednesday, April 19, 2017 2:50 PM
To: Rick Musson
Subject: City of Laurel | Nixle

Chief Musson,

It was great speaking with you, Michelle and Susan. Thanks again for your time. Here's a link to the slides from our call yesterday: [Nixle Slides](#)

- **Ease of Opt-ins:** Residents can opt-in to receive alerts by texting their Zip Code or a Custom Key Word to 888777, complete a form on your website, sign up at [Nixle.com](#), or download the Nixle OneBridge application. Traditional mass notification systems require you to fill out a form online.
- **Use Cases:** Nixle can be used across multiple agencies within the City of Laurel, ie: Police, Fire, Public Works, Parks and Rec, Utilities, etc. Nixle can be used for emergency alerts, but also for more day to day occurrences, such as traffic, construction, boil orders, water main breaks, law enforcement activity, etc. Additionally, you can create Private Groups that enable two-way communication for internal notifications.
- **Google Public Alerts:** Nixle is the sole emergency notification vendor on the Google Public Alert network. When you send a Nixle message categorized as an "Emergency" alert, it will be rebroadcasted through Google. If a resident isn't opted-in and they go to Google Maps or Google Search and enter 'Laurel MT' or 'missing person', etc. your message will be at the top of the search results.
- **Ease of Use:** Nixle was built with ease-of-use and the agency and resident experience in mind. Sending out a message can be done on a single screen and doesn't require multiple pages or launch codes.

For a community of roughly 5,000 residents like the City of Laurel, the Nixle system will cost \$4,500/year with a one-time setup of \$500.

I'm working on generating a formal proposal and will send it over shortly.

All the best,

Nathan Russell | Account Executive



Direct: 818.230.9599 | Mobile: 508.934.9935
594 Howard St. #200, San Francisco, CA 94105