

**RESOLUTION NO. R18-22**

**A RESOLUTION TO ADOPT AN OFFICIAL SCHEDULE OF FEES AND CHARGES FOR THE CITY OF LAUREL, REPEALING ALL PREVIOUS RESOLUTIONS THAT SET FEES OR CHARGES THAT CONFLICT WITH THE SCHEDULE ATTACHED HERETO UPON ITS EFFECTIVE DATE.**

WHEREAS, the Laurel Municipal Code requires the City Council to review, modify and/or update its fees and charges on an annual basis through further Resolution of the City Council; and

WHEREAS, Staff prepared the attached Schedule of Fees and Charges for the City Council's consideration and adoption after public hearing until further Resolution of the City Council; and,

WHEREAS, on May 15, 2018 the City Council adopted Resolution No. R18-19, a Resolution of Intent to adopt the updated Schedule of Fees and Charges and set a public hearing for June 5, 2018. The public hearing was held on June 5, 2018 in order to provide opportunity for public input prior to adoption. No public comment was provided.

BE IT RESOLVED, by the City Council that the attached Schedule of Fees and Charges is reasonable and in the best interest of the City of Laurel; and


BE IT FURTHER RESOLVED that the City Council hereby adopts the Schedule of Fees and Charges attached hereto for convenience.

Introduced at a regular meeting of the City Council on June 5, 2018, by Council Member Stokes.

PASSED and APPROVED by the City Council of the City of Laurel this 5<sup>th</sup> day of June, 2018.

APPROVED by the Mayor this 5<sup>th</sup> day of June, 2018.

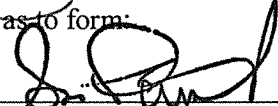
CITY OF LAUREL

  
Thomas C. Nelson, Mayor

ATTEST:

  
Bethany Langve, City Clerk/Treasurer

Approved as to form:

  
Sam S. Painter, Civil City Attorney

**CITY OF LAUREL**  
**SCHEDULE OF FEES AND CHARGES**  
**AS OF TUESDAY, JUNE 5, 2018 / RESOLUTION NO. R18-22**

**Administrative, City Attorney and Court Fees and Charges (except Library)**

Returned Check .....	\$30.00
Document Photocopying	
First 3 pages .....	No Charge
Copies in excess of 3 pages – per page.....	\$0.25
Research City Records (Per Hour).....	\$30.00
Video Tape or DVD Copy.....	First Copy \$25.00
.....	Each Additional Copy \$5.00
Dog License Fees and Renewals before April 1 (must be renewed each year)	
Spayed Female/Neutered Male .....	\$10.00
Un-spayed Female/Un-neutered Male .....	\$15.00
Dog License Renewals after April 1	
Spayed Female/Neutered Male .....	\$20.00
Un-spayed Female/Un-neutered.....	\$30.00
Dog Kennel before April 1 (must be renewed each year)	
Non-Commercial .....	\$50.00
Commercial .....	\$75.00
Business License	
General.....	\$75.00
Beer and/or Wine License.....	\$200.00
Three Apartments .....	\$30.00
Four Apartments.....	\$40.00
Five or more Apartments .....	\$75.00
Pawn Shop .....	\$100.00
Utilities .....	\$300.00
Amusement Machines.....	\$50.00
Live Music .....	\$50.00
Junk.....	\$50.00
Liquor License.....	\$406.00
Franchises .....	\$300.00
Sexually Oriented Business.....	\$500.00

**Police Department Fees and Charges**

Case Report Copy – One Page Report .....	\$5.00
Case Report Copy – Two or More Pages .....	\$25.00
Vehicle Accident Report Copy .....	\$5.00
Video Tape or DVD Copy.....	First Copy \$25.00
.....	Each Additional Copy \$5.00
Audio Tape Copy.....	\$25.00
Vehicle Impound – Per Day .....	\$25.00
Dog Impound Fee .....	\$25.00
Dog Boarding Fee – Per Day.....	\$10.00
Finger Printing – 1 card.....	\$10.00
Finger Printing – 2 cards .....	\$15.00

**Fire Department Fees and Charges**

Incident Report (NFIRS Copy).....	\$30.00
Photograph Copies – Color (35mm) Prints .....	Cost of Processing + \$25.00
Photograph Copies – Enlargements .....	Cost of Processing + \$25.00

Photograph Copies – Digital (Copy of Disk).....	\$35.00
Fire Suppression Fees Charged to Non-Residents or for Code or Ordinance Violations	
Base Rate for First Hour of Response for working fires, rescue operations, hazmat or large scale incidents.....	\$1,100.00
Base Rate for Service Assist Calls or Minor Calls.....	\$700.00
For each Fireman.....	\$20.00/hour
Base Rate for Assist and Investigate.....	\$200.00/hour
Rates for Additional Hours after the First Hour of Any Response (Time calculated from time of response to return to service.)	
Engine #1 .....	\$250.00
Engine #2 .....	\$250.00
Engine #4 .....	\$200.00
Squad5 .....	\$250.00
Tender #1 .....	\$75.00
Tender #2 .....	\$75.00
Support #1 .....	\$75.00
Command 1 .....	\$100.00
Command 2 .....	\$100.00
Brush #1 .....	\$100.00
Brush #2.....	\$100.00
Brush #3.....	\$100.00
Brush #5.....	\$100.00
Business inspection within jurisdiction – marketing fireworks, firecrackers and other pyrotechnics	\$200.00
False Fire Alarms (per year)	
First.....	Free
Second.....	\$100.00
Third .....	\$200.00
Fourth + .....	\$300.00
Fire Extinguisher Training	
10 Students.....	\$150.00
-Additional per student.....	\$15.00

**Ambulance Service Fees**

Paramedic Base Rate .....	\$1,200.00
Basic Base Rate .....	\$900.00
Mileage with Patient (per mile) .....	\$17.00
Other Charges	
Treat Only .....	\$80.00
Basic Disposable Supplies .....	\$120.00
Paramedic Disposable Supplies.....	\$170.00
Defibrillator Supplies.....	\$200.00
EKG Supplies.....	\$50.00
Wait Time .....	\$45.00
Extra Attendant.....	\$45.00
DOA Transport.....	\$150.00
Stand-By Rate (per Hour) .....	\$80.00
Nebulizer.....	\$20.00
Decontamination of Ambulance.....	\$70.00
IV Supplies.....	\$50.00
Glucometer.....	\$20.00
Pluse Ox.....	\$20.00
Spinal Immobilization.....	\$50.00
Splinting.....	\$25.00
Supraglottic Airway (BVM/King).....	\$75.00

Suction Kit .....	\$15.00
Intraosseous Kit (IO) .....	\$200.00
Wound Care .....	\$20.00
Pelvic Splint (any size) .....	\$100.00
Burn Kit .....	\$50.00
<b>Medication Charges</b>	
Albuterol Neb 5mg .....	\$15.00
Aspirin .....	\$10.00
Benadryl Tab 25mg .....	\$15.00
D5W Solution.....	\$20.00
D10W Solution per 1000 ml .....	\$25.00
D50W Solution.....	\$25.00
Epinephrine Injector Adult.....	\$300.00
Epinephrine Injector Pediatric.....	\$400.00
Epinephrine 1 mg/ml .....	\$30.00
Glucagon 1mg .....	\$400.00
Oral Glucose 30g.....	\$15.00
Morphine Sulfate per 10 mg.....	\$30.00
Narcan (Naloxone) per 2 mg.....	\$55.00
NS Solution 500cc.....	\$30.00
NS Solution 1000cc.....	\$60.00
Nitro Tab.....	\$20.00
Oxygen.....	\$80.00
Humidified Oxygen .....	\$90.00
Ondansetron (Zolfran) Injectable per 4 mg .....	\$15.00
Ondansetron (Zolfran) oral per 4 mg.....	\$2.00
Solu-Medrol 125 mg.....	\$20.00
Thiamine 200 mg.....	\$25.00
Nitrous Oxide Administration.....	\$350.00
Diphenhydramine Injectable 50 mg.....	\$10.00
Impratropium Bromide Inhalant 2.5 ml .....	\$5.00
Solu-Cortef 100 mg .....	\$75.00
EMT Class (plus the cost of books and testing) .....	\$550.00
Advanced EMT Class (plus the cost of books and testing) .....	\$1,500.00

### **Water Rates & Charges**

See current resolution (Resolution No. R11-110).

**Raw (untreated) Water:** Base rate as per meter size, plus \$0.40/1000 gallons.

### **System Development Fees (Based on Line Size):**

¾ Inch .....	\$1,500.00
1 Inch .....	\$2,685.00
1¼ Inch .....	\$4,170.00
1½ Inch .....	\$6,000.00
2 Inch .....	\$10,710.00
3 Inch .....	\$24,000.00
4 Inch .....	\$42,855.00

Connections to the water system with meters larger than 4 inches or when the unique usage characteristics of a large water user may require, the City will determine the system development fee at that time if the City can provide the service as requested.

**Curb Box Repair Insurance Fee:** \$1.00/month per water account.

**Utility Hook-Up Fees:**

Water Tapping – Two Inches or Less .....	\$200.00
Water Tapping – Greater Than Two Inches .....	Fee x 1.25
Labor/Operator Rate Per Hour.....	\$40.00
Heavy Equipment Rate Per Hour.....	\$75.00

**Other Fees for Repairs, etc.:**

Frozen or Damaged Meter .....	Replacement meter or meter parts cost plus 25%
Plus the Labor/Operator Rate Per Hour .....	\$40.00
OR overtime hourly rate if called out after hours.....	\$90.00
Hydrant meter rental .....	\$476.00/month prorated plus the total usage

**Utility Billing Fees and Deposits:**

New Accounts or Re-Establishing an Account.....	\$25.00
Restoring Service to a Delinquent Account.....	\$50.00
Deposit for New Meter Accounts, No Service in Previous Year.....	\$150.00
Charge for check returned by bank as unpaid.....	\$30.00

**Wastewater Rates & Charges**

See current resolution (Resolution No. R11-110).

Septic dump fee ..... \$40.00/minimum up to 1,000 gallons plus \$0.04/gallon thereafter;  
 (Resolution No. R15-96)..... \$40.00 cleanup fee for spillage

**System Development Fees**

System Development Fees (Based on Line Size) – Sewer  
 Residential

Each housing unit .....	\$1,000.00
Duplex = 2 units; Triplex = 3 units; Four-plex = 4 units; Etc.	

Commercial - Based on water meter size; Includes Subdivisions for Rent or Lease

¾ Inch .....	\$1,000.00
1 Inch .....	\$1,790.00
1¼ Inch .....	\$2,780.00
1½ Inch .....	\$4,000.00
2 Inch .....	\$7,140.00
3 Inch .....	\$16,000.00
4 Inch .....	\$28,570.00

Connections to the wastewater system with water meters larger than 4 inches or when the unique usage characteristics of a large water user may require, the City will determine the system development fee at that time if the City can provide the service as requested.

**Solid Waste Fees and Charges**

See current resolution (Resolution No. R14-34).

(Resolution No. R15-101)

**(4) Multiple Containers.** Non-residential users who use multiple containers shall be assigned a volume of use variable for each container used.

Roll Off Container Set / Reset.....	\$30.00
Roll Off Container Haul.....	\$150.00
Roll Off Container Cost per Ton.....	Current City of Billings' landfill rates

Replacement Waste Container (due to negligence).....	Cost x \$1.50
All Tires.....	\$5.00/tire
Container Site Waste - Business and Non-City Residents and/or City Residents that do not use City Solid Waste Services	
Minimum.....	\$5.00
Per Cubic Yard.....	\$10.00

**Non-Residential Garbage Disposal Rate Schedule**

See current resolution.

**Park and Recreation Fees and Charges**

Shelter Reservation .....	\$40.00
Special Events in Parks .....	\$50.00/one day
.....	\$75.00/two days
Youth Sports in Parks.....	No Charge
Riverside Park Camping Fees	
With water and electricity .....	\$20.00 per night
With no water .....	\$15.00 per night
Tent camping.....	\$12.00 per night

**Library**

Photocopy Fees (per page) .....	\$0.10
Printer Fees	
Black and White (per page).....	\$0.10
Lost or Damaged Book .....	Cost
Library Cards for Non-Residents	
For Three Months (Minimum) .....	No Charge
Per Year .....	No Charge
Interlibrary Loan Postage (per item) .....	\$2.00 After 3
Community Room	
Use during library hours .....	\$3.00/hour
Use after hours (per hour or any portion of an hour).....	\$30.00
Refundable Cleaning Deposit.....	\$30.00
Library Card Replacement Fee (per Card) .....	\$2.00
Fax Fees (per page).....	\$0.25 Send
.....	\$0.10 Receive

**Cemetery Fees**

(Please Note: Cemetery caretaker must be present at all interments.)

(Please Note: Burials are not permitted on Sundays, holidays or Saturday afternoons.)

City Residents	
Full Grave .....	\$350.00
Baby Grave .....	\$200.00
Non-Residents	
Full Grave .....	\$500.00
Baby Grave .....	\$250.00
Opening and Closing	
Full Grave .....	\$280.00
Full Grave on Saturday mornings.....	\$380.00
Baby Grave .....	\$200.00
Baby Grave on Saturday mornings.....	\$250.00
Cremation.....	\$150.00
Cremation on Saturday mornings .....	\$200.00
Two Cremations on single plot .....	\$225.00

Two Cremations on single plot on Saturdays .....	\$ 300.00
Set Cremation Urn at existing Headstones .....	\$10.00
Private Sale of any plot (transfer processing fee) .....	\$25.00
Disinterment fee for a full burial .....	\$300.00
Disinterment fee for cremains.....	\$225.00

**Planning Fees**

Zone Change.....	\$1,100.00 + \$25.00/acre
Site Plan Review Fee	
Residential.....	\$ 55.00
Commercial.....	\$325.00
All Zone Change Applications resubmitted within 1 year of a withdrawal request made after the legal advertising .....	\$550.00
Conditional Use Application (Residential).....	\$550.00
Conditional Use Application (Commercial).....	\$1,100.00
Special Review .....	\$325.00
All Special Review Applications resubmitted within one year of a withdrawal request made after the legal advertising .....	\$550.00
Annexation into the City of Laurel (80 acres or less) .....	\$300.00 + \$25.00/acre
Annexation into the City of Laurel (81 acres or more) .....	\$300.00 + \$35.00/acre
Home Occupations.....	\$ 75.00
Planned Unit Development (PUD) Concept Plan .....	\$550.00
Planned Unit Development (PUD) Preliminary Plan.....	\$1,100.00 + \$25.00/unit
Planned Unit Development (PUD) Final Plan .....	\$550.00
Temporary Use Permit .....	\$325.00
Vacation of Street or Alley.....	\$110.00
Variance Commercial.....	\$1,100.00
Variance Residential .....	\$500.00
All Variance Applications resubmitted within one year of a withdrawal request made after the legal advertising .....	\$500.00
Subdivision Application Fees	
Pre-Application .....	\$550.00 + \$25.00/Lot
Preliminary Plat	
Major Subdivision.....	\$1,375.00 + \$50.00/Lot
Minor Subdivision.....	\$600.00 + \$50.00/Lot
Final Plat (Major or Minor).....	\$550.00 + \$25.00/Lot
Corrections or Vacations or Recorded Final Subdivision Plats or Supporting Documents .....	\$220.00
Corrections or Adjustments to Plats, Conditions, and Supporting Documents after Preliminary Plat Approval:	
Minor Adjustments.....	\$220.00
Major Adjustments	
Major Subdivisions affecting:	
6 to 40 lots.....	\$1,100.00
41 to 200 lots .....	\$3,300.00
Over 200 lots .....	\$4,400.00
Minor Subdivisions .....	\$440.00
Exempt Subdivision .....	\$200.00
All Appeals Same as Application Fee	
Zoning Map Amendment .....	\$1,100.00 + \$25.00/acre
Staff Research.....	\$35.00/hour
Cash in Lieu of Parking spaces except in the Central Business District .....	\$1,000.00
Outdoor Seating.....	\$75.00

Floodplain Permit.....	\$50.00
Review of Buildings for Lease or Rent.....	\$200.00
Subdivision for Rent or Lease Preliminary Plan.....	\$1,375.00
Subdivision for Rent or Lease Final Plan.....	\$550.00
Zoning Compliance Fee .....	\$50.00

### **Building Permit Fees**

Building Permits .....	See Appendix A
Fence Permits .....	\$50.00
Plan Review .....	35% of Building Permit Fee
Demolition Permits .....	\$45.00
Portable and Banner Sign Permit.....	\$45.00
Re-Inspection.....	\$45.00
Moving Permit.....	\$25.00
Mobile Home Inspection (Blocking permit includes two meter inspections) .....	\$50.00
Mobile Home Water Meter Inspection.....	\$25.00 per additional inspection
Permit to Work in the Right-of-Way – Gravel Surface.....	\$25.00
Permit to Work in the Right-of-Way – Paved Surface.....	\$45.00
Encroachment Permit (per Year) .....	\$50.00
Approach, Sidewalk, Curb, and Gutter .....	\$55.00
Residential Roofing Permit .....	\$50.00
Commercial Roofing Permit.....	See Appendix A
Sign Permit .....	See Appendix A



**APPENDIX A: BUILDING PERMIT FEES**

Building Permit Fees are determined by the **Total Valuation** of the project. For **new construction and additions** the total valuation is determined by the most recent square foot construction costs as published in the Building Safety Journal. For **remodel projects**, the total valuation is based on the documented project cost.

Total Project Cost		Permit	Total Project Cost		Permit	Total Project Cost		Permit
From	To	Fee	From	To	Fee	From	To	Fee
\$1	-----\$500	----- \$24	\$24,001	---- \$25,000	----- \$391	\$62,001	---- \$63,000	----- \$735
\$501	-----\$600	----- \$27	\$25,001	---- \$26,000	----- \$401	\$63,001	---- \$64,000	----- \$742
\$601	-----\$700	----- \$30	\$26,001	---- \$27,000	----- \$411	\$64,001	---- \$65,000	----- \$749
\$701	-----\$800	----- \$33	\$27,001	---- \$28,000	----- \$422	\$65,001	---- \$66,000	----- \$756
\$801	-----\$900	----- \$36	\$28,001	---- \$29,000	----- \$432	\$66,001	---- \$67,000	----- \$763
\$901	---- \$1,000	----- \$39	\$29,001	---- \$30,000	----- \$442	\$67,001	---- \$68,000	----- \$770
\$1,001	---- \$1,100	----- \$42	\$30,001	---- \$31,000	----- \$452	\$68,001	---- \$69,000	----- \$777
\$1,101	---- \$1,200	----- \$45	\$31,001	---- \$32,000	----- \$462	\$69,001	---- \$70,000	----- \$784
\$1,201	---- \$1,300	----- \$48	\$32,001	---- \$33,000	----- \$472	\$70,001	---- \$71,000	----- \$791
\$1,301	---- \$1,400	----- \$51	\$33,001	---- \$34,000	----- \$482	\$71,001	---- \$72,000	----- \$798
\$1,401	---- \$1,500	----- \$54	\$34,001	---- \$35,000	----- \$492	\$72,001	---- \$73,000	----- \$805
\$1,501	---- \$1,600	----- \$57	\$35,001	---- \$36,000	----- \$502	\$73,001	---- \$74,000	----- \$812
\$1,601	---- \$1,700	----- \$60	\$36,001	---- \$37,000	----- \$512	\$74,001	---- \$75,000	----- \$819
\$1,701	---- \$1,800	----- \$63	\$37,001	---- \$38,000	----- \$523	\$75,001	---- \$76,000	----- \$826
\$1,801	---- \$1,900	----- \$66	\$38,001	---- \$39,000	----- \$533	\$76,001	---- \$77,000	----- \$833
\$1,901	---- \$2,000	----- \$69	\$39,001	---- \$40,000	----- \$543	\$77,001	---- \$78,000	----- \$840
\$2,001	---- \$3,000	----- \$83	\$40,001	---- \$41,000	----- \$553	\$78,001	---- \$79,000	----- \$847
\$3,001	---- \$4,000	----- \$97	\$41,001	---- \$42,000	----- \$563	\$79,001	---- \$80,000	----- \$854
\$4,001	---- \$5,000	----- \$111	\$42,001	---- \$43,000	----- \$573	\$80,001	---- \$81,000	----- \$861
\$5,001	---- \$6,000	----- \$125	\$43,001	---- \$44,000	----- \$583	\$81,001	---- \$82,000	----- \$868
\$6,001	---- \$7,000	----- \$139	\$44,001	---- \$45,000	----- \$593	\$82,001	---- \$83,000	----- \$875
\$7,001	---- \$8,000	----- \$153	\$45,001	---- \$46,000	----- \$603	\$83,001	---- \$84,000	----- \$882
\$8,001	---- \$9,000	----- \$167	\$46,001	---- \$47,000	----- \$613	\$84,001	---- \$85,000	----- \$889
\$9,001	---- \$10,000	----- \$181	\$47,001	---- \$48,000	----- \$623	\$85,001	---- \$86,000	----- \$896
\$10,001	---- \$11,000	----- \$195	\$48,001	---- \$49,000	----- \$633	\$86,001	---- \$87,000	----- \$903
\$11,001	---- \$12,000	----- \$209	\$49,001	---- \$50,000	----- \$643	\$87,001	---- \$88,000	----- \$910
\$12,001	---- \$13,000	----- \$223	\$50,001	---- \$51,000	----- \$651	\$88,001	---- \$89,000	----- \$917
\$13,001	---- \$14,000	----- \$237	\$51,001	---- \$52,000	----- \$658	\$89,001	---- \$90,000	----- \$924
\$14,001	---- \$15,000	----- \$251	\$52,001	---- \$53,000	----- \$665	\$90,001	---- \$91,000	----- \$931
\$15,001	---- \$16,000	----- \$265	\$53,001	---- \$54,000	----- \$672	\$91,001	---- \$92,000	----- \$938
\$16,001	---- \$17,000	----- \$279	\$54,001	---- \$55,000	----- \$679	\$92,001	---- \$93,000	----- \$945
\$17,001	---- \$18,000	----- \$293	\$55,001	---- \$56,000	----- \$686	\$93,001	---- \$94,000	----- \$952
\$18,001	---- \$19,000	----- \$307	\$56,001	---- \$57,000	----- \$693	\$94,001	---- \$95,000	----- \$959
\$19,001	---- \$20,000	----- \$321	\$57,001	---- \$58,000	----- \$700	\$95,001	---- \$96,000	----- \$966
\$20,001	---- \$21,000	----- \$335	\$58,001	---- \$59,000	----- \$707	\$96,001	---- \$97,000	----- \$973
\$21,001	---- \$22,000	----- \$349	\$59,001	---- \$60,000	----- \$714	\$97,001	---- \$98,000	----- \$980
\$22,001	---- \$23,000	----- \$363	\$60,001	---- \$61,000	----- \$721	\$98,001	---- \$99,000	----- \$987
\$23,001	---- \$24,000	----- \$377	\$61,001	---- \$62,000	----- \$728	\$99,001	---- \$100,000	----- \$994

Building Permit Fees for projects with total values of \$100,001 to \$500,000 are \$994 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof up to and including \$500,000. Building Permit Fees for project with total values of \$500,001 to \$1,000,000 are \$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof up to and including \$1,000,000. Building Permit Fees for projects with total values of \$1,000,001 or more are \$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof.