

RESOLUTION NO. R19-80

**A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE
AWARD OF A GRANT TO THE FRONT PORCH FROM THE TAX INCREMENT
FINANCING DISTRICT FUNDS PURSUANT TO THE LURA SMALL GRANT
REQUEST PROGRAM FOR ELIGIBLE APPLICANTS AND IMPROVEMENTS.**

WHEREAS, the City of Laurel approved a Small Grant Request Program proposed by the Laurel Urban Renewal Agency (LURA) through Resolution No. R19-42; and

WHEREAS, The Front Porch prepared and submitted an application seeking grant funding through the Small Grant Request Program for their respective projects; and

WHEREAS, the LURA Board reviewed and considered the application submitted and recommends the City Council's approval and award of the small grant and façade grant to the Applicant in the following amount:

a.	The Front Porch:	General Small Grant Award:	\$1,575.00
		Façade Grant Award:	\$6,000.00
		Total Grant Award:	\$7,575.00

WHEREAS, the applicant, application and projects are eligible for grant assistance and LURA recommends approval and funding of the same in the amounts provided herein.

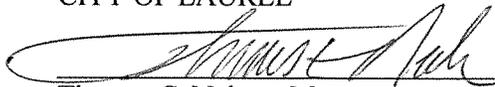
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the Applicant listed herein is hereby approved for a small grant and façade grant pursuant to such programs in the amounts provided herein as recommended by the LURA Board in the attached documents attached hereto. The grants shall be paid from the City's appropriate Grant Fund Program created pursuant to the Tax Increment Financing District Fund.

Introduced at a regular meeting of the City Council on October 22, 2019, by Council Member Eaton.

PASSED and APPROVED by the City Council of the City of Laurel this 22nd day of October 2019.

APPROVED by the Mayor this 22nd day of October 2019.

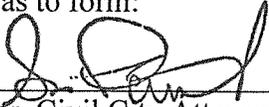
CITY OF LAUREL


Thomas C. Nelson, Mayor

ATTEST:


Bethany Langve, Clerk-Treasurer, Clerk-Treasurer

Approved as to form:



Sam Painter, Civil City Attorney



LAUREL URBAN RENEWAL AGENCY (LURA)

Control No. 19-0531-094543

OFFICE USE ONLY

Grant Application

- Small Grant (up to \$20,000)
- Technical Assistance Grant
- Façade Grant
- Sign Grant
- Large Grant (Greater than \$20,000)

RECEIVED
MAY 31 2019
BY: *[Signature]*

Application fees are non-refundable.

LURA REVIEW	DATE
PLANNER REVIEW	DATE
CITY COUNCIL	DATE
AWARD	DATE
NOTIFICATION	DATE
INSPECTION	DATE
PAYMENT	DATE

Applicant Name (Last, First Middle) Sarah Kuhr and Cheryl Hill		Applicant Phone (406) 208 - 2767
Applicant Mailing Address (Street, City, State Zip) 109 West 1 st Street		Applicant E-Mail Address thefrontporchmt@gmail.com
Business Name The Front Porch		Laurel Business License Number
Business Physical Address (Street, City, State Zip) 109 West 1 st Street		Business Phone (406) 208 - 2767
Business Activities (i.e. retail, office, etc.) Retail, Creative Studio, and Rental Space		
Business Owner Name (Last, First Middle) <input type="checkbox"/> Same as Applicant		Business Owner Phone () -
Business Owner Mailing Address (Street, City, State Zip) 109 West 1 st Street		Business Owner E-Mail Address kuhrsarah@gmail.com
Building Frontage (building length along a public street) 48 feet	Building Height (number of stories defined by current code) 13 feet 1 stories	Historical District Building <input type="checkbox"/> Yes <input type="checkbox"/> No Date Approved / /
Property Legal Description (i.e. assessor parcel number)		
Property Legal Owner and Contact Information		

I certify under penalty of law, that the information provided herein is true, accurate and complete to the best of my knowledge. I understand that submitting an application does not guarantee a grant will be awarded, and that grant awards are at the discretion of the LURA board. Additionally, I verify that I have read and agree to abide by all applicable regulations under Title 20 of the Laurel Municipal Code as they apply to the LURA program. I am aware that a violation of these regulations shall result in the rejection of my application or disqualification from participating in the LURA grant program.

Applicant Signature <i>Sarah A. Kuhr</i>	Date (MM/DD/YYYY) May 31, 19
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INCOMPLETE APPLICATIONS SHALL BE RETURNED

Application processing time is a minimum of 60 business days.

Return Completed Applications To:
Laurel Urban Renewal Agency (LURA)
ATTN: City Planner
PO Box 10
Laurel, MT 59044
(406) 628-7431

Applicant Initials *SK*

Previous Applications (if any)	Date	Control No.	Approved
none	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.

At The Front Porch, our mission is to provide a place where others can gather, connect, and create. At our store and studio we do just that, we provide all the supplies, and teaching tutorials needed to come and enjoy a fun night out with friends, and leave with a project you are proud of. Our main medium is woodsigns, however, we offer many different avenues for our customers to get creative. We have become our small towns go to place to get together with friends and celebrate birthdays, bridal showers, sports teams, and much more. We love our small community and strive to give back to it as often as we can. With our recent expansion, we are now able to provide adequate space rental for special events such as graduation parties, bridal showers, team dinners and more. With our expanded store front, we are consigning with several local businesses and their products. We also plan to fulfill another need in our community and provide a place for the youth in our area to have a place to go after school on certain days of the week.

Brief Description of Project.

With the recent purchase of the building, we have many projects that will need to happen in order for us to function as a business. We have started by painting and cleaning the entire space. We also got a start on updating the electrical, replacing old lights with LED lighting. One of the most important areas to address, is replacing the roof of the building. It has been in rough shape for many years and needs a full replacement. We also would like to replace the single pane windows and insulate to make the building more efficient. Part of replacing the windows, especially in the front of the building would lend directly to the façade updates that need to be addressed. We would like to replace the main entrance door and add an additional entrance. We will also update the color of the building, and attach a store front awning. After these improvements are made, next the heat and AC will need to be addressed, then we would like to add kitchenet area for our space renters to use, at the same time we will update the bathrooms to be handicap accessible. We plan to do all these improvements phase by phase.

Brief Description of Project Time Line.

May 2019 Paint and Clean entire space. Tear out old ceilings. Begin replacing electrical.
 Fall 2019 Roof and Front Façade and Windows
 2020 Heat and AC
 2021 Kitchenet and Handicap Accessible Bathrooms

Explain how the project will support and/or improve the down town district.

The Front Porch will be serving all ages of the community. It will offer a place for people to have gatherings, get creative, and connect with one another. We are proud of the town we live in and want to help in the upkeep of the look and feel of our building. This will help us accommodate our community for years to come.

What type(s) of development and/or physical improvements are being considered?

Applicant Initials JK

Previous Applications (if any)	Date	Control No.	Approved
none	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

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What type(s) of development and/or physical improvements are being considered?

Complete new roof, Replacement of windows and two additional entrances into the space. Electrical updates, as well as plumbing.

Name and Address of Technical Assistance Firm.

Name and Address of Contractor that will complete the work.

Mitch Donahue 3770 Ave D Suite D Billings
Nick Carlson 42 Wildflower Cir Park City, MT
Jerel Harris Cornerstone Plumbing, Laurel MT

What type of general Small Grant is needed?	MCA	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$ _____	\$ _____
<input type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$ _____	\$ _____
<input type="checkbox"/> Public Utilities			
<input type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Intersection Signals & HAWK Crossing	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Street & Alley Surface Improvements	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Crosswalks	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$ _____	\$ _____
<input type="checkbox"/> Structural Repair			
<input type="checkbox"/> Flooring		\$ _____	\$ _____
<input type="checkbox"/> Walls (interior)		\$ _____	\$ _____
<input type="checkbox"/> Roof, Ceiling		\$ _____	\$ _____
<input type="checkbox"/> Energy Efficiency Improvements			
<input checked="" type="checkbox"/> LED Lighting (interior)		\$3,150	\$ _____
<input type="checkbox"/> Insulation		\$ _____	\$ _____
<input type="checkbox"/> Programmable Thermostats		\$ _____	\$ _____
<input type="checkbox"/> Solar Panels and Systems		\$ _____	\$ _____
TOTAL:		\$ _____	\$ _____

What type of general Small Grant is needed?

	MCA	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$ _____	\$ _____
<input type="checkbox"/> Sidewalks, Curbs, Gutters	7-15-4288(2)	\$ _____	\$ _____
<input type="checkbox"/> Public Utilities			
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<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$ _____	\$ _____
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<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$ _____	\$ _____
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<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$ _____	\$ _____
<input type="checkbox"/> Structural Repair			
<input type="checkbox"/> Flooring		\$ _____	\$ _____
<input type="checkbox"/> Walls (interior)		\$ _____	\$ _____
<input type="checkbox"/> Roof, Ceiling		\$ _____	\$ _____
<input type="checkbox"/> Energy Efficiency Improvements			
<input checked="" type="checkbox"/> LED Lighting (interior)		\$3,150	\$ _____
<input type="checkbox"/> Insulation		\$ _____	\$ _____
<input type="checkbox"/> Programmable Thermostats		\$ _____	\$ _____
<input type="checkbox"/> Solar Panels and Systems		\$ _____	\$ _____
TOTAL:		\$ _____	\$ _____

Applicant Initials SK

What type of Small Grant is needed?

	Hours (up to 30 total)	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Technical Assistance			
<input type="checkbox"/> Architectural/Design Fees	_____	\$ _____	\$ _____
<input type="checkbox"/> Landscape/Hardscape Design Fees	_____	\$ _____	\$ _____
<input type="checkbox"/> Feasibility Study Fees	_____	\$ _____	\$ _____
<input type="checkbox"/> Building Permit Fees	_____	\$ _____	\$ _____
<input type="checkbox"/> Facade Grant			
<input type="checkbox"/> Water Cleaning		\$ _____	\$ _____
<input checked="" type="checkbox"/> Prepping and Painting		\$1,400	\$ _____
<input checked="" type="checkbox"/> Window Replacement/Repair		\$13,109.94	\$ _____
<input checked="" type="checkbox"/> Door Replacement/Repair		\$7,099.20	\$ _____
<input checked="" type="checkbox"/> Entry Foyer Repairs		\$2,500	\$ _____
<input checked="" type="checkbox"/> Exterior Lighting		\$1,600	\$ _____
<input type="checkbox"/> Façade Restoration/Rehabilitation		\$ _____	\$ _____
<input type="checkbox"/> Landscape/Hardscape Improvements		\$ _____	\$ _____
<input type="checkbox"/> Signage and Awning Grant			
<input type="checkbox"/> Signage		\$in coming years	\$ _____
<input type="checkbox"/> Awning		\$ _____	\$ _____
		TOTAL: \$26,859.14	\$ _____

What type of Large Grant is needed?		MCA	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/>	Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$_____	\$_____
<input type="checkbox"/>	Sidewalks, Curbs, Gutters	7-15-4288(2)	\$_____	\$_____
<input type="checkbox"/>	Public Utilities			
<input type="checkbox"/>	Water, Wastewater, Storm Water	7-15-4288(4)	\$_____	\$_____
<input type="checkbox"/>	Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$_____	\$_____
<input type="checkbox"/>	Intersection Signals & HAWK Crossing	7-15-4288(4)	\$_____	\$_____
<input type="checkbox"/>	Street & Alley Surface Improvements	7-15-4288(4)	\$_____	\$_____
<input type="checkbox"/>	Crosswalks	7-15-4288(4)	\$_____	\$_____
<input type="checkbox"/>	Green Space & Water Ways	7-15-4288(4)	\$_____	\$_____
<input type="checkbox"/>	Improvement of Pedestrian Areas	7-15-4288(4)	\$_____	\$_____
<input type="checkbox"/>	Historical Restorations	7-15-4288(4)	\$_____	\$_____
<input type="checkbox"/>	Off Street Parking for Public Use	7-15-4288(4)	\$_____	\$_____
<input type="checkbox"/>	Bridges & Walkways	7-15-4288(4)	\$_____	\$_____
<input type="checkbox"/>	Pollution Reduction	7-15-4288(12)	\$_____	\$_____
<input type="checkbox"/>	Structural Repair			
<input type="checkbox"/>	Flooring		\$_____	\$_____
<input type="checkbox"/>	Walls (interior)		\$_____	\$_____
<input checked="" type="checkbox"/>	Roof, Ceiling		\$26,112.81	\$_____
<input type="checkbox"/>	Energy Efficiency Improvements			
<input type="checkbox"/>	LED Lighting (interior)		\$_____	\$_____
<input type="checkbox"/>	Insulation		\$_____	\$_____
<input type="checkbox"/>	Programmable Thermostats		\$_____	\$_____
<input type="checkbox"/>	Solar Panels and Systems		\$_____	\$_____
TOTAL:			<u>\$26,112.81</u>	\$_____

Included →

Application Checklist

- Application
- Copy of Laurel Business License
- Copy of Historical Building Verification form from Yellowstone County Historic Preservation Office
- Copy of Estimates or Paid Invoices from Applicant's Vendor (Work performed by the applicant, business owner, property owner, or employee shall not be accepted for any grant project.)
- Copy of Plans and Sketches (hand drawn will not be accepted)
- Copy of Supporting Documentation
- Photos (Before and After)
- Project Description
- Project Time Line

What type of Large Grant is needed?

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<input type="checkbox"/> Green Space & Water Ways	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Improvement of Pedestrian Areas	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Historical Restorations	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Off Street Parking for Public Use	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Bridges & Walkways	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/> Pollution Reduction	7-15-4288(12)	\$ _____	\$ _____
<input type="checkbox"/> Structural Repair			
<input type="checkbox"/> Flooring		\$ _____	\$ _____
<input type="checkbox"/> Walls (interior)		\$ _____	\$ _____
<input checked="" type="checkbox"/> Roof, Ceiling		\$26,112.81	\$ _____
<input type="checkbox"/> Energy Efficiency Improvements			
<input type="checkbox"/> LED Lighting (interior)		\$ _____	\$ _____
<input type="checkbox"/> Insulation		\$ _____	\$ _____
<input type="checkbox"/> Programmable Thermostats		\$ _____	\$ _____
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TOTAL:		\$26,112.81	\$ _____

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- Project Description
- Project Time Line

Applicant Initials SL

ESTIMATE

Donahue Roofing and Siding LLC
 3970 Avenue D,
 Suite D
 Billings, MT 59102
 (406) 248-5428

Sales Representative
 Mitch Donahue
 (406) 248-5428
 donahuerroofing@gmail.com



The Front Porch
Cheryl Hill
109 W 1st St
MT

Estimate # 1332
Date 4/15/2019

Item	Description	Qty	Price	Amount
WINDOWS				
Vinyl Windows	Center picture window with 2 side double hung windows. Tempered Low-E glass.	2.00	\$3,287.97	\$6,575.94
Vinyl Windows	2-light sliding windows. Tempered Low-E glass.	2.00	\$1,683.00	\$3,366.00
Widow Wraps	labor for wrapping standard window sizes	4.00	\$72.00	\$288.00
Window Labor	Labor for tearing out windows, re-framing the opening, installing the window, and trimming out the inside.	4.00	\$720.00	\$2,880.00
DOOR				
Entry Door	Steel door with top glass custom fit to door opening.	2 1.00	\$2,379.60	\$2,379.60 \$4,759.20
Door installation	Labor for removing old door, Re-framing the new opening, installing the new door and trimming out the new door. Door comes primed and needs to be painted.	2 1.00	\$900.00	\$900.00 \$1,800.00
Painting	paint door	2 1.00	\$270.00	\$270.00 \$540.00
Sub Total				\$16,659.54
Total				\$16,659.54 \$20,209.14

SPECIAL INSTRUCTIONS

**we added another entry door*

ESTIMATE

Donahue Roofing and Siding LLC
 3970 Avenue D,
 Suite D
 Billings, MT 59102
 (406) 248-5428

Sales Representative
 Mitch Donahue
 (406) 248-5428
 donahuerooting@gmail.com



**The Front Porch
 Cheryl Hill
 109 W 1st St
 MT**

Estimate # 1332
Date 4/15/2019

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SPECIAL INSTRUCTIONS

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Roof est.

ESTIMATE

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 3970 Avenue D,
 Suite D
 Billings, MT 59102
 (406) 248-5428

Sales Representative
 Mitch Donahue
 (406) 248-5428
 donahueroofing@gmail.com



The Front Porch
 Cheryl Hill
 109 W 1st St
 MT

Estimate # 1330
 Date 4/15/2019

Item	Description	Qty	Price	Amount
60 mil TPO	8' X 100' ROLL	4.00	\$792.00	\$3,168.00
4' TPO ROLL	4' X 100' 60 MIL TPO	1.00	\$396.00	\$396.00
1/2" fanfold	1/2" fan fold insulation board	1.00	\$93.60	\$93.60
2 3/8" Plates	Membrane plates	1.00	\$228.58	\$228.58
3" PLATES	INSULATION PLATES (1000)	1.00	\$140.38	\$140.38
7" HD screws	7" #15 screws for TPO (500)	2.00	\$257.40	\$514.80
2.6" ISO	2-layers of 2.6" ISO will give you an R-30. (per sheet)	180.00	\$53.39	\$9,610.20
2x4x8 PT Lumber	Pressure treated dimensional lumber for wood nailer	12.00	\$11.65	\$139.80
TPO drip edge	3" face, 10' long TPO coated metal	5.00	\$51.75	\$258.75
TPO pipe boot	1"-6"	5.00	\$51.30	\$256.50
TPO T-Joint	Box of 100 T-Joint patches	1.00	\$123.30	\$123.30
Cut Edge Sealant	tube	2.00	\$26.10	\$52.20
water stop	caulking per tube	6.00	\$9.85	\$59.10
Termination Bar		18.00	\$13.50	\$243.00
TPO labor	labor for installing TPO	32.00	\$216.00	\$6,912.00
Tear Off Labor	Tear off 1-layer of roofing	32.00	\$90.00	\$2,880.00
Building Permit	City of Laurel	1.00	\$250.00	\$250.00
GUTTERS				
6" SEAMLESS GUTTERS	6" SEAMLESS GUTTERS BY THE FOOT	48.00	\$11.70	\$561.60
XL 3X4 DOWNSPOUTS	3" X 4" DOWNSPOUTS	20.00	\$11.25	\$225.00

Sub Total	\$26,112.81
Total	\$26,112.81

SPECIAL INSTRUCTIONS

We calculated the cost for the work you have requested on your Project. Thank you for the opportunity to bid on your roofing project, we look forward to working with you in the near future. The scope of work will consist of the following: East Wing Roof

1. Tear off the gravel roofing down to the decking and inspect for rotten wood.
2. Install 2-layers 2.6" polyiso insulation board in order to achieve an R-value of 30-R.
3. Mechanically fasten a layer of 60 mil TPO over the top of the insulation.
4. Remove all old pipe flashings, curb flashings and drains and install new TPO flashings and drains.
5. Install new TPO metal edging on the back edge of the roof and install a new 6" seamless gutter and 3x4" down spout.
6. Donahue Roofing will supply all materials.
7. This project will carry a 20-year warranty from the manufacturer and a 5-year workmanship warranty from Donahue Roofing, LLC

Dated _____

Authorized Signature _____

Accepted:

Any alterations or deviations from the above specifications involving extra costs of labor or material will only be executed upon written order for the same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing.

You are hereby written to furnish all materials and labor required to complete the work mentioned in the above proposal, for which I agree to pay the amount mentioned on said proposal, and according to the terms thereof. This guarantee shall not become effective until the contractor has been paid in full for said in accordance with agreement.

Notice: Balance due after 30 days will be charged 1.5% per month. All costs of collections to include attorney's fees shall be assessed.

Accepted by:

Dated: _____

Sub Total	\$26,112.81
Total	\$26,112.81

SPECIAL INSTRUCTIONS

We calculated the cost for the work you have requested on your Project. Thank you for the opportunity to bid on your roofing project, we look forward to working with you in the near future. The scope of work will consist of the following: East Wing Roof

1. Tear off the gravel roofing down to the decking and inspect for rotten wood.
2. Install 2-layers 2.6" polyiso insulation board in order to achieve an R-value of 30-R.
3. Mechanically fasten a layer of 60 mil TPO over the top of the insulation.
4. Remove all old pipe flashings, curb flashings and drains and install new TPO flashings and drains.
5. Install new TPO metal edging on the back edge of the roof and install a new 6" seamless gutter and 3x4" down spout.
6. Donahue Roofing will supply all materials.
7. This project will carry a 20-year warranty from the manufacturer and a 5-year workmanship warranty from Donahue Roofing, LLC

Authorized Signature _____ Dated _____

Accepted:

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Accepted by:

_____ Dated: _____



**AGENDA
CITY OF LAUREL
LAUREL URBAN RENEWAL AGENCY
MONDAY, SEPTEMBER 16, 2019
11:00 AM
LAUREL CITY COUNCIL CHAMBERS**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Roll Call

Meeting called to order at 11:06AM.

Mardie Spalinger
Don Smarsh
Michelle DeBoer (Prospective Advisory Member)
Janice Lehman
Judy Goldsby
Nick Altonaga (City of Laurel)

2. Approve Meeting Minutes: August 19, 2019

Board members reviewed the Meeting Minutes from August 19, 2019.

Discussion of the recent lack of attendance by Big Sky EDA Member.

Don motioned to accept minutes from August 19, 2019.

Mardie Seconded.

Motion Carried.

New Business

3. Grant Application: Nardella Facade Grant

Members review the Application and its supporting documents.

Don motioned to accept the Façade Grant Application at \$2,492.50

Mardie Seconded.

Motion Carried.

Old Business

4. Grant Application: Front Porch General Small Grant

Members discussed the two grants being applied for and their allowable costs and reimbursements.

Don motioned to approve the General Small Grant request at 50% at \$1,575.00
Mardie Seconded.
Motion Carried.

Don motioned to approve the maximum allowable amount of \$6,000 for the façade grant request.
Mardie Seconded.
Motion carried.

5. Grant Application: Mountain Land Rehab Facade Grant

Members discussed what is allowable and applicable for reimbursement. Members would like verification of which items go to which grant requests to ensure there is no duplication. The Planner will contact Brian at Mountain Land Rehab to provide clarification of requested amounts.

Other Items

6. LURA Budget

Planner presented the budget and the line items which have been added. Members discussed how it could be further itemized to include the amounts paid out per applicant.

What is the total amount of funds available for the Façade, Technical Assistance, and General Small Grants? Would it be possible to have a sit down meeting to discuss how much is appropriated for each program? (What is available, what has been paid out, and who has been paid out?)

Members would like to know what the estimated amount to be bonded is in the future and the proposed yearly debt service to determine what funding will be left for the LURA Board to fund the different grant programs.

Members had a general discussion of how to encourage Main Street properties to keep up their properties and sidewalks which included incentives, notifying them of the grant programs, and marketing and outreach attempts. Not many people know or even understand the TIF District and how it works.

Members further discussed the vacancy rate downtown and how to boost walk-in traffic. It is difficult to retain certain businesses such as restaurants. Members mentioned how it is important to highlight what property owners pay in, and what they can get out. Members asked if it is possible to get a list of what people have paid in to the TIF District.

The City Planner will work to enter all available applications into the spreadsheets to create an organized, centralized directory of information on the applicants.

Announcements

Don motioned to adjourn the meeting.
Mardie Seconded
Motion Carried.
Meeting Adjourned at 12:10PM.

7. Next Meeting: October 21, 2019

Don motioned to approve the General Small Grant request at 50% at \$1,575.00
Mardie Seconded.
Motion Carried.

Don motioned to approve the maximum allowable amount of \$6,000 for the façade grant request.
Mardie Seconded.
Motion carried.

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Announcements

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Mardie Seconded
Motion Carried.
Meeting Adjourned at 12:10PM.

7. Next Meeting: October 21, 2019

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

Applicant	Project	Application Date	Start Date	Completion Date	Technical Assistance (\$4,000)	Facade (\$2,400)	Sign (\$3,000)	General Small Grant (\$5,000)	LURA Approved Amount	LURA Approval Date1	City Council Approval Date2
Veterans of Foreign Wars (VFW)	Construction and installation of sign on property to notify community of VFW Post in Laurel	4/24/2019	5/30/2019	6/30/2019	\$ -	\$ -	\$ 1,605.25		\$ 1,605.25	5/20/2019	
The Front Porch	Window Replacement and repair and Door installation and repair for new building	5/31/2019	5/1/2019	12/1/2019		\$ 6,000.00		\$ 1,575.00	\$ 7,575.00	9/16/2019	
Nardella Investments LLC	Façade Restoration/Rehabilitation of deteriorated siding, rebuild and residing of wind-break walls on entire building.	9/4/2019	10/1/2019	11/1/2019		\$ 2,492.50			\$ 2,492.50	9/16/2019	