

RESOLUTION NO. R21-47

**A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE
RELEASE OF FUNDS FROM THE TAX INCREMENT FINANCING DISTRICT FUND FOR
FAÇADE IMPROVEMENTS AND BUILDING REPAIRS FOR THE PROPERTY LOCATED AT
221 WEST MAIN, LAUREL MONTANA.**

WHEREAS, the City Council previously approved a Façade Grant Request Program proposed by the Laurel Urban Renewal Agency (LURA); and

WHEREAS, the owner of the property listed herein submitted a Grant Request for façade improvements and building repairs for his property and such property is located within the Tax Increment Financing District: Owner: David Atkins. Property address: 221 West Main; and

WHEREAS, the LURA Board reviewed the application and recommends approval for the above Property in the amounts provided in the attached letter; and

WHEREAS, the application was complete, the project is eligible for grant assistance and LURA recommends funding of the same as provided in the attached letter.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, that the grant request for façade improvements and building repairs are approved for the following: Owner: David Atkins: 221 West Main: Façade: \$9000 and Building Repair: \$5000

BE IT FURTHER RESOLVED, the Mayor, CAO, and City Clerk Treasurer are authorized to utilize the appropriately designated accounts to pay the grants upon submission of the required documentation from the Property Owner.

Introduced at a regular meeting of the City Council on May 25, 2021, by Council Member Eaton.

PASSED and APPROVED by the City Council of the City of Laurel this 25th day of May 2021.

APPROVED by the Mayor this 25th day of May 2021.

CITY OF LAUREL



Thomas C. Nelson, Mayor

ATTEST:


Bethany Langye, Clerk-Treasurer

Approved as to form:


Sam S. Painter, Civil City Attorney



**AGENDA
CITY OF LAUREL
LAUREL URBAN RENEWAL AGENCY
MONDAY, APRIL 19, 2021
11:00 AM
LAUREL LIBRARY COMMUNITY ROOM**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

1. Roll Call

The Chair called the meeting to order at: 11:02am

Mardie

Daniel

Don Smarsh

Judy Goldsby

Nick Altonaga (City of Laurel)

Leslie Atkins (applicant)

Dennis Eaton (arrived at 11:20am)

General Items

2. Approve Meeting Minutes: March 15, 2021

Members reviewed the minutes from the meeting on March 15, 2021.

Daniel motioned to approve the Minutes from March 15, 2021.

Mardie seconded.

Motion Carried.

3. Big Sky EDA Update

Dianne was not present.

4. Beartooth RC&D Update

Steve was not present.

New Business

5. Small Grant Application: Mel's Auto Clinic

Members reviewed the Technical Assistance Grant for Mel's Auto Clinic

Daniel motioned to approve \$4,904.00 for the Technical Assistance Grant for Mel's Auto Clinic.

Mardie Seconded.

Motion Carried.

Old Business

6. Small Grant Application: David Atkins, 3rd Avenue

Discussion of the Application. Leslie Atkins was in attendance and explained the scope of the project. Repointing the brickwork, and sidewalk work.

Daniel asked questions about the timeline of grant eligibly. To nicks knowledge they are eligible, as it has been multiple years since they last applied for funding.

Don Motioned to approve the General Small Grant For the Atkin's project on 3rd Avenue for \$5,000.
Daniel Seconded.
Motion Carried.

Don Motioned to approve the Façade Grant for 3rd Avenue in the amount of \$9,000.
Mardie Seconded.
Motion Carried.

7. Small Grant Application: Ken & Peggy Miller - 201 E. Main St.

Nick presented the General Small Grant Request for Ken and Peggy Miller at 201 E. Main Street.

Mardie Motioned to approve the grant request for 201 E. Main Street in the amount of \$5,000.
Daniel Seconded.
Motion Carried.

Other Items

8. Budget Review

- Members reviewed the Budget. They discussed the debt service and the Large Grant funding that has been reimbursed.
- Members also discussed the previous long term-planning and the need to keep doing that.
- Judy reported that Rock the Block will be happening this summer. Good to have some things go back to normal.
- Members discussed the parking issues downtown and how it needs to change. Parking is a major issue for downtown with the mix of businesses and residential units.
- Leslie had a question about how to get on the Council Agenda. Nick replied that she should come to City Council sessions and raise the issue to Council Members and the Mayor.

Announcements

9. Adjourn

Don Motioned to Adjourn.
Dennis Seconded.
Motion Carried.
Meeting was adjourned at 11:46AM

10. Next Meeting: May 17, 2021

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER

LURA Small Grants 2021													2021
Applicant	Project	Application Date	Start Date	Completion Date	Technical Assistance (\$4,000)	Façade (\$9,000)	Sign (\$3,000)	General Small Grant (\$5,000)	LURA Approved Amount	LURA Approval Date	Total Awarded Amount		
David Atkins	7 3rd Ave - Repair façade, repoint brickwork, repair sidewalk	12/29/2020	12/29/2020	4/30/2021		\$ 9,000.00		\$ 5,000.00	\$ 14,000.00	4/19/2021	\$ 14,000.00		
Nancy Rutt	507-511 W. Main Street - Install New Sign on structure. New illuminated signage, creating more pleasing visual	2/1/2021	10/1/2020	12/1/2020			\$ 1,840.00		\$ 1,840.00	2/22/2021	\$ 1,840.00		
Amy Mullaney	112 S 1st Ave - Install new signage above office space for property management company	2/17/2021	3/1/2021	4/15/2021			\$ 2,111.14		\$ 2,111.14	2/22/2021	\$ 2,111.14		
Carl Jones	619 E Main St. - Technical Assistance Grant for the architectural and conceptual design of renovation of Mel's Auto Clinic.	3/30/2021	5/1/2021	10/1/2021	\$ 4,903.55				\$ 4,904.00	4/19/2021	\$ 4,904.00		
Ken and Peggy Miller	201 E Main St. - Upgrade HVAC system and Commercial and Rental units, update insulation and building interior.							\$ 16,940.00	\$ 5,000.00	4/19/2021	\$ 5,000.00		
					\$ 4,903.55	\$ 9,000.00	\$ 3,951.14	\$ 5,000.00	\$ 27,855.14				



LAUREL URBAN RENEWAL AGENCY (LURA)

Control No. 20-0220-113212

OFFICE USE ONLY	
LURA REVIEW	DATE
PLANNER REVIEW	DATE
CITY COUNCIL	DATE

Grant Application

- Small Grant (up to \$5,000)
- Technical Assistance Grant
- Façade Grant
- Signage and Awning Grant (Up to \$3,000)
- Large Grant (Greater than \$5,000)

Applicant Name (Last, First Middle) <i>DAVID & LESLIE ATKINS</i>		Applicant Phone <i>(406) 670-3427</i>
Applicant Mailing Address (Street, City, State Zip) <i>7 3RD AVE 59044</i>		Applicant E-Mail Address <i>DAVID.ATKINS89@GMA</i>
Business Name		Laurel Business License Number
Business Physical Address (Street, City, State Zip)		Business Phone <i>() -</i>
Business Activities (i.e. retail, office, etc.)		
Business Owner Name (Last, First Middle) <input type="checkbox"/> Same as Applicant		Business Owner Phone <i>() -</i>
Business Owner Mailing Address (Street, City, State Zip)		Business Owner E-Mail Address
Building Frontage (building length along a public street) <i>160</i> feet	Building Height (number of stories defined by current code) <i>40</i> feet <i>2</i> stories	Historical District Building <input type="checkbox"/> Yes <input type="checkbox"/> No Date Approved <i>1 1</i>
Property Legal Description (i.e. assessor parcel number) <i>EAST LAUREL TOWNSHIP BLOCK 2 LOT 9-10</i>		
Property Legal Owner and Contact Information <i>DAVID & LESLIE ATKINS</i>		

I certify under penalty of law, that the information provided herein is true, accurate and complete to the best of my knowledge. I understand that submitting an application does not guarantee a grant will be awarded, and that grant awards are at the discretion of the LURA board. Additionally, I verify that I have read and agree to abide by all applicable regulations under Title 20 of the Laurel Municipal Code as they apply to the LURA program. I am aware that a violation of these regulations shall result in the rejection of my application or disqualification from participating in the LURA grant program.

Applicant Signature 	Date (MM/DD/YYYY) <i>12/29/20</i>
-------------------------	--------------------------------------

INCOMPLETE APPLICATIONS SHALL BE RETURNED

Application processing time is a minimum of 60 business days.

Return Completed Applications To:
Laurel Urban Renewal Agency (LURA)
ATTN: City Planner
PO Box 10
Laurel, MT 59044
(406) 628-7431

Applicant Initials *DA*

Previous Applications (if any)	Date	Control No.	Approved
LARGE GRANT	/ /		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
FACADE	/ /		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
TECHNICAL	/ /		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No
	/ /		<input type="checkbox"/> Yes <input type="checkbox"/> No

Brief Description of Type of Business and Services Provided by Applicant.

RENTAL PROPERTY, NOT A BUSINESS.

Brief Description of Project.

REPAIR/REPOINT BRICKWORK, REPLACE SIDEWALK

Brief Description of Project Time Line.

PLAN TO BE COMPLETE SPRING 2021

Explain how the project will support and/or improve the down town district.

BRICKS WON'T FALL ON PEOPLE, IT WILL LOOK BETTER, SIDEWALK WILL NO LONGER BE AN EYESORE OR A TRIPPING HAZARD.

What type(s) of development and/or physical improvements are being considered?

SAME QUESTION?

Name and Address of Technical Assistance Firm.

Name and Address of Contractor that will complete the work.

ROSSMAN MASONRY 2106 PATRICIA LN
J.R.D. CONCRETE BILLINGS
1514 RIDGE DR. 59044

What type of general Small Grant is needed?		MCA	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/>	Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$ _____	\$ _____
<input checked="" type="checkbox"/>	Sidewalks, Curbs, Gutters	7-15-4288(2)	\$ <u>4,600.</u>	\$ <u>9,200.</u>
<input type="checkbox"/>	Public Utilities			
<input type="checkbox"/>	<input type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Intersection Signals & HAWK Crossing	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Street & Alley Surface Improvements	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Crosswalks	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Green Space & Water Ways	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Improvement of Pedestrian Areas	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Historical Restorations	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Off Street Parking for Public Use	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Bridges & Walkways	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Pollution Reduction	7-15-4288(12)	\$ _____	\$ _____
<input checked="" type="checkbox"/>	Structural Repair			
<input type="checkbox"/>	Flooring		\$ _____	\$ _____
<input type="checkbox"/>	Walls (interior) <u>EXTERIOR (STRUCTURE)</u>		\$ <u>400.</u>	\$ <u>30,000.</u>
<input type="checkbox"/>	Roof, Ceiling		\$ _____	\$ _____
<input type="checkbox"/>	Energy Efficiency Improvements			
<input type="checkbox"/>	LED Lighting (interior)		\$ _____	\$ _____
<input type="checkbox"/>	Insulation		\$ _____	\$ _____
<input type="checkbox"/>	Programmable Thermostats		\$ _____	\$ _____
<input type="checkbox"/>	Solar Panels and Systems		\$ _____	\$ _____
TOTAL:			\$ <u>5,000.</u>	\$ <u>39,200.</u>

What type of **Small Grant** is needed?

	Hours (up to 30 total)	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/> Technical Assistance			
<input type="checkbox"/> Architectural/Design Fees	_____	\$____.____.____	\$____.____.____
<input type="checkbox"/> Landscape/Hardscape Design Fees	_____	\$____.____.____	\$____.____.____
<input type="checkbox"/> Feasibility Study Fees	_____	\$____.____.____	\$____.____.____
<input type="checkbox"/> Building Permit Fees	_____	\$____.____.____	\$____.____.____
<input checked="" type="checkbox"/> Facade Grant			
<input type="checkbox"/> Water Cleaning		\$____.____.____	\$____.____.____
<input type="checkbox"/> Prepping and Painting		\$____.____.____	\$____.____.____
<input type="checkbox"/> Window Replacement/Repair		\$____.____.____	\$____.____.____
<input type="checkbox"/> Door Replacement/Repair		\$____.____.____	\$____.____.____
<input type="checkbox"/> Entry Foyer Repairs		\$____.____.____	\$____.____.____
<input type="checkbox"/> Exterior Lighting		\$____.____.____	\$____.____.____
<input checked="" type="checkbox"/> Façade Restoration/Rehabilitation		\$ <u>9,000</u> .____	\$ <u>30,000</u> .____
<input type="checkbox"/> Landscape/Hardscape Improvements		\$____.____.____	\$____.____.____
<input type="checkbox"/> Signage and Awning Grant			
<input type="checkbox"/> Signage		\$____.____.____	\$____.____.____
<input type="checkbox"/> Awning		\$____.____.____	\$____.____.____
		TOTAL: \$ <u>9,000</u> .____	\$ <u>30,000</u> .____

What type of Large Grant is needed?		MCA	LURA Funds Requested	Applicant Funds Committed
<input type="checkbox"/>	Demolition/Abatement of Structure for Removal of Blight	7-15-4288(2)	\$ _____	\$ _____
<input type="checkbox"/>	Sidewalks, Curbs, Gutters	7-15-4288(2)	\$ _____	\$ _____
<input type="checkbox"/>	Public Utilities			
<input type="checkbox"/>	<input type="checkbox"/> Water, Wastewater, Storm Water	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	<input type="checkbox"/> Electrical, Natural Gas, Fiberoptic, Telecommunications	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Intersection Signals & HAWK Crossing	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Street & Alley Surface Improvements	7-15-4288(n4)	\$ _____	\$ _____
<input type="checkbox"/>	Crosswalks	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Green Space & Water Ways	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Improvement of Pedestrian Areas	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Historical Restorations	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Off Street Parking for Public Use	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Bridges & Walkways	7-15-4288(4)	\$ _____	\$ _____
<input type="checkbox"/>	Pollution Reduction	7-15-4288(12)	\$ _____	\$ _____
<input type="checkbox"/>	Structural Repair			
<input type="checkbox"/>	<input type="checkbox"/> Flooring		\$ _____	\$ _____
<input type="checkbox"/>	<input type="checkbox"/> Walls (interior)		\$ _____	\$ _____
<input type="checkbox"/>	<input type="checkbox"/> Roof, Ceiling		\$ _____	\$ _____
<input type="checkbox"/>	Energy Efficiency Improvements			
<input type="checkbox"/>	<input type="checkbox"/> LED Lighting (interior)		\$ _____	\$ _____
<input type="checkbox"/>	<input type="checkbox"/> Insulation		\$ _____	\$ _____
<input type="checkbox"/>	<input type="checkbox"/> Programmable Thermostats		\$ _____	\$ _____
<input type="checkbox"/>	<input type="checkbox"/> Solar Panels and Systems		\$ _____	\$ _____
TOTAL:			\$ _____	\$ _____

Application Checklist

- Application
- Copy of Laurel Business License
- Copy of Historical Building Verification form from Yellowstone County Historic Preservation Office
- Copy of Estimates or Paid Invoices from Applicant's Vendor (Work performed by the applicant, business owner, property owner, or employee shall not be accepted for any grant project.)
- Copy of Plans and Sketches (hand drawn will not be accepted)
- Copy of Supporting Documentation
- Photos (Before and After)
- Project Description
- Project Time Line

Submission of a W9 is required prior to reimbursement of grant funds

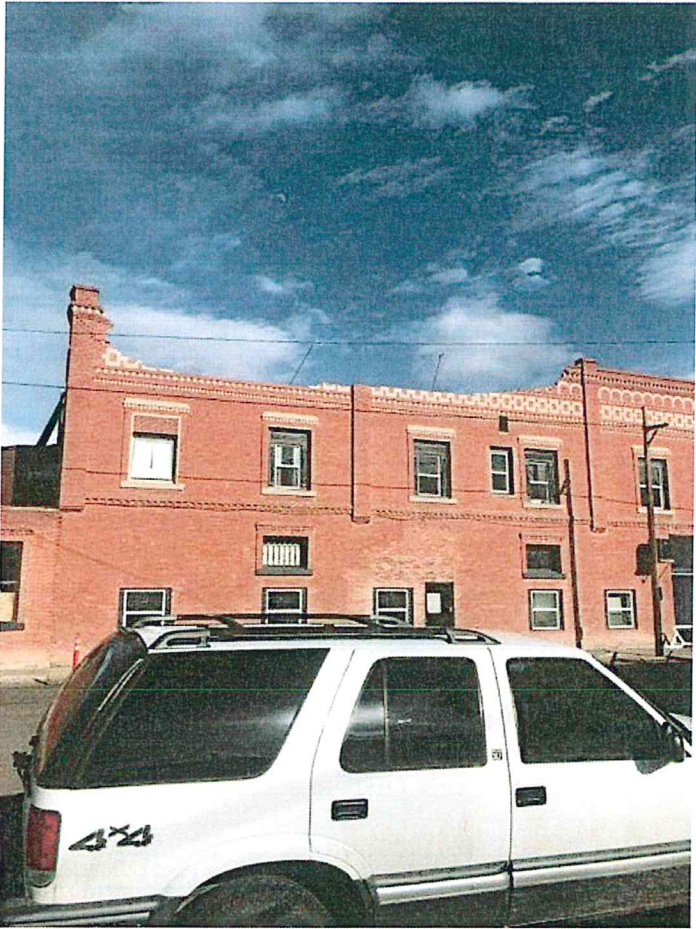
Before pics of sidewalk:



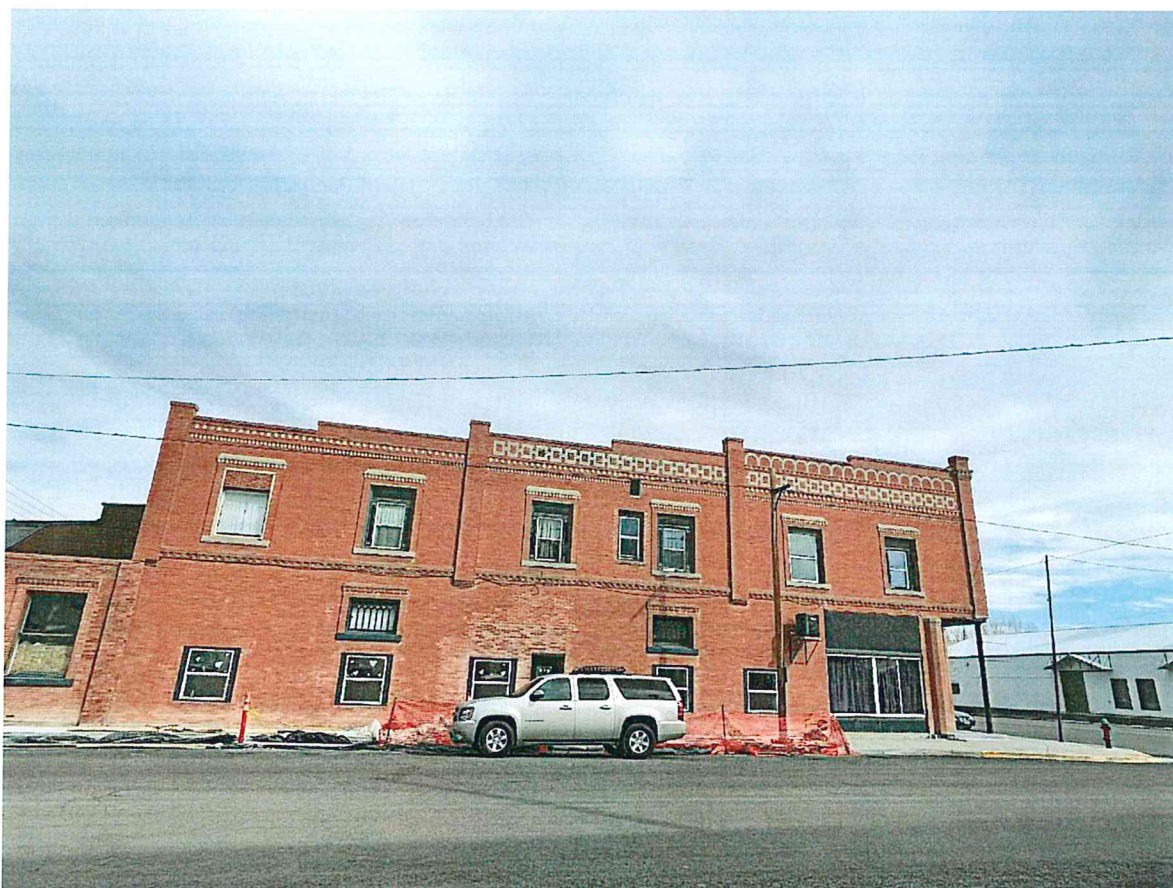
In addition to the sidewalk, this pic also has a good view of the separation of the brick between the windows.



Top of the wall that collapsed last year:



Top of the wall repaired, which is what was paid for on the receipt I sent:



Seam between main building and garage repaired:



ALPHA-OMEGA



Disaster Restoration
FLOOD • FIRE

7069 Niehenke Ave.
Billings, MT 59101

Phone: 406/628-0178
Fax: 866/448-4730

Invoice

Bill To
David & Leslie Atkins 7 3rd Ave. Laurel, MT 59044

Invoice #
6035

Date
11/11/2020

Terms
Due Upon Receipt

Description	Amount Due
Job Site Description: 221 West Main Laurel, MT 59044 Project Manager: Ben Mitchell	
Reconstruction Services (see attached signed contract)	97,500.00
Reconstruction Services Credit (see attached schedule of values)	-12,504.00
Reconstruction Services Down Payment received 3/10/20 (check #0675)	-2,500.00
Reconstruction Services Payment received 6/8/20 (check #34601)	-10,000.00
Reconstruction Services Payment received 9/18/20 (check #37927)	-30,528.20
Amount Due	\$41,967.80

Thank you for your business.

824796

Statement

DATE 11-4-20

TERMS

TO Lesly Atkins 697-3774
Bid for Concrete work sidewalk curb-gutter
221 3rd ave w main

IN ACCOUNT WITH J.L.D. Concrete 855-0870
1514 Ridge Dr
Laurel, MT 59044

		Demo and Haul away concrete set and pour curb gutter - set and pour new sidewalk and two entry ways			\$9200 00	
		Down payment at start of work				

CURRENT	OVER 30 DAYS	OVER 60 DAYS	TOTAL AMOUNT
---------	--------------	--------------	--------------