

**RESOLUTION NO. R21-106**

**A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH LEXIPOL, LLC FOR SERVICES PROVIDED FOR THE CITY'S POLICE DEPARTMENT.**

BE IT RESOLVED by the City Council of the City of Laurel, Montana,

Section 1: Approval. The Agreement between the City of Laurel and Lexipol, LLC a copy attached hereto and incorporated herein, is hereby approved.

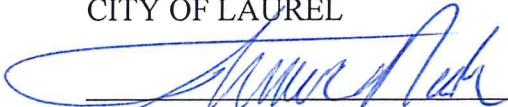
Section 2: Execution. The Mayor and the City Clerk of the City of Laurel are hereby given authority to execute the Agreement on behalf of the City.

Introduced at a regular meeting of the City Council on September 28, 2021, by Council Member Herr.

PASSED and APPROVED by the City Council of the City of Laurel this 28<sup>th</sup> day of September 2021.

APPROVED by the Mayor this 28<sup>th</sup> day of September 2021.

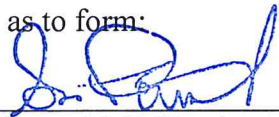
CITY OF LAUREL

  
Thomas C. Nelson, Mayor

ATTEST:

  
Bethany Langve, Clerk-Treasurer

Approved as to form:

  
Sam S. Painter, Civil City Attorney



Addendum to Online Subscription Agreement (OSA) between Lexipol and Laurel Police Department (Montana).

Effective Date: \_\_\_\_\_

Agency is purchasing the following additional service:

QTY	DESCRIPTION	UNIT PRICE	EXTENDED
1	Law Enforcement Tier II Implementation	USD 3,000.00	USD 3,000.00
	<b>One-Time Line Items Total</b>		<b>USD 3,000.00</b>
			<b>USD 3,000.00</b>
		<b>TOTAL:</b>	<b>USD 3,000.00</b>

\*The above subscription services, and when applicable, implementation services, shall be invoiced by Lexipol upon the execution of this Agreement.

Terms and Conditions: This subscription order falls under the provisions of the original Online Subscription Agreement signed by the authorized agent for the above agency. The services that Lexipol, LLC, a Delaware Limited Liability Company (hereinafter "Lexipol"), provides to Agency, Customer, User, Purchaser are subject to the Terms and Conditions of Use of the original Online Subscription Agreement. These Terms and Conditions are valid through the subscription agreement period. This document represents additional services to be provided, subject to the foregoing Terms and Conditions of Use. AGENCY HEREBY AGREES WITH THESE TERMS AND CONDITIONS OF USE AS APPLICABLE TO THE SERVICES ACQUIRED VIA THIS ADDENDUM.

The subscription agreement is authorized and approved by:

**Agency**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**Lexipol**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

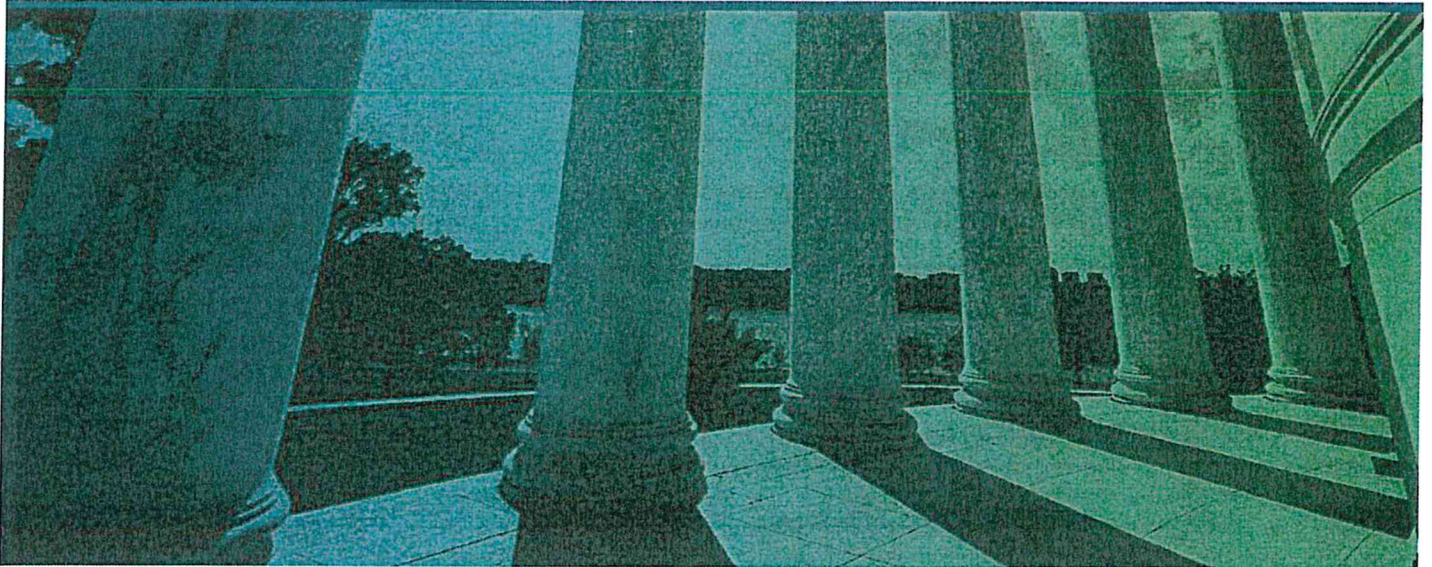
Date Signed: \_\_\_\_\_

Please return to: Fax: (469)731-0847 – Email: [contracts@lexipol.com](mailto:contracts@lexipol.com)  
Send: Lexipol LLC, 2611 Internet Blvd. Suite 100, Frisco, TX 75034





# SOLUTIONS PROPOSAL



**PREPARED FOR:**

Laurel Police Department  
Chief Stanley Langve  
slangve@laurel.mt.gov  
(406) 628-8737

**PREPARED BY:**

Rosemarie Curran  
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www.lexipol.com



## Executive Summary

Public safety agencies and local government organizations today face challenges of keeping personnel safe and healthy, reducing risk and maintaining a positive reputation. Add to that the dynamically changing legislative landscape and evolving best practices, and even the most progressive, forward-thinking departments can struggle to keep up.

Lexipol's solutions are designed to save you time and money while protecting your personnel and your community. Our team consists of professionals with expertise in public safety law, policy, training, mental health and grants. We continually monitor changes and trends in legislation, case law and best practices and use this knowledge to create policies, training, wellness resources and funding services that minimize risk and help you effectively serve your community.

### **THE LEXIPOL ADVANTAGE**

Lexipol was founded by public safety experts who saw a need for a better, safer way to run a public safety agency. Since the company launch in 2003, Lexipol has grown to form an entire risk management solution for public safety and local government. Today, we serve more than 8,100 agencies and municipalities and 2 million public safety and government professionals with a range of informational and technological solutions to meet the challenges facing these dynamic industries. In addition to providing policy management, online training, wellness resources, and grant assistance, we provide 24/7 industry news and analysis through the digital communities Police1, FireRescue1, Corrections1, EMS1 and Gov1.

Our customers choose Lexipol to make an investment in the safety and security of their personnel, their agencies and their communities. We help agencies address issues that create substantial risk, including:

- Inconsistent and outdated policies
- Lack of technology to easily update and issue policies and training electronically
- Unchecked mental health needs of staff
- Difficulty keeping up with new and changing legislation and practices
- Inability to produce policy acknowledgment and training documentation
- Unfamiliarity of city legal resources with the intricacies of public safety law
- The need to secure grant funding for critical equipment, infrastructure and personnel

Lexipol is backed by the expertise of 320 employees with more than 2,075 years of combined experience in constitutional law, civil rights, ADA and discrimination, mental health, psychology, labor negotiations, Internal Affairs, use of force, hazmat, instructional design, federal and state grants and a whole lot more. That means no more trying to figure out policy, develop training or wellness content or secure funding on your own. You can draw on the experience of our dedicated team members who have researched, taught and lived these issues.

We look forward to working with Laurel Police Department to address your unique challenges.



## Scope of Services

### Policy Manual

Constitutionally sound, up-to-date policies are the foundation for consistent, safe public safety operations and are key to reducing risk and enhancing personnel and community safety. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

### Daily Training Bulletins (DTBs)

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

### Policy Updates

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

### Web-Based Delivery Platform and Mobile App (Knowledge Management System)

Lexipol's online content delivery platform, called KMS, provides secure storage and easy access to all your policy and training content, and our KMS mobile app facilitates staff use of policies and training completion.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

### Reports

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates
- Produce reports showing completion of Daily Training Bulletins
- Sort reports by agency member, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

### Standard Policy Cross-Reference

Making the transition to Lexipol starts with understanding how your agency's current policy content compares with Lexipol's master policy content. Our Standard Policy Cross-Reference service provides a logical method to distinguishing between the two.

- Analysis of your existing policies and procedures to identify content similar to Lexipol's state specific master content, as well as content unique to your jurisdiction and not covered within the Lexipol manual
- Your existing policies returned with annotations and tips to integrate into the Lexipol master content
- One-on-one review with your agency to discuss the cross-reference report

**Implementation Policy Tier I: High-Risk Policies**

Benefit from our proven, systematic approach to implementing policies. Tier I represents about 20% of the manual, including foundational policies necessary to provide structure and authority to your policy manual, as well as policies addressing high-risk, low-frequency and high-risk, high-frequency incidents. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

**Implementation Policy Tier II: High-Liability Policies**

Benefit from our proven, systematic approach to implementing policies. Tier II represents about 20% of the manual, including policies that relate to common day-to-day calls for service that have a higher level of potential liability. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

**Implementation Policy Tier III: Daily Operations Policies**

Benefit from our proven, systematic approach to implementing policies. Tier III represents about 20% of the manual, including policies needed for orderly daily operations of your organization. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

**Implementation Policy Tier IV: Defensibility Policies**

Benefit from our proven, systematic approach to implementing policies. Tier IV represents about 20% of the manual, including policies essential to agency and agency member defensibility, including civil liability-related topics. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

**Implementation Policy Tier V: Operational Consistency Policies**

Benefit from our proven, systematic approach to implementing policies. Tier V represents about 20% of the manual, including policies needed to ensure operational consistency across your organization. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.



# Proposal

Prepared By: Rosemarie Curran  
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 Email: rcurran@lexipol.com

Quote #: Q-11445-1  
 Date: 9/2/2020  
 Valid Through: 12/1/2020

## Overview

Lexipol empowers first responders and their communities to best serve the needs of their residents safely and responsibly. We are the experts in policy, training and wellness support for first responders and government leaders, helping address public safety challenges and improve the quality of life for all community members. Our solutions encompass state-specific policies, online learning, behavioral health resources, funding assistance, and news and analysis, including the online digital communities Police1, FireRescue1, EMS1, Corrections1 and Gov1. The services proposed below are designed to meet your agency's specific goals and needs.

Subscription + Tier 1 *- IGNORE THIS IS ALL COVERED BY MMIA PILOT PROGRAM*

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
<del>1</del>	<del>Annual Law Enforcement Policy Manual &amp; Daily Training Bulletins w/Supplemental Publication Service (12-Months)</del>	<del>USD 8,832.00</del>	<del>25%</del>	<del>USD 0.00</del>	<del>USD 8,832.00</del>
	<del>Subscription Line Items Total</del>			<del>USD 0.00</del>	<del>USD 8,832.00</del>
<del>1</del>	<del>Law Enforcement Tier I Implementation</del>	<del>USD 7,000.00</del>		<del>USD 0.00</del>	<del>USD 7,000.00</del>
	<del>One-Time Line Items Total</del>			<del>USD 0.00</del>	<del>USD 7,000.00</del>
				<del>USD 0.00</del>	<del>USD 15,832.00</del>
<b>Subscription + Tier 1 TOTAL:</b>					<del>USD 15,832.00</del>

## Implementation

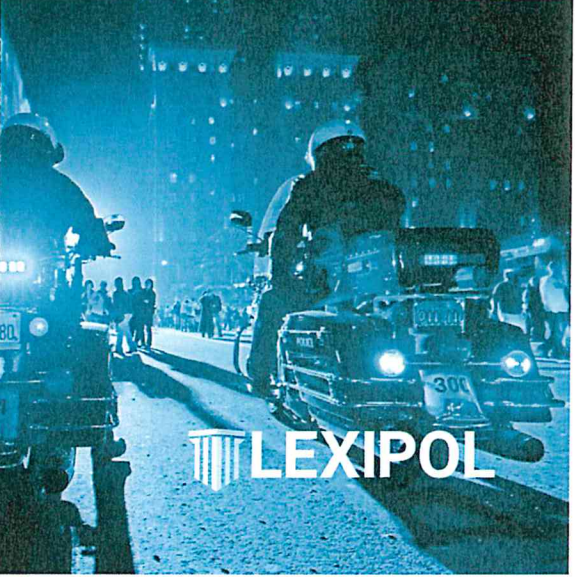
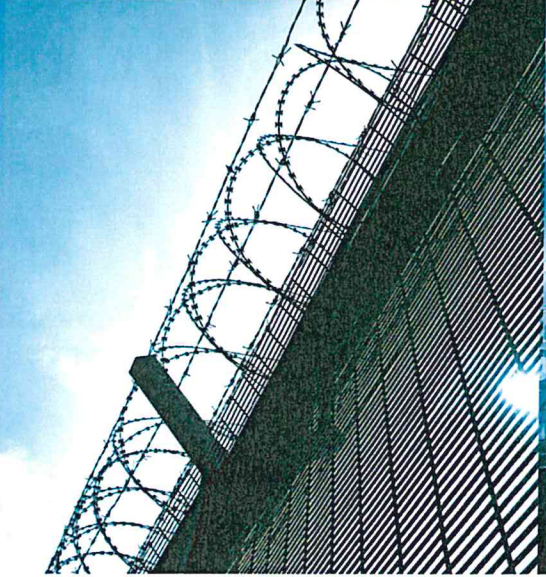
QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
<del>1</del>	<del>Law Enforcement Standard Policy Cross Reference</del>	<del>USD 1,500.00</del>		<del>USD 0.00</del>	<del>USD 1,500.00</del>
1	Law Enforcement Tier II Implementation	USD 3,000.00		USD 0.00	USD 3,000.00
<del>1</del>	<del>Law Enforcement Tier III Implementation</del>	<del>USD 2,400.00</del>		<del>USD 0.00</del>	<del>USD 2,400.00</del>
<del>1</del>	<del>Law Enforcement Tier IV Implementation</del>	<del>USD 4,000.00</del>		<del>USD 0.00</del>	<del>USD 4,000.00</del>
<del>1</del>	<del>Law Enforcement Tier V Implementation</del>	<del>USD 1,700.00</del>		<del>USD 0.00</del>	<del>USD 1,700.00</del>
	<del>One-Time Line Items Total</del>			<del>USD 0.00</del>	<del>USD 12,600.00</del>
				<del>USD 0.00</del>	<del>USD 12,600.00</del>
<b>Implementation TOTAL:</b>					<del>USD 12,600.00</del>

*PRICE REFLECTED IN ADD.*

\*Law Enforcement Policy pricing is based on 14 Law Enforcement Sworn Officers. Law Enforcement Cross Reference Professional Services pricing is based on 150 pages.

**Discount Notes**  
MMIA Discount





 LEXIPOL

# **MISSION CRITICAL SOLUTIONS**

## **TO HELP YOU**

Enhance personnel & community safety

Reduce risk

Save time and money

Improve compliance and accountability

Streamline training management

Simplify policy management

Identify available funding

Stay up to date on industry news and trends



**Created in 2003 by two attorneys (and former law enforcement officers), Lexipol was born from a vision of a better, safer way to run a public safety agency.**

It was a perfect combination: Bruce Praet's courtroom experience representing public safety agencies and Gordon Graham's foundation in risk management principles, including a unique approach to training he created while at the California Highway Patrol.

From that foundation, Lexipol grew to form an entire risk management solution for public safety and local government.

We started by developing comprehensive, continuously updated policies for public safety agencies. Then we added services such as

**2** SERVING  
MILLION  
FIRST RESPONDERS

such as online training, grant services and an electronic policy management platform, as well as the digital communities Police1, FireRescue1, Corrections1, EMS1 and Gov1.

Today, we serve more than 2 million public safety and government professionals with a range of informational and technological solutions to meet the challenges facing these dynamic industries.



## THOUSANDS OF YEARS OF EXPERIENCE ON YOUR SIDE

We've grown a lot from those first days when Bruce, Gordon and few other early believers wrote policies on their days off.

Today, Lexipol is backed by the expertise of 320 people with more than 2,075 years of combined experience in constitutional law, civil rights, ADA and discrimination, labor negotiations, Internal Affairs, use of force, hazmat and a whole lot more.

That means no more trying to figure out policy and develop training content on your own. You can draw on the experience of our dedicated team members who have researched, taught and lived these issues.



# WHAT WE DO

## POLICIES AND UPDATES

- State-specific policies, fully developed and continuously updated
- Training bulletins to reinforce policy understanding
- Policy implementation services
- State-of-the-art policy management platform
- Electronic policy acknowledgement tracking

## ONLINE LEARNING

- Ability to upload and assign agency-specific training content
- Full courses and microlearning videos
- Certified training provider/continuing education acceptance
- Full-service LMS with electronic reporting, tracking and training management

**POLICE1**›

**CORRECTIONS1**›

## **GRANT SERVICES**

- GrantFinder: A real-time, online grant research tool
- Grant Writing Services: Personalized consulting and grant application development
- Grant Assistance Platform: Continuous pre-award grant assistance

## **NEWS AND ANALYSIS**

- Articles, videos and real-world training tips
- Rapid response coverage
- Product research
- Instructional guides

***FIRE RESCUE 1*** ›

***EMS 1*** ›

***GOV 1*** ›





## PROVIDING YOU PEACE OF MIND

Our customers choose Lexipol to make an investment in the safety and security of their personnel, their agencies and their communities. We help agencies address issues related to policies and training that create substantial risk, including:

- Inconsistent and outdated policies
- Lack of technology to easily update and issue policies and training electronically
- Difficulty keeping up with new and changing legislation and practices
- Inability to produce policy acknowledgment and training documentation
- Unfamiliarity of city legal resources with the intricacies of public safety law

## ON TOP OF INDUSTRY CHANGES

Our content development teams continuously monitor for new state and federal legislation—we reviewed more than 9,000 new laws and regulations last year—as well as case law and research reports. When new challenges arise—such as COVID-19, the opioid epidemic or an increase in active shooter events—we create online resources and training to prepare your personnel to meet these risks. So you can spend more time focusing on operational priorities and less time worrying whether your policies and training are up to date.

## TRUSTED BY BIG & SMALL

Community protection comes in all sizes. That's why we designed Lexipol's policy and training solutions to work with agencies big and small and those in between. We partner with more than 8,100 public safety agencies and municipalities across the United States—law enforcement agencies, career and volunteer fire departments, EMS agencies, corrections facilities, juvenile detention facilities, probation departments and local government organizations *just like yours*.

**CONTACT US TODAY TO LEARN MORE**



[www.lexipol.com](http://www.lexipol.com) | 844-312-9500 | 