

RESOLUTION NO. R22-76

A RESOLUTION OF THE CITY COUNCIL OF INTENT TO ADOPT AN OFFICIAL SCHEDULE OF FEES AND CHARGES FOR THE CITY OF LAUREL AND REPEALING ALL PREVIOUS RESOLUTIONS THAT SET FEES OR CHARGES THAT CONFLICT WITH THE SCHEDULE ATTACHED HERETO UPON ITS EFFECTIVE DATE.

WHEREAS, the City Council previously adopted Resolution No. R21-98 establishing the City of Laurel's fees and charges for various services into a Schedule of Fees and Charges, to enable citizens to have immediate access to the various fees and charges levied by the City for various services, in a format that is easy to obtain and simple to understand;

WHEREAS, the Laurel Municipal Code requires the City Council to review, modify, and/or update its fees and charges on an annual basis through further Resolution of the City Council;

WHEREAS, at the direction of the City Council, City Staff prepared the attached Schedule of Fees and Charges for the City Council's consideration;

WHEREAS, the City Council desires to have at least one public hearing to gather public input and comments prior to adopting the Resolution approving the proposed Schedule of Fees and Charges; and

WHEREAS, a public hearing is set to gather public input and comments prior to adopting a Resolution approving the proposed Schedule of Fees and Charges.

NOW THEREFORE BE IT RESOLVED that the City Council hereby approves the Resolution of Intent to adopt the Schedule of Fees and Charges attached hereto and incorporated by reference herein; and

THEREFORE BE IT RESOLVED that a public hearing is set on the 27th day of December 2022 at 6:30 p.m.

Introduced at a regular meeting of the City Council on the 13th day of December 2022 by Council Member Wilke.

PASSED and APPROVED by the City Council of the City of Laurel, Montana on the 13th day of December 2022.

APPROVED by the Mayor on the 13th day of December 2022.

CITY OF LAUREL



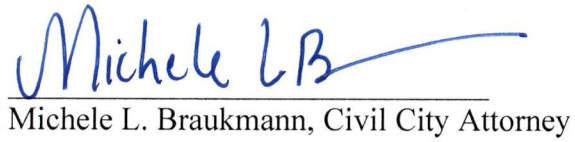
Dave Waggoner, Mayor

ATTEST:



Kelly Strecker, Clerk-Treasurer

APPROVED AS TO FORM:



Michele L. Braukmann, Civil City Attorney



**CITY OF LAUREL
SCHEDULE OF FEES AND CHARGES**

AS OF _____ RESOLUTION NO. R22-_____

Administrative, City Attorney, and Court Fees and Charges (except Library)

Returned Check	\$ 30 0.00
Document Photocopying	
First 3 pages	No Charge
Copies in excess of 3 pages – per page	\$0.25
<u>Discovery Fee (Fee for production of discovery documents) (flat fee for USB drive)</u>	<u>\$10.00</u>
<u>Additional Discovery Fee for Mailed Documents</u>	<u>\$10.00</u>
Research City Records (Per Hour)	\$ 30 0.00
Video Tape or DVD Copy	First Copy \$ 025 0.00
.....	Each Additional Copy \$15.00
Dog License Fees and Renewals before April 1 (must be renewed each year)	
Spayed Female/Neutered Male	\$ 24 0.00
Un-spayed Female/Un-neutered Male	\$ 3045 0.00
Dog License Renewals after April 1	
Spayed Female/Neutered Male	\$ 32 0.00
Un-spayed Female/Un-neutered	\$ 430 0.00
Dog Kennel before April 1 (must be renewed each year)	
Non-Commercial	\$50.00
Commercial	\$75.00
Business License	
General	\$ 10075 0.00
Beer and/or Wine License	\$ 42 00.00
Three Apartments	\$ 530 0.00
Four Apartments	\$ 640 0.00
Five or more Apartments	\$ 975 0.00
Pawn Shop	\$ 2400 0.00
Utilities	\$ 4300 0.00
Amusement Machines	\$ 1050 0.00
Live Music	\$ 1050 0.00
Junk	\$ 1050 0.00
Liquor License	\$ 500406 0.00
Franchises	\$ 4200 0.00
Sexually Oriented Business	\$ 7500 0.00

Police Department Fees and Charges

Victims Report	\$ 4510 0.00
Case Report	\$ 43540 0.00
Case Report with pictures	\$ 545 0.00
Vehicle Accident Report (form only)	\$ 240 0.00
Vehicle Accident Report with pictures	\$ 325 0.00
Audio Recording	\$ 750 0.00
Vehicle Impound – Per Day 1 st week	\$ 425 0.00
Vehicle Impound – Per Day after 1 st week	\$ 750 0.00
Dog Impound Fee (1 st in calendar year)	\$ 3035 0.00
<u>Dog Impound Fee (subsequent in calendar year)</u>	<u>\$50.00</u>
Dog Boarding Fee (24 hours after notification) – Per Day	\$ 1060100 0.00
Fingerprint Card	\$ 43035 0.00

FY23+ Schedule of Fees and Charges

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Subsequent Fingerprint Cards – Per Card.....	\$1055.00
False Alarm (3 rd and consecutive in a calendar year).....	\$100.00

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Fire Department Fees and Charges

Incident Report (NFIRS Copy).....	\$430.00
Photograph Copies – Color (35mm) Prints.....	Cost of Processing + \$25.00
Photograph Copies – Enlargements.....	Cost of Processing + \$25.00
Photograph Copies – Digital (Copy of Disk).....	\$354.00
Fire Suppression Fees Charged to Non-Residents or for Code or Ordinance Violations	
Base Rate for First Hour of Response for working fires, rescue operations, hazmat or large scale incidents.....	\$1,4500.00
Base Rate for Service Assist Calls or Minor Calls.....	\$10700.00
For each Fireman.....	\$3520.00/hour
Base Rate for Assist and Investigate.....	\$25000.00/hour
Rates for Additional Hours after the First Hour of Any Response	
(Time calculated from time of response to return to service.)	
Engine #1.....	\$40250.00
Engine #2.....	\$40250.00
Engine #4.....	\$40200.00
Squad 5.....	\$40250.00
Tender #1.....	\$1275.00
Tender #2.....	\$1275.00
Support #1.....	\$1275.00
Command 1.....	\$1500.00
Command 2.....	\$1500.00
Brush #1.....	\$1500.00
Brush #2.....	\$1500.00
Brush #3.....	\$1500.00
Brush #5.....	\$1500.00
Business inspection within jurisdiction – marketing fireworks, firecrackers and other pyrotechnics	\$2500.00
False Fire Alarms (per year)	
First.....	Free
Second.....	\$2400.00
Third.....	\$4200.00
Fourth +.....	\$6300.00
Fire Extinguisher Training	
10 Students.....	\$150.00
-Additional per student.....	\$15.00

Ambulance Service Fees

Paramedic Base Rate.....	\$1,9400.00
Basic Base Rate.....	\$1,6400.00
First Lift Assist in a Quarter:.....	No Charge
Second Lift Assist in a Quarter:.....	No Charge
Third Lift Assist (and all that follow) in a Quarter:.....	\$25.00
Mileage with Patient (per mile).....	\$18.00
Other Charges	
Treat Only.....	\$2180.00
Basic Disposable Supplies.....	\$2170.00
Paramedic Disposable Supplies.....	\$3200.00
Defibrillator Supplies.....	\$3200.00

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— EKG Supplies.....	\$150.00
— Wait Time.....	\$155.00
— Extra Attendant.....	\$175.00
— DOA Transport.....	\$3200.00
— Stand By Rate — QRU (1 person) (per Hour).....	\$150.00
— Stand By Rate — Ambulance (2 people) (per Hour).....	\$2100.00
— Nebulizer.....	\$535.00
— Decontamination of Ambulance.....	\$1070.00
— IV Supplies.....	\$1050.00
— Glucometer.....	\$740.00
— Pulse Ox.....	\$520.00
— Spinal Immobilization.....	\$850.00
— Splinting.....	\$725.00
— Supraglottic Airway (BVM/King).....	\$2100.00
— Suction Kit.....	\$215.00
— Intraosseous Kit (IO).....	\$2500.00
— Wound Care.....	\$520.00
— Pelvic Splint (any size).....	\$1500.00
— Burn Kit.....	\$1050.00
— Needle Decompression.....	\$1500.00
— ET Intubation.....	\$1500.00
— Capnography Monitoring.....	\$415.00
— Cricothyrotomy.....	\$1750.00
Medication Charges	
— Adenosine.....	\$ 325.00
— Albuterol Neb 5mg.....	\$215.00
— Amiodarone.....	\$ 320.00
— Aspirin.....	\$210.00
— Atropine.....	\$ 430.00
— Benadryl Tab 25mg.....	\$215.00
— Calcium Gluconate.....	\$ 435.00
— D5W Solution.....	\$320.00
— D10W Solution per 1000 ml.....	\$325.00
— D50W Solution.....	\$325.00
— Diphenhydramine Injectable 50 mg.....	\$ 210.00
— Dopamine.....	\$ 435.00
— Epinephrine Injector Adult.....	\$3500.00
— Epinephrine Injector Pediatric.....	\$4500.00
— Epinephrine 1 mg/ml.....	\$430.00
— Epinephrine 1:1000.....	\$ 540.00
— Epinephrine 1:10000.....	\$ 320.00
— Fentanyl.....	\$ 430.00
— Furosemide.....	\$ 210.00
— Glucagon 1mg.....	\$4750.00
— Haloperidol.....	\$215.00
— Humidified Oxygen.....	\$1090.00
— Ipratropium Bromide Inhalant 2.5 ml.....	\$ 105.00
— Ketamine.....	\$ 1225.00
— Lidocaine.....	\$ 325.00
— Magnesium Sulphate.....	\$ 320.00
— Midazolam.....	\$ 215.00

Raw (untreated) Water: Base rate as per meter size, plus \$0.405/1000 gallons.

System Development Fees (Based on Line Size):

¼ Inch.....	\$24,500.00
1 Inch.....	\$4,4752,685.00
1¼ Inch.....	\$6,9504,170.00
1½ Inch.....	\$106,000.00
2 Inch.....	\$17,8500,710.00
3 Inch.....	\$4024,000.00
4 Inch.....	\$7142,425855.00

Connections to the water system with meters larger than 4 inches or when the unique usage characteristics of a large water user may require, the City will determine the system development fee at that time if the City can provide the service as requested.

Curb Box Repair Insurance Fee: \$1.00/month per water account.

Utility Hook-Up Fees:

Water Tapping – Two Inches or Less	\$250.00
Water Tapping – Greater Than Two Inches.....	Fee x 1.25
Labor/Operator Rate Per Hour.....	\$640.00
Heavy Equipment Rate Per Hour.....	\$10075.00

Other Fees for Repairs, etc.:

Frozen or Damaged Meter	Replacement meter or meter parts cost plus 25%
Plus the Labor/Operator Rate Per Hour	\$640.00
OR overtime hourly rate if called out after hours	\$90.00
Hydrant meter rental	\$476.00/month prorated plus the total usage

Utility Billing Fees and Deposits:

New Accounts or Re-Establishing an Account.....	\$3525.00
Restoring Service to a Delinquent Account.....	\$7550.00
Deposit for New Meter Accounts, No Service in Previous Year.....	\$17150.00
Charge for check returned by bank as unpaid.....	\$530.00

Wastewater Rates & Charges

See current resolution (Resolution No. R11-110).

Septic dump fee..... \$640.00/minimum up to 1,000 gallons plus \$0.064/gallon thereafter;
(Resolution No. R15-96)..... \$40.00 cleanup fee for spillage

System Development Fees

System Development Fees (Based on Line Size) – Sewer
Residential

Each housing unit	\$24,0700.00
Duplex = 2 units; Triplex = 3 units; Four-plex = 4 units; Etc.	

Commercial - Based on water meter size; Includes Subdivisions for Rent or Lease

¼ Inch.....	\$24,7000.00
1 Inch.....	\$4,8334,790.00

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Library

Photocopy Fees (per page).....	\$0.2540
Printer Fees	
Black and White (per page).....	\$0.2540
Lost or Damaged Book	Cost
Library Cards for Non-Residents	
For Three Months (Minimum)	No Charge
Per Year.....	No Charge
Interlibrary Loan Postage (per item).....	\$52.00 After 3
Community Room	
Use during library hours.....	\$103.00/hour
Use after hours (per hour or any portion of an hour)	\$430.00
Refundable Cleaning Deposit.....	\$430.00
Library Card Replacement Fee (per Card).....	\$52.00
Fax Fees (per page).....	\$0.425 Send
.....	\$0.340 Receive

Cemetery Fees

(Please Note: Cemetery caretaker must be present at all interments.)
 (Please Note: Burials are not permitted on Sundays, holidays or Saturday afternoons.)

City Residents	
Full Grave.....	\$4350.00
Baby Grave.....	\$3200.00
Non-Residents	
Full Grave.....	\$6500.00
Baby Grave.....	\$3250.00
Opening and Closing	
Full Grave.....	\$3280.00
Full Grave on Saturday mornings	\$4380.00
Baby Grave.....	\$3200.00
Baby Grave on Saturday mornings	\$3250.00
Cremation.....	\$2450.00
Cremation on Saturday mornings.....	\$3200.00
Two Cremations on single plot	\$3225.00
Two Cremations on single plot on Saturdays	\$ 4300.00
Set Cremation Urn at existing Headstones.....	\$440.00
Private Sale of any plot (transfer processing fee)	\$425.00
Disinterment fee for a full burial.....	\$4300.00
Disinterment fee for cremains.....	\$3225.00

Planning Item	Fee	Notes
Annexation into the City of Laurel (80 acres or less)	\$ 7500.00	+ \$325.00/acre
Annexation into the City of Laurel (81 acres or more)	\$ 7500.00	+ \$545.00/acre
Cash in Lieu of Parking spaces outside of the Central Business District	\$ 8750.00	+ \$25.00/space
Conditional Use Application (Commercial)	\$ 1,3250.00	

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Conditional Use Application (Residential)	\$	8750.00	
Floodplain Permit	\$	3200.00	
Home Occupations	\$	2100.00	
Outdoor Seating	\$	3200.00	+\$25.00/day
Planned Unit Development Concept Plan	\$	8750.00	
Planned Unit Development Preliminary Plan	\$	1,3250.00	+\$50.00/acre
Planned Unit Development Final Plan	\$	1,6500.00	+\$25.00/acre
Review of Buildings for Lease or Rent	\$	3250.00	
Site Plan Review Fee (Commercial)	\$	6500.00	
Site Plan Review Fee (Residential)	\$	3250.00	
Special Review (Commercial)	\$	1,3250.00	
Special Review (Residential)	\$	8750.00	
Special Review Applications resubmitted within one year of a withdrawal request made after the legal advertising	\$	6500.00	
Staff Research	\$	5035.00	Per Hour
Temporary Use Permit	\$	4350.00	
Vacation of Street or Alley	\$	3250.00	
Variance (Commercial)	\$	1,3250.00	
Variance (Residential)	\$	8750.00	
Variance Applications resubmitted within one year of a withdrawal request made after the legal advertising	\$	8750.00	
Zone Change	\$	1,3250.00	+\$45.00/acre
Zone Change Applications resubmitted within 1 year of a withdrawal request made after the legal advertising	\$	8750.00	
Zoning Compliance/Verification Letter	\$	200425.00	
Zoning Map Amendment	\$	1,7500.00	+\$45.00/acre

<u>Subdivision Item</u>	<u>Subdivision Fee</u>	<u>Notes</u>
Corrections or Adjustments to Plats, Conditions, and Supporting Documents after Preliminary Plat Approval:	\$ 3250.00	
Corrections or Vacations of Recorded Final Subdivision Plats or Supporting Documents	\$ 3250.00	

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Exempt Subdivision	\$	200.00	
Final Plat (Minor)	\$	1,325.00	
Final Plat, Major Subdivision, 6 to 40 lots	\$	1,750.00	
Final Plat, Major Subdivision, 41 to 200 lots	\$	2,250.00	
Final Plat, Major Subdivision, Over 200 lots	\$	3,500.00	
Major Adjustments for Minor Subdivisions	\$	755.00	
Major Adjustments for Major Subdivision, 6 to 40 lots	\$	1,325.00	
Major Adjustments for Major Subdivision, 41 to 200 lots	\$	1,875.00	
Major Adjustments for Major Subdivision, Over 200 lots	\$	2,325.00	
Minor Adjustments, Major and Minor Subdivisions	\$	325.00	
Pre-Application Meeting	\$	750.00	+ \$25.00/lot
Preliminary Plat (Minor)	\$	1,975.00	+ \$50.00/lot
Preliminary Plat, Major Subdivision, 6 to 40 lots	\$	2,250.00	+ \$25.00/lot
Preliminary Plat, Major Subdivision, 41 to 200 lots	\$	2,975.00	+ \$25.00/lot
Preliminary Plat, Major Subdivision, Over 200 lots	\$	3,750.00	+ \$25.00/lot
Subdivision for Rent or Lease, Final Plan	\$	1,500.00	
Subdivision for Rent or Lease, Preliminary Plan	\$	1,250.00	
All Appeals the same as the Application Fee			

Building Permit	Fee	Notes
Additional Plan Review required by changes, additions or revisions to plans (minimum charge - one half hour)	\$ 7547.00	Per Hour
Additional Re-Inspection Fee	\$ 750.00	
Building Permit	-	See Appendix A
Demolition Permit	-	See Appendix A

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Encroachment Permit	\$ 1500.00	
Fence Permit	\$ 10075.00	
Fire Inspection (includes one follow up inspection)	\$ 10050.00	
Mobile Home Blocking Permit (includes two-meter inspections)	\$ 10075.00	
Moving Permit	\$ 2500.00	
Photocopies (over 3 pages)	\$ 0.25	Per Page
Plan Review (Commercial)	-	65% of Building Permit Fee
Plan Review (Residential)	-	50% of Building Permit Fee
Plotter Photocopies	\$ 7.00	Per page
Right-of-way Excavation Permit (Gravel)	\$ 1500.00	
Right-of-way Excavation Permit (Paved)	\$ 20150.00	
Roofing Permit (Commercial)	\$ 2500.00	
Roofing Permit (Residential)	\$ 1500.00	
Siding Installation Permit	\$ 75.00	
Sidewalk, Driveway Approach, Curb & Gutter Permit	\$ 1500.00	
Sign Permit	-	See Appendix A
Sign Plan Review Fees	-	50% of Sign Permit Fee
Temporary Sign Permit	\$ 750.00	
Temporary Structure Permit	\$ 1500.00	
Window Replacement Installation Permit – No Structural Modifications	\$ 75.00	

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\$16,001 - \$17,000	\$ 418.50	\$ 209.25	\$ 272.03	\$52,001 - \$53,000	\$ 997.50	\$ 498.75	\$ 648.38
\$17,001 - \$18,000	\$ 439.50	\$ 219.75	\$ 285.68	\$53,001 - \$54,000	\$ 1,008.00	\$ 504.00	\$ 655.20
\$18,001 - \$19,000	\$ 460.50	\$ 230.25	\$ 299.33	\$54,001 - \$55,000	\$ 1,018.50	\$ 509.25	\$ 662.03
\$19,001 - \$20,000	\$ 481.50	\$ 240.75	\$ 312.98	\$55,001 - \$56,000	\$ 1,029.00	\$ 514.50	\$ 668.85
\$20,001 - \$21,000	\$ 502.50	\$ 251.25	\$ 326.63	\$56,001 - \$57,000	\$ 1,039.50	\$ 519.75	\$ 675.68
\$21,001 - \$22,000	\$ 523.50	\$ 261.75	\$ 340.28	\$57,001 - \$58,000	\$ 1,050.00	\$ 525.00	\$ 682.50
Valuation	BP Fee	RPR Fee	CPR Fee				
\$58,001 - \$59,000	\$ 1,060.50	\$ 530.25	\$ 689.33				
\$59,001 - \$60,000	\$ 1,071.00	\$ 535.50	\$ 696.15				
\$60,001 - \$61,000	\$ 1,081.50	\$ 540.75	\$ 702.98				
\$61,001 - \$62,000	\$ 1,092.00	\$ 546.00	\$ 709.80				
\$62,001 - \$63,000	\$ 1,102.50	\$ 551.25	\$ 716.63				
\$63,001 - \$64,000	\$ 1,113.00	\$ 556.50	\$ 723.45				
\$64,001 - \$65,000	\$ 1,123.50	\$ 561.75	\$ 730.28				
\$65,001 - \$66,000	\$ 1,134.00	\$ 567.00	\$ 737.10				
\$66,001 - \$67,000	\$ 1,144.50	\$ 572.25	\$ 743.93				
\$67,001 - \$68,000	\$ 1,155.00	\$ 577.50	\$ 750.75				
\$68,001 - \$69,000	\$ 1,165.50	\$ 582.75	\$ 757.58				
\$69,001 - \$70,000	\$ 1,176.00	\$ 588.00	\$ 764.40				
\$70,001 - \$71,000	\$ 1,186.50	\$ 593.25	\$ 771.23				
\$71,001 - \$72,000	\$ 1,197.00	\$ 598.50	\$ 778.05				
\$72,001 - \$73,000	\$ 1,207.50	\$ 603.75	\$ 784.88				
\$73,001 - \$74,000	\$ 1,218.00	\$ 609.00	\$ 791.70				
\$74,001 - \$75,000	\$ 1,228.50	\$ 614.25	\$ 798.53				
\$75,001 - \$76,000	\$ 1,239.00	\$ 619.50	\$ 805.35				
\$76,001 - \$77,000	\$ 1,249.50	\$ 624.75	\$ 812.18				
\$77,001 - \$78,000	\$ 1,260.00	\$ 630.00	\$ 819.00				
\$78,001 - \$79,000	\$ 1,270.50	\$ 635.25	\$ 825.83				
\$79,001 - \$80,000	\$ 1,281.00	\$ 640.50	\$ 832.65				
\$80,001 - \$81,000	\$ 1,291.50	\$ 645.75	\$ 839.48				
\$81,001 - \$82,000	\$ 1,302.00	\$ 651.00	\$ 846.30				
\$82,001 - \$83,000	\$ 1,312.50	\$ 656.25	\$ 853.13				
\$83,001 - \$84,000	\$ 1,323.00	\$ 661.50	\$ 859.95				
\$84,001 - \$85,000	\$ 1,333.50	\$ 666.75	\$ 866.78				
\$85,001 - \$86,000	\$ 1,344.00	\$ 672.00	\$ 873.60				
\$86,001 - \$87,000	\$ 1,354.50	\$ 677.25	\$ 880.43				
\$87,001 - \$88,000	\$ 1,365.00	\$ 682.50	\$ 887.25				
\$88,001 - \$89,000	\$ 1,375.50	\$ 687.75	\$ 894.08				
\$89,001 - \$90,000	\$ 1,386.00	\$ 693.00	\$ 900.90				
\$90,001 - \$91,000	\$ 1,396.50	\$ 698.25	\$ 907.73				
\$91,001 - \$92,000	\$ 1,407.00	\$ 703.50	\$ 914.55				
\$92,001 - \$93,000	\$ 1,417.50	\$ 708.75	\$ 921.38				
\$93,001 - \$94,000	\$ 1,428.00	\$ 714.00	\$ 928.20				

\$100,001 - \$500,000: \$1491.00 for the first \$100,000, plus \$6.40 for each additional \$1,000 or portion thereof.

\$500,001 - \$1,000,000: \$4,051.00 for the first \$500,000 plus \$5.47 for each additional \$1,000 or portion thereof.

\$1,000,000 and up: \$6,239.00 for the first \$1,000,000 plus \$4.58 for each additional \$1,000 or portion thereof.

Residential Plan Review = 50% of Permit Fee

Commercial Plan Review = 65% of Permit Fee

If work has started prior to issuance of a permit, the Building Permit Fee will double.

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\$94,001 - \$95,000	\$ 1,438.50	\$ 719.25	\$ 935.03
\$95,001 - \$96,000	\$ 1,449.00	\$ 724.50	\$ 941.85
\$96,001 - \$97,000	\$ 1,459.50	\$ 729.75	\$ 948.68
\$97,001 - \$98,000	\$ 1,470.00	\$ 735.00	\$ 955.50
\$98,001 - \$99,000	\$ 1,480.50	\$ 740.25	\$ 962.33
\$99,001 - \$100,000	\$ 1,491.00	\$ 745.50	\$ 969.15