

**RESOLUTION NO. R14-45**

**A RESOLUTION APPROVING THE ATTACHED TASK ORDER NO. 32  
AUTHORIZING GREAT WEST ENGINEERING TO PREPARE PLANS  
AND SPECIFICATIONS AND PERFORM SERVICES FOR THE  
2014 STREET MAINTENANCE PROJECT.**

WHEREAS, the City of Laurel previously executed an Agreement for Professional Services with Great West Engineering, Inc. on June 5, 2007, via Resolution No. R07-36; and

WHEREAS, the City of Laurel desires Great West Engineering, Inc. to prepare plans and specifications and perform services for the 2014 Street Maintenance Project; and

WHEREAS, the attached Task Order No. 32 contains all of the duties and responsibilities requested and required by the City and agreed upon by Great West Engineering, Inc. for the project; and

WHEREAS, Great West Engineering, Inc. estimates the cost for Task Order No. 32 to be \$23,900.00 as listed in the attached task order and estimated costs; and

WHEREAS, it is in the best interest of the City of Laurel for Great West Engineering, Inc. to assist the City in this project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana,


That the Mayor is authorized to issue Task Order No. 32, a copy of which is attached, directing Great West Engineering, Inc. to prepare plans and specifications and perform services for the 2014 Street Maintenance Project for the sum of \$23,900.00.

Introduced at a regular meeting of the City Council on August 5, 2014, by Council Member  
Eaton.

PASSED and APPROVED by the City Council of the City of Laurel this 5<sup>th</sup> day of August, 2014.

APPROVED by the Mayor this 5<sup>th</sup> day of August, 2014.

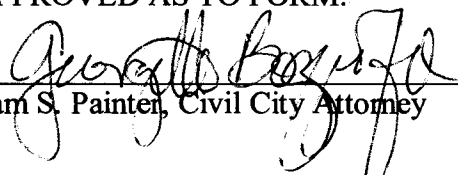
CITY OF LAUREL

  
\_\_\_\_\_  
Mark A. Mace, Mayor

ATTEST:

  
\_\_\_\_\_  
Shirley Ewan, Clerk/Treasurer

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Sam S. Painter, Civil City Attorney



115 N Broadway  
Suite 500  
Billings MT 59101

PHONE: 406.652-5000  
FAX: 406.248-1363  
[www.greatwesteng.com](http://www.greatwesteng.com)

## LETTER OF TRANSMITTAL

To: Mark Mace, Mayor  
Of: City of Laurel  
Address: P.O. Box 10  
Laurel, MT 59044  
Phone:

Date: July 28, 2014  
Project: Laurel On-Call  
Project No.: 2-07128  
Subject: Task No. 32  
Fax:

We transmit:  As requested  Attached  Under separate cover  
Via:  Mail  e-Mail  Courier  Overnight delivery  Fax

# of Copies	Description
2	Task No. 32

Our action:  Reviewed  Not approved  Approved  See remarks  
Action requested:  Review and comment  Approve / Accept  
 Make corrections noted  Revise and resubmit  
 For your information and use

### Remarks:

Please find enclosed two signed copies of Task Order No. 32 for the above referenced project. If acceptable, sign both copies, **retain one for your records** and return one to our office. Please contact me if you have any questions.

From: Chad Hanson e-mail address: chanson@greatwesteng.com  
Phone: 406-281-8585 cc: Project file

*If enclosures are not as noted, please notify the sender immediately.*



July 28, 2014

City of Laurel  
P.O. Box 10  
Laurel, MT 59044

**Re: Task Order No. 32 – 2014 Street Maintenance  
Laurel Engineering Services On-Call  
Great West Engineering, Inc. Project No. 2-07128**

Dear Mayor Mace:

This letter constitutes *Task Order No. 32* to our *Agreement for Professional Services* dated June 5, 2007 for the above-referenced Project. Great West Engineering's scope of work for completion of this task order ("Services") is as follows:

- Services as outlined in the Preliminary and Final Design Phases described in Paragraphs A.1.02 and A.1.03 of Exhibit A of the *Agreement for Professional Services* to prepare plans and specifications for the *2014 Street Maintenance* project that is part of the City's ongoing street maintenance program. Specifically, areas will be identified from the pavement condition index calculated (PCI) by the City's pavement management system and input from City personnel for maintenance such as crack sealing, chip sealing, and patching, within the estimated construction budget of \$200,000.
- Services as outlined in the Bidding Phase described in Paragraphs A.1.04 Exhibit A of the *Agreement for Professional Services* for the project.
- Services as outlined in the Construction Phase described in Paragraphs A.1.05 Exhibit A of the *Agreement for Professional Services* for the project, including up to 4 weeks of part time (20 hours per week) on-site inspection of the construction.
- Services as outlined in the Post-Construction Phase described in Paragraphs A.1.06 Exhibit A of the *Agreement for Professional Services* are not included in the Task Order.

The total compensation for these services is estimated to be \$23,900, based upon the attached Opinions of Probable Cost and the following assumed distribution of compensation:

a. Study and Report Phase	\$ <u>0</u>
b. Preliminary and Final Design Phases	\$ <u>5,900</u>
c. Bidding	\$ <u>3,200</u>
d. Construction Phases	\$ <u>14,800</u>
e. Post-Construction Phase	\$ <u>0</u>
f. Additional Tasks	\$ <u>0</u>



Engineer may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by Owner. The total estimated compensation for Engineer's services included in the breakdown by phases incorporates all labor, overhead, profit, Reimbursable Expenses and Engineer's Consultant's charges.

Please have an authorized representative sign both originals of this letter and return one executed original to Great West Engineering at the following address:

Great West Engineering, Inc.  
115 N Broadway, Suite 500  
Billings, MT 59101

**Acknowledgement.** This *Task Order No. 32* is agreed to by the parties and is effective as of the date of this letter.

**City of Laurel**

**Great West Engineering, Inc.**

By: Mark A. Mace

By: Daniel M. McCauley

Title: Mark A. Mace, Mayor

Title: Daniel M. McCauley, President

Date: 8/5/2014

Date: JULY 28, 2014