

**RESOLUTION NO. R15-04**

**A RESOLUTION APPROVING AMENDMENT NO. 1 TO THE PREVIOUSLY  
ADOPTED TASK ORDER NO. 31, AUTHORIZING GREAT WEST ENGINEERING  
TO PROVIDE ADDITIONAL SERVICES RELATING TO THE  
SEPTAGE RECEIVING STATION PROJECT FOR THE CITY OF LAUREL.**

WHEREAS, the City of Laurel previously executed an Agreement for Professional Services with Great West Engineering, Inc. on June 5, 2007, via Resolution No. R07-36, as amended on December 16, 2014 via Resolution No. R14-88; and

WHEREAS, the City of Laurel previously approved Task Order No. 31 via Resolution R14-28 that enabled Great West Engineering, Inc. to prepare plans and specifications for the City's septage receiving station; and

WHEREAS, City Staff have learned that the Project will require additional services that were not included in the previously approved Task Order No. 31; and

WHEREAS, the additional services to be provided by Great West Engineering are described on the attached Amendment No. 1 to Task Order No. 31, for an additional cost of \$12,000.00; and

WHEREAS, the total compensation for the project, with the additional services approved herein, is \$36,000.00 as more particularly described on the attached Amendment No. 1 to Task Order No. 31.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana, Amendment No. 1 to Task Order No. 31 is hereby approved and the Mayor is hereby authorized to execute the attached Amendment No. 1 to Task Order No. 31 dated January 7, 2015 on the City's behalf.

Introduced at a regular meeting of the City Council on January 20, 2015, by Council Member  
Nelson.

PASSED and APPROVED by the City Council of the City of Laurel this 20<sup>th</sup> day of January, 2015.

APPROVED by the Mayor this 20<sup>th</sup> day of January, 2015.

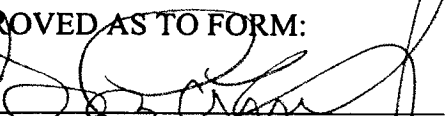
CITY OF LAUREL

  
\_\_\_\_\_  
Mark A. Mace, Mayor

ATTEST:

  
\_\_\_\_\_  
Shirley Ewan, Clerk/Treasurer

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Sam S. Painter, Civil City Attorney



115 N Broadway  
Suite 500  
Billings MT 59101

PHONE: 406.652-5000  
FAX: 406.248-1363  
[www.greatwesteng.com](http://www.greatwesteng.com)

## LETTER OF TRANSMITTAL

To: Mark Mace, Mayor  
Of: City of Laurel  
Address: P.O. Box 10  
Laurel, MT 59044

Date: January 16, 2015  
Project: Laurel On-Call  
Project No.: 2-07128  
Subject: Amendment No. 1 to Task No. 31

Phone:

Fax:

**We transmit:**  As requested  Attached  Under separate cover  
**Via:**  Mail  e-Mail  Courier  Overnight delivery  Fax

# of Copies	Description
2	Amendment No. 1

**Our action:**  Reviewed  Not approved  Approved  See remarks  
**Action requested:**  Review and comment  Approve / Accept  
 Make corrections noted  Revise and resubmit  
 For your information and use

### Remarks:

Please find enclosed two signed copies of Amendment No. 1 to Task Order No. 31 for the above referenced project. If acceptable, sign both copies, retain one for your records and return one to our office. Please contact me if you have any questions.

From: Chad Hanson e-mail address: chanson@greatwesteng.com  
Phone: 406-281-8585 cc: Project file

*If enclosures are not as noted, please notify the sender immediately.*

January 16, 2015

City of Laurel  
P.O. Box 10  
Laurel, MT 59044

**Re: Task Order No. 31 – Septage Receiving Station  
Laurel Engineering Services On-Call  
Great West Engineering, Inc. Project No. 2-07128**

Dear Mayor Mace:

This letter constitutes *Amendment No. 1 to Task Order No. 31* to our *Agreement for Professional Services* dated June 5, 2007 for the above-referenced Project. Services provided by Great West outside of the original scope of work that are reflected in this amendment include:

- Services provided under the Preliminary and Final Design Phases were increased from the original scope of services at the request of the City to include the connection of the septage receiving unit and the lift station to the wastewater treatment plant's SCADA system and additional improvements to the site layout including a sidewalk from the headworks building and extending a water line and hydrant to the station.
- The original task order assumed the construction would take approximately one month and require part time inspection totaling five (5) days to observe concrete pours and backfill of buried piping. The Contractor's quote includes a construction period of 60 days, so the services provided under the Construction Phase need to be doubled and will include part time inspection totaling up to ten (10) days.

The compensation for the additional services included in this amendment are estimated to be \$12,000. The total compensation for services, as described in the Task Order and Amendment 1 has been revised and is estimated to be \$36,000, based on the following assumed distribution of compensation:

a. Study and Report Phase	\$ <u>0</u>
b. Preliminary and Final Design Phases	\$ <u>20,000</u>
c. Bidding	\$ <u>0</u>
d. Construction Phases	\$ <u>16,000</u>
e. Post-Construction Phase	\$ <u>0</u>
f. Additional Tasks	\$ <u>0</u>



Engineer may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by Owner. The total estimated compensation for Engineer's services included in the breakdown by phases incorporates all labor, overhead, profit, Reimbursable Expenses and Engineer's Consultant's charges.

Please have an authorized representative sign both originals of this letter and return one executed original to Great West Engineering at the following address:

Great West Engineering, Inc.  
115 N Broadway, Suite 500  
Billings, MT 59101

**Acknowledgement.** This *Amendment No. 1 to Task Order No. 31* is agreed to by the parties and is effective as of the date of this letter.

**City of Laurel**

**Great West Engineering, Inc.**

By: Mark A. Mace

By: Daniel M. McCauley

Title: Mark A. Mace, Mayor

Title: Daniel M. McCauley, President

Date: JAN, 21, 2015

Date: JAN. 16, 2015