RESOLUTION NO. R15-43

A RESOLUTION APPROVING THE ATTACHED TASK ORDER NO. 35 AUTHORIZING GREAT WEST ENGINEERING TO PROVIDE ENGINEERING SERVICES FOR THE DESIGN, BIDDING, AND CONSTRUCTION MANAGEMENT OF STRIPING AND PEDESTRIAN FACILITY IMPROVEMENTS TO SOUTHEAST FOURTH STREET FOR THE CITY OF LAUREL.

WHEREAS, the City of Laurel previously executed an Agreement for Professional Services with Great West Engineering, Inc. on June 5, 2007, via Resolution No. R07-36, as amended on December 16, 2014 via Resolution No. R14-88; and

WHEREAS, the City of Laurel desires Great West Engineering, Inc. provide design, bidding, and construction management services for the striping and pedestrian facility improvements to SE Fourth Street in the City of Laurel; and

WHEREAS, the attached Task Order No. 35 contains all of the duties and responsibilities requested and required by the City and agreed upon by Great West Engineering, Inc. for the project; and

WHEREAS, Great West Engineering, Inc. estimates the cost for Task Order No. 35 to be $18,900.00 as listed in the attached task order and estimated costs; and

WHEREAS, it is in the best interest of the City of Laurel for Great West Engineering, Inc. to assist the City in this project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana,

That the Mayor is authorized to issue Task Order No. 35, a copy of which is attached, directing Great West Engineering, Inc. to assist with the striping and pedestrian facility improvements to SE Fourth Street for the sum of $18,900.00.

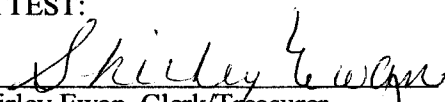Introduced at a regular meeting of the City Council on June 2, 2015, by Council Member ___Mountsier___ .

PASSED and APPROVED by the City Council of the City of Laurel this 2nd day of June, 2015.

APPROVED by the Mayor this 2nd day of June, 2015.

CITY OF LAUREL

_____ for

Mark A. Mace, Mayor

ATTEST:

_____

Shirley Ewan, Clerk/Treasurer

APPROVED AS TO FORM:

_____

Sam S. Painter, Civil City Attorney

R15-43 Great West Engineering – Approve Task Order No. 35

The Effective Date of this Task Order is: June 2, 2015.

A. Background Data:

1. Effective Date of Owner-Engineer Agreement: January 1, 2015

2. Owner: City of Laurel, Montana

3. Engineer: Great West Engineering, Inc.

4. Project: General Municipal Engineering Services

B. Description of Project:

This project involves the design, bidding, and construction management of striping and pedestrian facility improvements to SE Fourth Street for the City of Laurel. SE Fourth Street will be designed to accommodate a new center turn lane, two driving lanes, a parking lane on the south side of the street, and two raised pedestrian crossings. The design of the raised pedestrian crossings will include signing layouts at these locations.

C. Basic and Additional Services to Be Provided:

1. Preliminary Design Phase services as outlined in Paragraph A1.02 of Exhibit A to the Agreement. More specifically, preliminary design services shall include a field visit to install survey control and correlate to existing survey data.

2. Final Design Phase services as outlined in Paragraph A1.03 of Exhibit A to the Agreement. More specifically, Engineer shall prepare final Drawings and Specifications for the lane layout and two pedestrian crossings within the improvement limits. Engineer shall also prepare Construction Contract documents and bidding-related documents to produce a complete bidding package.

3. Bidding Phase services as outlined in Paragraph A1.04 of Exhibit A to the Agreement. In addition to the services identified in Exhibit A, Engineer shall attend and conduct a pre-bid meeting with potential Bidders and the Owner.

4. Construction Phase services as described in Paragraph A1.05 of Exhibit A to the Agreement. The Engineer shall provide a RPR for onsite construction observation during key periods of construction. It is anticipated that up to eight inspection trips will be conducted to view work progress.

D. Assumptions:

1. Environmental permitting, property ownership retracements, right-of-way easements, and geotechnical investigations will not be required for this project and are therefore not included as part of this scope of work.

2. Signage improvements will be limited to the two pedestrian crossings and restricted on street parking on the north side of the street.

3. Pedestrian crossings will be designed and laid out as described in *Appendix D: Traffic Study of the Laurel Gateway Plan* dated January 2015. If an alternative design is requested, it may constitute additional services, particularly if impacts to the functionality of the existing storm drain system occur.

E. Schedule for Completion of Work:

1. Engineer shall furnish to Owner three copies of the Preliminary Design Phase documents within 21 days of the authorization to proceed with the Preliminary Design Phase.

2. After acceptance by the Owner of the Preliminary Design Phase documents and selection of a preferred alternative, Engineer shall furnish for review for Owner three copies of final Drawings and Specifications, Construction Contract documents, and bidding-related documents within 21 days of the authorization to proceed with the Final Design Phase.

3. The anticipated length of the Bidding Phase is three to four weeks. The anticipated bidding period includes 2 advertisements, with the bid opening being scheduled within 5 to 12 days after the last advertisement, per MCA guidelines. Approval and signature of the Notice of Award will be dependent on the City Council meeting schedule.

F. Compensation for Services:

1. The total compensation for services under this Task Order is estimated to be $[18,900] based on the following estimated distribution of compensation:

a.	Study and Report Phase	$[ ]
b.	Preliminary Design Phase	$[1,300]
c.	Final Design Phase	$[5,200]
d.	Bidding Phase	$[3,400]
e.	Construction Phase	$[9,000]
f.	Post-Construction Phase	$[ ]
g.	Additional Services	$[ ]

2. Engineer may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by Owner.

3. The total estimated compensation for Engineer's services included in the breakdown by phases incorporates all labor, overhead, profit, Reimbursable Expenses, and Engineer's Consultants' charges.

IN WITNESS WHEREOF, the parties hereto have acknowledged and executed this Task Order to the Owner-Engineer Agreement, the Effective Date of which is indicated on Page 1. All provisions of the Agreement not modified by this Task Order remain in effect.

OWNER:

City of Laurel, Montana

By: _[signature]_ for

Print name: Mark A. Mace

Title: Mayor

Date Signed: June 2, 2015

ENGINEER:

Great West Engineering, Inc.

By: _[signature]_

Print name: Daniel M. McCauley, PE

Title: President

Date Signed: MAY 18, 2015

Designated Representative (Paragraph 8.03.A):

Kurt Markegard

Title: Public Works Director

Phone Number: 406-628-4796

E-Mail Address: Kmarkegard@laurel.mt.gov

Designated Representative (Paragraph 8.03.A):

Cassie Riggin, PE

Title: Project Manager

Phone Number: (406) 652-5000

E-Mail Address: criggin@greatwesteng.com