

**A RESOLUTION APPROVING THE ATTACHED TASK ORDER NO. 36  
AUTHORIZING GREAT WEST ENGINEERING TO PROVIDE ENGINEERING SERVICES  
FOR THE DESIGN, BIDDING ASSISTANCE, AND CONSTRUCTION ADMINISTRATION OF  
STORMWATER SYSTEM IMPROVEMENT IN WASHINGTON AVENUE BETWEEN SE  
FOURTH STREET AND EAST RAILROAD STREET FOR THE CITY OF LAUREL.**

WHEREAS, the City of Laurel previously executed an Agreement for Professional Services with Great West Engineering, Inc. on June 5, 2007, via Resolution No. R07-36, as amended on December 16, 2014 via Resolution No. R14-88; and

WHEREAS, the City of Laurel desires Great West Engineering, Inc. provide design, bidding assistance, and construction administration services for the stormwater system improvements in Washington Avenue between SE Fourth Street and East Railroad Street in the City of Laurel; and

WHEREAS, the attached Task Order No. 36 contains all of the duties and responsibilities requested and required by the City and agreed upon by Great West Engineering, Inc. for the project; and

WHEREAS, Great West Engineering, Inc. estimates the cost for Task Order No. 36 to be \$60,000.00 as listed in the attached task order and estimated costs; and

WHEREAS, it is in the best interest of the City of Laurel for Great West Engineering, Inc. to assist the City in this project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Laurel, Montana,

That the Mayor is authorized to issue Task Order No. 36, a copy of which is attached, directing Great West Engineering, Inc. to assist with the stormwater system improvements to Washington Avenue between SE Fourth Street and East Railroad for the sum of \$60,000.00.

Introduced at a regular meeting of the City Council on July 7, 2015, by Council Member  
Eaton.

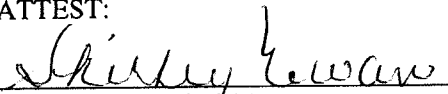
PASSED and APPROVED by the City Council of the City of Laurel this 7<sup>th</sup> day of July, 2015.

APPROVED by the Mayor this 7<sup>th</sup> day of July, 2015.

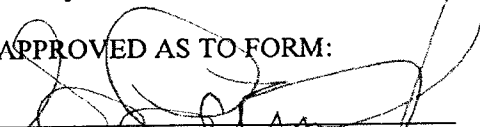
CITY OF LAUREL

  
Mark A. Mace, Mayor

ATTEST:

  
Shirley Ewan, Clerk/Treasurer

APPROVED AS TO FORM:

  
Sam S. Painter, Civil City Attorney



115 N Broadway  
Suite 500  
Billings MT 59101

PHONE: 406.652-5000  
FAX: 406.248-1363  
[www.greatwesteng.com](http://www.greatwesteng.com)

## LETTER OF TRANSMITTAL

To: Mark Mace, Mayor  
Of: City of Laurel  
Address: P.O. Box 10  
Laurel, MT 59044

Date: June 29, 2015  
Project: Laurel On-Call  
Project No.: 2-07128  
Subject: Task No. 36

Phone:

Fax:

**We transmit:**  As requested  Attached  Under separate cover  
**Via:**  Mail  e-Mail  Courier  Overnight delivery  Fax

# of Copies	Description
2	Task No. 36

**Our action:**  Reviewed  Not approved  Approved  See remarks  
**Action requested:**  Review and comment  Approve / Accept  
 Make corrections noted  Revise and resubmit  
 For your information and use

### Remarks:

Please find enclosed two signed copies of Task Order No. 36 for the above referenced project. If acceptable, sign both copies, **retain one for your records** and return one to our office. Please contact me if you have any questions.

From: Chad Hanson e-mail address: chanson@greatwesteng.com  
Phone: 406-281-8585 cc: Project file

*If enclosures are not as noted, please notify the sender immediately.*

**TASK ORDER TO OWNER-ENGINEER AGREEMENT**  
**Task Order No. 36**

***The Effective Date of this Task Order is July 7, 2015.***

**A. Background Data:**

1. Effective Date of Owner-Engineer Agreement: January 1, 2015
2. Owner: City of Laurel, Montana
3. Engineer: Great West Engineering, Inc.
4. Project: General Municipal Engineering Services

**B. Description of Project:**

The Project includes the design, bidding assistance, and construction administration of stormwater system improvements in Washington Avenue between SE Fourth Street and East Railroad as described in the *2007 Stormwater System Preliminary Engineering Report (PER)*.

**C. Basic and Additional Services to Be Provided include the services (and related terms and conditions) set forth in the following sections of Exhibit A, as attached to the Agreement referred to above, such sections being hereby incorporated by reference:**

1. Preliminary Design Phase (Exhibit A, Paragraph A1.02) and Final Design Phase (Exhibit A, Paragraph A1.03);
2. Bidding Services (Exhibit A, Paragraph A1.04);
3. Construction Phase Services (Exhibit A, Paragraph A1.05) including Resident Project Representative (RPR) services (A1.05.A.2) for an assumed four week construction period; and
4. Post-Construction Phase Services (Exhibit A, Paragraph A1.06).

**D. Schedule for Completion of Work:**

The Owner desires to construct the improvements in the 2015 construction season. The Engineer will complete the Preliminary and Final Design Phases of the project within 45 days of the effective date of the Task Order. The Bidding Phase services will commence as directed by the Owner following the approval of the Final Design deliverables.

**E. Compensation for Services:**

1. The total compensation for services under this Task Order is estimated to be \$60,000 based on the following estimated distribution of compensation:
  - a. Preliminary and Final Design Phases      \$ 19,000

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**Exhibit K –Task Order**

EJCDC® E-500, Agreement Between Owner and Engineer for Professional Services. Copyright © 2014 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

- b. Bidding Phase \$ 5,000
- c. Construction Phase \$ 34,000
- d. Post-Construction Phase \$ 2,000

2. Engineer may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by Owner.
3. The total estimated compensation for Engineer's services included in the breakdown by phases incorporates all labor, overhead, profit, Reimbursable Expenses, and Engineer's Consultants' charges.

IN WITNESS WHEREOF, the parties hereto have acknowledged and executed this Task Order to the Owner-Engineer Agreement, the Effective Date of which is indicated on Page 1. All provisions of the Agreement not modified by this Task Order remain in effect.

OWNER:

City of Laurel, Montana

By: Mark A. Mace  
 Print name: Mark A. Mace

Title: Mayor

Date Signed: July 7, 2015

Designated Representative (Paragraph 8.03.A):

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

ENGINEER:

Great West Engineering, Inc.

By: Daniel M. McCauley  
 Print name: Daniel M. McCauley, PE

Title: President

Date Signed: JUNE 29, 2015

Designated Representative (Paragraph 8.03.A):

Cassie Riffin

Title: Project Manager

Phone Number: (406) 652-5000

E-Mail Address: criffin@greatwesteng.com