The City of Laurel will be accepting applications for a Communications Officer I position. This is a full-time position in a 24/7 dispatch center. Shifts cover all hours of the day, holidays, and weekends.

Applicant must have a high school diploma or GED. Some work experience is preferred in an office setting dealing with the public.

Starting 1st year probationary wage is $20.80/ Hr.

Benefits include: a generous paid medical insurance package, Public Employees Retirement System, paid vacation, sick, and personal leave.

To receive a City of Laurel application and full job description, you may request one via phone (628-8737), downloaded at cityoflaurelmontana.com (under the Administration Department), or picked up at the Laurel Police Department 215 West 1st Street, Laurel, Montana 59044. All completed applications must be accompanied by a typing test and any supporting documentation. They may be mailed to the Laurel Police Department at the above address or returned electronically to [laurelpd@laurel.mt.gov](mailto:laurelpd@laurel.mt.gov) Subject: Communications I application.

Typing test can be done at Billings Job Service located at 2121 Rosebud Drive Suite B, Billings, MT 59102. Telephone number (406) 652-3080.

Applications will be accepted at the Laurel Police Department 215 West 1st Street Laurel, MT. until November 15th, 2021 at noon.